EMERGENCY MEDICAL SERVICES FOR WILDLAND FIRE IN IDAHO

BDC-Boise Dispatch Center

EMS TYPE	RANKING:
Advanced Life Support - ALS - Transport Ambulance	1 - Injury Care - 6 available 2 - Wilderness Medics-Tier 1 - 3 available 3 - Fireline Medics 4 - Wilderness Medics-Tier 2 - 3 available
Intermediate Life Support - ILS - Transport Ambulance	1 - Fireline Medics 2 - Wilderness Medics-Tier 1 - 3 available 3 - Wilderness Medics-Tier 2 - 3 available
Basic Life Support - BLS - Transport Ambulance	1 - Fireline Medics 2 - Wilderness Medics-Tier 1 - 3 available 3 - Wilderness Medics-Tier 2 - 3 available
EMTP - Single Resource Emergency Medical Technician Paramedic with 4x4 vehicle	1 - Fireline Medics 2 - Wilderness Medics-Tier 1 - 10 available 3 - Wilderness Medics-Tier 2 - 10 available
EMPF - Single Resource Emergency Medical Technician Paramedic Fireline with 4x4 vehicle	1 - Fireline Medics 2 - Wilderness Medics-Tier 1 - 10 available 3 - Wilderness Medics-Tier 2 - 10 available
AEMT - Single Resource Advanced Emergency Medical Technician with 4x4 vehicle	1 - Wilderness Medics-Tier 1 - 5 available 2 - Fireline Medics 3 - Wilderness Medics-Tier 2 - 5 available
AEMF - Single Resource Advanced Emergency Medical Technician Fireline with 4x4 vehicle	1 - Wilderness Medics-Tier 1 - 5 available 2 - Fireline Medics 3 - Wilderness Medics-Tier 2 - 5 available
EMTB - Single Resource Basic Emergency Medical Technician with 4x4 vehicle	1 -Wilderness Medics-Tier 1 - 10 available 2 - Fireline Medics 3 - Wilderness Medics-Tier 2 - 10 available
EMTF - Single Resource Basic Emergency Medical Technician Fireline with 4x4 vehicle	1 - Wilderness Medics-Tier 1 - 10 available 2 - Fireline Medics 3 - Wilderness Medics-Tier 2 - 10 available
Additional EMTP without vehicle or supplies	1 - Fireline Medics 2 - Wilderness Medics-Tier 1 - 10 available 3 - Wilderness Medics-Tier 2 - 10 available
Additional EMPF without vehicle or supplies	1 - Fireline Medics 2 - Wilderness Medics-Tier 1 - 10 available 3 - Wilderness Medics-Tier 2 - 10 available
Additional AEMT without vehicle or supplies	1 - Wilderness Medics-Tier 1 - 5 available 2 - Fireline Medics 3 - Wilderness Medics-Tier 2 - 5 available
Additional AEMF without vehicle or supplies	1 - Wilderness Medics-Tier 1 - 5 available 2 - Fireline Medics 3 - Wilderness Medics-Tier 2 - 5 available
Additional EMTB without vehicle or supplies	1 - Wilderness Medics-Tier 1 - 10 available 2 - Fireline Medics 3 - Wilderness Medics-Tier 2 - 10 available
Additional EMTF without vehicle or supplies	1 - Wilderness Medics-Tier 1 - 10 available 2 - Fireline Medics 3 - Wilderness Medics-Tier 2 - 10 available

All Resource Orders for Wilderness Medics MUST include the Tier number.

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 15, 21, 22, & 29

1. REQUISITION NUMBER				
2. CONTRACT NO. IDL-16-704	3. AWARD/EFFECTIVE DATE 07/01/2016	4. ORDER NUMBER	5. SOLICITATION NUMBER 16-704	6. SOLICITATION ISSUE DATE 05/17/2016
7. FOR SOLICITATION INFORMATION CALL:	a. NAME Devin Bloss, IDL Procurement Manager		b. TELEPHONE NUMBER *(No collect calls)* 208-334-0231	8. OFFER DUE DATE/ LOCAL TIME 6/6/16 before 3 pm

