

## **Section 7: Plan Maintenance**

The Plan maintenance process includes a schedule for monitoring and evaluating the programmatic outcomes established in the Plan annually and producing a Plan revision every five years. This section describes how the county will integrate public participation throughout the Plan maintenance process.

### **Formal Review Process**

The Plan will be evaluated on an annual basis to determine the effectiveness of programs, and to reflect changes that may affect mitigation priorities. The evaluation process includes an annual schedule and timeline, and identifies the local agencies and organizations participating in Plan evaluation. The project facilitator or designee will be responsible for contacting the Wildland/Urban Mitigation Advisory Committee members and organizing the annual review. Group members will be responsible for monitoring and evaluating the progress of the mitigation strategies in the Plan.

The Committee will review the goals and action items to determine their relevance to changing situations in the county, as well as changes in State or Federal policy, and to ensure they are addressing current and expected conditions. The Committee will also review the risk assessment portion of the Plan to determine if this information should be updated or modified, given any new available data. The coordinating organizations responsible for the various action items will report on the status of their projects, the success of various implementation processes, difficulties encountered, success of coordination efforts, and which strategies should be revised or removed.

The facilitator will assign the duty of updating the Plan to one or more of the committee members. The designated members will have three months to make appropriate changes to the Plan before submitting it to the Committee members. The Committee will also notify all holders of the county plan and private property owners when changes have been made. Every five years, the updated plan will be submitted to the State Wildfire Mitigation Officer and the Federal Emergency Management Agency for review.

### **Continued Public Involvement**

Jefferson County is dedicated to involving the public directly in review and updates of the Plan. The Committee is responsible for the annual review and update of the plan. The public will also have the opportunity to provide input into Plan revisions and updates. Copies of the Plan will be catalogued and kept at all of the appropriate agencies in the county. The existence and location of these copies will be publicized in the local newspaper following each annual review and update.

A public meeting will be held after each annual evaluation or when deemed necessary by the Committee. The meetings will provide the public a forum where they can express concerns, opinions, or new alternatives that can then be included in the Plan. The County Commission will be responsible for using county resources to publicize the annual public meetings and maintain public involvement.