9. ISSUED BY — CODE
Idaho Department of Lands
300 N 6th. St. Ste 103
Boise, ID 83702

10. THIS ACQUISITION IS UNRESTRICTED

11. DELIVERY

12. DISCOUNT TERMS

13. METHOD OF SOLICITATION
RFQ ☐ IFB ☐ RFP ☒

15. DELIVER TO — CODE

16. ADMINISTERED BY — CODE
Devin Bloss
Idaho Department of Lands

17a. CONTRACTOR/ OFFEROR — CODE — FACILITY CODE
Injury Care EMS
4850 North Rosepoint Way Suite 100
Boise, ID 83713
TELEPHONE NO. ~~208-330-2100~~ DISPATCH 208-914-3846

18a. PAYMENT WILL BE MADE BY — CODE
Refer to Exhibit B

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Emergency Medical Services for Wildland Fire in Idaho:				
1	6 Advanced Life Support - ALS Transport Ambulances BDC-Boise Dispatch CIC-Central Idaho Interagency Fire Center GVC-Grangeville Dispatch Center PAC-Payette Dispatch Center SCC-South Central Dispatch	1	daily	$2,250	
2	Mileage: Ambulances will only be paid mileage when transporting a patient to a medical facility.	1	mile	$0.54	

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Govt. Use Only)*

☒ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED

☒ 29. AWARD OF CONTRACT: REF. _____ OFFER 7/1/16 (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

30b. NAME AND TITLE OF OFFEROR/CONTRACTOR *(Type or print)* — Owner, CEO

30c. DATE SIGNED — 7/12/16

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

31b. NAME OF CONTRACTING OFFICER *(Type or print)* — Patricia A. Fort

31c. DATE SIGNED — 7/22/2016

32a. IDAHO DEPARTMENT OF LANDS *(SIGNATURE OF STATE PROCUREMENT MGR)* — Melinda Doan, Senior Buyer for

32b. NAME OF STATE PROCUREMENT MGR *(Type or print)* — Devin Bloss

32c. DATE SIGNED — 7/22/2016

STATE OF IDAHO

DEPARTMENT OF LANDS

STATE OF IDAHO EMERGENCY MEDICAL SERVICES FOR WILDLAND FIRE IN IDAHO

INCIDENT – BLANKET PURCHASE AGREEMENT 16-704

INJURY CARE EMERGENCY MEDICAL SERVICES

STATE OF IDAHO
DEPARTMENT OF LANDS
INCIDENT - BLANKET PURCHASE AGREEMENT # 16-704

1. CONTRACTOR RESPONSIBILITY

The Contractor shall be required to assume responsibility for delivery of all services included in this agreement, whether or not the Contractor is the producer of such services. Further, the Contractor will be the sole point of contact on contractual matters, including payment of charges resulting from the use of services.

2. REGISTRATION WITH SECRETARY OF STATE AND SERVICE OF PROCESS

a. Contractor must independently verify whether it is required by Idaho law to register its business entity or assumed business name with the Idaho Secretary of State and, if required to do so, must remain in good standing during the term of this Agreement.

b. Regardless of its registration with the Idaho Secretary of State, and in addition to any methods of service allowed by Idaho law, Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested, at its last known address. Contractor must notify IDL in writing of any change of address to which service of process can be made. Service shall be completed upon Contractor's actual receipt of process or upon IDL's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor shall have thirty calendar days after completion of service in which to respond.

3. SUBCONTRACTING

Unless otherwise allowed by IDL in this agreement, the Contractor shall not, without written approval from IDL, enter into any subcontract relating to the performance of this agreement or any part thereof. Approval by IDL of Contractor's request to subcontract or acceptance of or payment for subcontracted work by IDL shall not in any way relieve the Contractor of responsibility for the professional and technical accuracy and adequacy of the work. The Contractor shall be and remain liable for all damages to IDL caused by negligent performance or non-performance of work under the agreement by Contractor's subcontractor or its sub-subcontractor.

4. ASSIGNMENTS

The Contractor shall not assign a right or delegate a duty under this agreement without the prior written consent of IDL.

5. ANTIDISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

Acceptance of this agreement binds the Contractor to the terms and conditions of Section 601, Title VI, Civil Rights Act of 1964 in that "No person in the United States shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance." In addition, "No otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance" (Section 504 of the Rehabilitation Act of 1973). Furthermore, for agreements involving federal funds, the applicable provisions and requirements of Executive Order 11246 as amended, Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974, Section 701 of Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967 (ADEA), 29 USC Sections 621, et seq., the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, U.S. Department of Interior regulations at 43 CFR Part 17, and the Americans with Disabilities Action of

1990, are also incorporated into this agreement. The Contractor must include this provision in every subcontract relating to purchases by IDL to insure that subcontractors and vendors are bound by this provision.

6. RESTRICTIONS ON AND WARRANTIES – ILLEGAL ALIENS

Contractor warrants this agreement that it does not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States; it takes steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United States; and that any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and shall be cause for the imposition of monetary penalties up to five percent (5%) of the agreement price, per violation, and/or termination of its agreement

7. INSURANCE REQUIREMENTS

a. The Contractor shall obtain and retain in force for the duration of this agreement, the following forms of insurance written by an insurance company having a Best's rating of AV or better and be licensed and admitted in Idaho. The Contractor shall furnish the Department of Lands with a certificate of insurance executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth below. All certificates shall provide for ten (10) days' written notice to the Department of Lands prior to cancellation or material change of any insurance referred to therein. All policies required shall be written such that the insurance of the Contractor is primary and any insurance carried by the State of Idaho, its departments, agents, officials, and employees shall be excess and not contributory to the insurance provided by the Contractor. All policies shall be endorsed to include the State of Idaho, its departments, agents, officials, and employees as additional insureds and shall protect the Contractor and IDL from claims for damages for bodily injury, including accidental death, as well as for claims for property damages, which may arise from operations under this agreement whether such operations be by the Contractor, his employees, subcontractors, agents, or guests. All policies shall contain waiver of subrogation coverage or endorsements. Failure of the Department of Lands to demand such certificate(s) or other evidence of full compliance with these insurance requirements or failure of the Department of Lands to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance. Failure to maintain the required insurance may result in termination of this agreement. The Contractor shall provide certified copies of all insurance policies required within ten (10) days if requested by the Department of Lands.

(1) Commercial General and Umbrella Liability Insurance

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a combined single limit of not less than $2,000,000 each occurrence. The CGL shall be written on standard ISO occurrence form (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising injury, and liability assumed under an insured agreement including the tort liability of another assumed in a business agreement.

(2) Automobile Insurance

The Contractor shall maintain automobile liability insurance which shall provide a minimum $500,000 combined single limit per occurrence and shall include coverage for owned, non-owned, and hired automobiles.

(3) Worker's Compensation Insurance

The Contractor shall maintain worker's compensation insurance including employer's liability in the amount required by statute covering employees of Contractor and any uninsured subcontractors. Contractor shall furnish the Department of Lands with a certificate of insurance evidencing such coverage.

b. By requiring insurance herein, the Department of Lands does not represent that coverage and limits will necessarily be adequate to protect Contractor and such coverage and limits shall not be deemed as a limitation on Contractor's liability under the indemnities granted to IDL in this agreement.

c. The Contractor shall require all subcontractors utilized in performance of this agreement to provide certificates of insurance to the Department of Lands evidencing insurance coverage with the required additional insured endorsements as set forth in the preceding paragraphs.

8. TAXES

IDL is generally exempt from payment of Idaho State Sales and Use Tax for property purchased for its use under the authority of Idaho Code, Section 63-3622 as a government instrumentality. In addition, IDL is generally exempt from payment of Federal Excise Tax under a permanent authority from the district Director of the Internal Revenue Service. Exemption certificates will be furnished upon written request by the Contractor. If the Contractor is required to pay any taxes incurred as a result of doing business with IDL, it shall be solely responsible for the payment of those taxes.

9. LICENSES, PERMITS & FEES

The Contractor shall, without additional expense to IDL, obtain all required licenses and permits and pay all fees necessary for executing provisions of this agreement unless specifically stated otherwise herein.

10. STATE OF IDAHO MINIMUM WAGE LAW

It will be the responsibility of the Contractor to fully comply with Section 44-1502, Idaho Code, regarding minimum wage.

11. SAVE HARMLESS

The Contractor shall protect, defend, indemnify, and save the Idaho Department of Lands harmless from and against any damage, cost, or liability including reasonable attorney's fees for any or all injuries to persons, property or claims for damages arising from any acts or omissions of the Contractor, its employees, or subcontractors.

It is agreed by and between the parties hereto that in no event shall any official, officer, employee or agent of the Idaho Department of Lands be in any way personally liable or responsible for any covenant or agreement herein contained whether expressed or implied, nor for any statement, representation or warranty made herein or in any connection with this Agreement.

12. OFFICIALS, AGENTS AND EMPLOYEES OF IDL NOT PERSONALLY LIABLE

In no event shall any official, officer, employee or agent of IDL be in any way personally liable or responsible for any covenant or agreement herein contained whether expressed or implied, nor for any statement, representation or warranty made herein or in any connection with this agreement. This section shall not apply to any remedies in law or at equity against any person or entity that exist by reason of fraud, misrepresentation or outside the terms of this agreement.

13. SAFETY INFORMATION

a. The Contractor assumes full responsibility for the safety of his employees, equipment and supplies.

b. Contractor guarantees that all items provided by Contractor in performance of this agreement meet or exceed those requirements and guidelines established by the Occupational Safety and Health Act, Consumer Product Safety Council, Environmental Protection Agency, or other regulatory agencies.

14. USE OF THE IDAHO DEPARTMENT OF LANDS NAME

Contractor agrees that it will not, prior to, in the course of, or after performance under this agreement, use IDL's name in any advertising or promotional media as a customer or client of Contractor without the prior written consent of IDL.

15. AGREEMENT TERMINATION

a. TERMINATION FOR CAUSE WITH NOTICE:

1. The occurrence of any of the following events shall be an Event of Default under this Agreement:

a. A material breach of any term or condition of this Agreement; or

b. Any representation or warranty by Contractor in response to the Solicitation or in this Agreement proves to be untrue or materially misleading; or

c. Institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Contractor, or the appointment of a receiver or similar officer for Contractor or any of its property, which is not vacated or fully stayed within thirty (30) calendar days after the institution or occurrence thereof; or

d. Any default specified in another section of this Agreement.

2. IDL may terminate the Agreement (or any order issued pursuant to the Agreement) when the Contractor has been provided written notice of default or non-compliance and has failed to cure the default or non-compliance within a reasonable time, not to exceed thirty (30) calendar days. If the Agreement is terminated for default or non-compliance, the Contractor will be responsible for any costs resulting from IDL's placement of a new agreement and any damages incurred by IDL, as a result of the default. IDL, upon termination for default or non-compliance, reserves the right to take any legal action it may deem necessary including, without limitation, offset of damages against payment due.

3. Upon written notice of default, Contractor shall be in breach of its obligations under this Agreement and IDL shall have the right to exercise any or all of the following remedies:

a. Exercise any remedy provided by law or equity;

b. Terminate this Agreement and any related Agreements or portions thereof;

c. Impose liquidated damages as provided in this Agreement;

d. Suspend Contractor from receiving future bid solicitations;

e. Suspend Contractor's performance;

f. Withhold payment until the default is remedied.

b. TERMINATION FOR CAUSE WITHOUT NOTICE

IDL shall not be required to provide advance written notice or a cure period and may immediately terminate this Agreement in whole or in part for an Event of Default if IDL, in its sole discretion, determines that it is reasonably necessary to preserve public safety or prevent immediate public crisis. Time allowed for cure shall not diminish or eliminate Contractor's liability for damages, including liquidated damages to the extent provided for under this Agreement.

c. TERMINATION FOR CONVENIENCE

1. IDL may terminate this Agreement for its convenience in whole or in part, if IDL determines it is in IDL's best interest to do so.

2. After receipt of a notice of termination for convenience, and except as directed by IDL, the Contractor shall immediately proceed with the following obligations, as applicable, regardless of any delay in determining or adjusting any amounts due under this clause. The Contractor shall:

a. Stop work.

b. Place no further subcontracts for materials, services, or facilities, except as necessary to complete the continuing portion of the Agreement.

c. Terminate all subcontracts to the extent they relate to the work terminated.

d. Settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts.

3. Unless otherwise set forth in the Solicitation, if the Contractor and IDL fail to agree on the amount to be paid because of the termination for convenience, IDL will pay the Contractor the following amounts; provided that in no event will total payments exceed the amount payable to the Contractor if the Agreement had been fully performed:

a. The Agreement price for Deliverables or services accepted by IDL and not previously paid for; and

b. The total of:

i. The reasonable costs incurred in the performance of the work terminated, including initial costs and preparatory expenses allocable thereto, but excluding any cost attributable to Deliverables or services paid or to be paid;

ii. The reasonable cost of settling and paying termination settlement proposals under terminated subcontracts that are properly chargeable to the terminated portion of the Agreement; and

iii. Reasonable storage, transportation, demobilization, unamortized overhead and capital costs, and other costs reasonably incurred by the Contractor in winding down and terminating its work.

4. The Contractor will use generally accepted accounting principles, or accounting principles otherwise agreed to in writing by the parties, and sound business practices in determining all costs claimed, agreed to, or determined under this clause.

16. GOVERNING LAW

This agreement shall be construed in accordance with, and governed by the laws of the State of Idaho. Any action to enforce this agreement shall be brought in Ada County, Boise, Idaho.

17. MODIFICATION

This agreement may not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

18. PUBLIC RECORDS

The Idaho Public Records Law, Idaho Code Sections 74-101 through 74-126, allows the open inspection and copying of public records. Public records include any writing containing information relating to the conduct or administration of the public's business prepared, owned, used, or retained by a state or local agency regardless of the physical form or character. ALL, OR MOST (there are exceptions), OF THE INFORMATION CONTAINED IN YOUR RESPONSE TO THE STATE'S SOLICITATION WILL BE A PUBLIC RECORD SUBJECT TO DISCLOSURE UNDER THE PUBLIC RECORDS LAW.

The Contractor shall clearly designate individual documents as "exempt" on each page of such documents and shall indicate the basis for such exemption. IDL will not accept the marking of an entire document as exempt. In addition, IDL will not accept a legend or statement on one (1) page that all, or substantially all, of the document is exempt from disclosure. The Contractor shall indemnify and defend IDL against all liability, claims, damages, losses, expenses, actions, attorney fees and suits whatsoever for honoring such a designation or for the Contractor's failure to designate individual documents as exempt. The Contractor's failure to designate as exempt any document or portion of a document that is released by IDL shall constitute a complete waiver of any and all claims for damages caused by any such release. If IDL receives a request for materials claimed exempt by the Contractor, the Contractor shall provide the legal defense for such claim.

19. NON-WAIVER

The failure of any party, at any time, to enforce a provision of this Agreement shall in no way constitute a waiver of that provision, nor in any way affect the validity of this Agreement, any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

20. NO WAIVER OF SOVEREIGN IMMUNITY

In no event shall this Agreement or any act by IDL, be a waiver of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court. If a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for IDL. This section applies to a claim brought against IDL only to the extent Congress has appropriately abrogated IDL's sovereign immunity and is not consent by IDL to be sued in federal court, or a waiver of any

form of immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

21. ATTORNEYS' FEES

In the event suit is brought or an attorney is retained by any party to this Agreement to enforce the terms of this Agreement or to collect any moneys due hereunder, the prevailing party shall be entitled to recover reimbursement for reasonable attorneys' fees, court costs, costs of investigation and other related expenses incurred in connection therewith in addition to any other available remedies.

22. EXAMINATION AND AUDIT

Contractor agrees that IDL or its designated representative shall have the right to review and copy any records and supporting documentation pertaining to performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of IDL to audit records and interview staff in any subcontract related to performance of this Agreement.

23. ADEQUATE ASSURANCE OF FUTURE PERFORMANCE

If IDL has reasonable grounds to question Contractor's ability to perform the Agreement, IDL may demand adequate assurance from Contractor. Contractor shall respond within 30 calendar days of such demand.

24. TIME IS OF THE ESSENCE

Time shall be of the essence in connection with Contractor's performance of its obligations under this Agreement.

25. AGREEMENT TERM

This agreement will become effective once signed by all parties. The Contractor and Agreement Supervisor will discuss the agreement terms, work performance requirements, and tentative work schedule. The agreement will terminate June 30, 2017 with an option to renew upon mutual agreement by all parties under the same terms and conditions for a maximum of four, one year intervals with a total possible contract duration of five years, unless terminated earlier by IDL under any of the provisions of paragraph 18 of this agreement. All requirements of the agreement must be satisfactorily completed by the agreement termination date.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed

effective this 22 day of July, 2016, in Boise, Idaho.

IDAHO DEPARTMENT OF LANDS

By Melinda Doan

Title Senior Buyer

INJURY CARE EMERGENCY MEDICAL SERVICES

By

Title Owner, CEO

Taxpayer ID Number

3.0 SCOPE OF WORK

3.1 SCOPE OF AGREEMENT

3.1.1. Emergency Medical Services are hired with contractor furnished fuel, supplies, and medical personnel.

3.1.2. The Contractor is responsible for all equipment, materials, supplies, transportation, lodging, training, licensing, and certification of its personnel, and supervision and management of those personnel, necessary to meet or exceed the Agreement specifications.

3.1.3. Minimum Staffing and Equipment Requirements:

Type 1 Advanced Life Support (ALS) Transport Ambulance shall be staffed with one Paramedic and one EMT along with the appropriate Advanced Life Saving Equipment.

3.1.4. Since the incident may need an ambulance at any time of the day or night the rates established for ambulances shall be based on a 24-hour period. Patient transports are included in the established daily rates.

3.1.5. Ambulances must be licensed to transport patients.

3.1.6. The resources may be used on fire suppression and all-hazard incidents.

3.1.7. The Incident Commander or responsible Government Representative is authorized to administer the technical aspects of this agreement.

3.1.8. All medical supplies will be provided by the contractor for the duration of the assignment. The cost of those supplies will be added to final invoice.

3.1.9. Contractor must furnish a list of medical supply inventory upon arrival at incident. Medical equipment inventory must meet the minimum stocking as required by EMS license level. While at the incident the contractor will keep a daily log of medical supplies used for reimbursement purposes at the end of incident. All replacement items must be authorized in writing by the Medical Unit Leader or their designee.

3.1.10. Deviation from this requirement must be approved by the IC for other non-escorted support personnel involved in vehicle operations or other support functions on established roadways and working areas which pose no fire behavior threat.

3.1.11. It is the responsibility of the contractor, through the Medical Unit Leader or their designee, to notify the local EMS jurisdictions of their incident assignment.

3.1.12. It is the responsibility of the licensed EMS Provider, upon arrival to the incident, to make arrangements for Patient Care Integration Agreement with the local EMS Jurisdiction.

3.1.13. It is imperative that the contractor hold a current Idaho license and remain in compliance with Idaho EMS licensing requirements.

3.1.14. Holding a National Registry Card DOES NOT meet requirements for practicing in the State of Idaho.

3.2 START WORK

The Contractor shall provide availability status to the designated dispatch office within 10 days after award of the Agreement.

3.3 AUTHORIZED PERSONNEL TO PLACE ORDERS

3.3.1. Dispatchers, Buying Team Members, Finance Section Chiefs, Procurement Unit Leaders, Contracting Officers, and Purchasing Agents are authorized to place orders against this agreement. Orders must be placed in accordance with established ordering procedures as specified in National and Regional mobilization guides.

3.4 CHANGES TO AGREEMENT

3.4.1. Changes to this Agreement may only be made by the original signing procurement official or a designated successor contracting officer. If the original signing procurement official or designated successor contracting officer is not available and adjustments are deemed appropriate, an Emergency Equipment Rental Agreement (EERA) shall be executed at the incident and shall be applicable ONLY for the duration of that incident. The EERA must include the name and location of the incident.

3.4.2. For equipment furnished under this agreement WITH operator, the Government shall not be liable for any loss, damage or destruction of such equipment, except for loss, damage or destruction resulting from the negligence, or wrongful act(s) of Government employee(s) while acting within the scope of their employment. The operator is responsible for operating the equipment within its operating limits and responsible for safety of the equipment.

3.5 PERSONAL PROTECTIVE EQUIPMENT

3.5.1. Contractor shall be responsible for ensuring that all personnel arrive at the incident with the proper Personal Protective Clothing and Equipment.

3.5.2. The following personal protective equipment is required and must be supplied by the Contractor:

3.5.2.1. Fire Shelter - One serviceable per person (New Generation Shelters are required)

3.5.2.2. Flame resistant clothing - shirt and trousers for routine fireline duties. Flame resistant clothing must:

3.5.2.2.1. Self-extinguish upon removal from heat source.

3.5.2.2.2. Act as an effective thermal barrier by minimizing conductive heat transfer.

3.5.2.2.3. Not melt or shrink to any appreciable degree upon decomposition during exposure to a high heat source.

3.5.2.2.4. Be manufactured from flame retardant treated (FRT) cotton, FRT rayon, FRT wool, aramid (Nomex) or other similar fabric.

3.5.2.3. Boots - All leather, lace up type, minimum 8 inches high with lug-type sole in good condition (steel toed boots are unacceptable)

3.5.2.4. Hardhat - Plastic, class B, ANSI Z89.1, OSHA approved, with chinstrap.
NOTE - Hardhat meeting NFPA Standard 1977, 1998 edition is required.

3.5.2.5. Gloves - One pair heavy-duty leather per person

3.5.2.6. Eye Protection - one pair per person (meets standards ANSI 287, latest edition)

3.5.2.7. Headlamp - One lamp per person with batteries and attachment for hardhat.

3.5.2.8. Canteen - 1 quart size, two per person required, and four per person recommended (filled prior to arrival at incident)

3.6 PERSONNEL REQUIREMENTS

3.6.1. All Contractor personnel shall comply with Exhibit E, Safety Awareness and Expectations. Contractors shall comply with the Fair Labor Standards Act when employing persons under 18 years of age.

3.6.2. Minimum Age for Firefighting Resources. Persons under 18 years of age shall not perform hazardous or arduous duties during wildland fire management operations, including execution of prescribed burns.

3.6.3. Line going emergency care providers will carry all the prescribed medical equipment and their line gear to sustain them through a work shift requiring above average endurance and superior conditioning.

3.6.4. The very purpose of providing emergency medical care to an employee in the fire environment means they may be called upon to respond on foot at a rapid pace in adverse environmental conditions. The pace of work is set by the emergency.

3.6.5. Once on scene, the EMS resource will provide for patient care. The physical action of transporting the patient will typically be carried out by fireline resources on scene; however the physical demands of maintaining patient care may last for an extended period of time in adverse environmental conditions while carrying fireline gear.

3.7 TRAINING AND FITNESS

3.7.1. Contractor personnel must have adequate communications and radio training and have completed, at minimum, the Basic Firefighter Training, as follows:

3.7.1.1. Introduction to ICS (I-100)
3.7.1.2. Human Factors in the Wildland Fire Service (L-180)
3.7.1.3. Firefighter Training (S-130)
3.7.1.4. Introduction to Wildland Fire Behavior (S-190)
3.7.1.5. Annual Fireline Safety Refresher Training (RT-130)

Note: Annual Fireline Safety Refresher (RT-130) is not required for the first year; however, it is required for subsequent years.

3.7.2. Personnel working on or near the fire line must have a minimum physical fitness level of “Arduous” , as defined below:

3.7.2.1. “Work Capacity Fitness Test” at the arduous level. The fitness requirement is the ability to negotiate a three (3) mile hike with a 45-pound pack in 45 minutes.
3.7.2.2. Copies of the publication titled “Fitness and Work Capacity,” second edition NFES 1596 April 1997, and associated videos can be purchased from the Great Basin Fire Cache at the National Interagency Fire Center in Boise, Idaho. The Work Capacity Test, Administrator’s Guide, April 2003, NFES 1109 can be accessed at www.nwcg.gov, in Publications. The Contractor(s) shall provide proof that their employee(s) has/have met this requirement upon request.
3.7.2.3. The Government reserves the right to monitor the administration of any classroom instruction, and Pack Tests administered for compliance with “Work Capacity Fitness Test Instructor’s Guide.”

3.7.3. All operators shall be able to operate the equipment safely up to the manufacturer's limitations (i.e., experience working in steep terrain, timber, etc.)

3.7.4. The government reserves the right to verify training at any time for all operators.

3.8 ENGLISH SPEAKING REQUIREMENT

3.8.1. Communications between Contractor crew personnel and Government incident personnel is mandatory for safe and effective performance.

3.8.2. Contractor's representative shall be able to proficiently communicate in English, in the language of the crew, and read and communicate the Incident Action Plan, Safety Alerts, etc.

3.8.3. All radio communication on Government-assigned frequencies shall be in English.

3.9 MINIMUM MEDICAL EQUIPMENT REQUIREMENTS

3.9.1. Minimum equipment stocking levels must meet the standards for the license level, as required by the Idaho EMS Bureau. See Exhibit I – Equipment Standards

3.9.2. All Transport Ambulances shall be in sound mechanical condition with sufficient horsepower and mainframe configurations to ensure successful performance on roads and highways, or in terrain described in these specifications.

3.9.3. All other 4x4 vehicles shall meet all standards established by specifications or incorporated by reference and shall be maintained in good repair by the Contractor.

3.9.4. Contractor Provided Vehicle

3.9.4.1.1. Vehicles shall be equipped with a spare tire, wheel wrench, jack, and fire extinguisher
3.9.4.1.2. Adequate insurance for a commercial operation
3.9.4.1.3. All vehicles shall be configured to the manufacturer's original specifications.
3.9.4.1.4. Modifications to vehicles that may result in the vendor not being awarded an agreement would be lift kits, aftermarket exhaust (i.e. glass packs), and other such modifications that would compromise the integrity of the vehicle.

3.10 VEHICLE LICENSING REQUIREMENTS

All Transport Units offered and used under this Agreement shall be licensed and legally operable on all roads in accordance with the State of Idaho Emergency Medical Services Bureau, Department of Health and Welfare.

All 4x4 vehicles must meet requirements for licensing as per the State of Idaho Department of Motor Vehicles.

3.11 PROHIBITED MARKING

Federal regulations prohibit the use of official agency shields or markings on private vehicles or property.

3.12 EQUIPMENT RELIABILITY

3.12.1. The Contractor shall provide dependable equipment that meets all applicable state and federal laws relating to motor vehicles and equipment.

3.12.2. The Government reserves the right to conduct inspections at any time.

3.13 AVAILABILITY

3.13.1. If the Host Dispatch Zone or Geographic Area requires it, the Contractor is responsible for

maintaining their current status by informing their host dispatch center of their availability, or if available, self- status in the Resource Ordering Status System (ROSS).

3.13.2. When contract resources are unavailable, the resources will not be eligible for dispatch under the Agreement.

3.14 ORDERING PROTOCOL FOR RESOURCES

3.14.1. This Agreement does not preclude the Government from using any Agency or Agency Cooperator owned resources before equipment is mobilized under this Agreement.

3.14.2. **The Contractor shall restrict calls to the host dispatch center.** Dispatchers will not provide information, such as "when or if a Contractor will be called for an assignment" or "status of other contractors."

3.15 DISPATCH PRIORITY

3.15.1. Each host dispatch center will give dispatch priority to the resource offering the greatest advantage before all other private resources not under Agreement with the following exceptions:

3.15.2. For initial attack, dispatchers will follow the "closest forces" concept and utilize locally available resources according to agency and incident needs. The priority dispatch ranking may not be used during initial attack and Contractor resources may or may not be used.

3.15.3. Government normally will dispatch resources in accordance with this protocol; however, the number of fire orders in process and actual fire conditions at the time of dispatch may require a deviation from normal procedures in order to respond effectively to such conditions. Any such deviation will be within the discretion of Government, and will not be deemed a violation of any term or condition of this Agreement.

3.15.4. Upon receipt of a resource order by a host dispatch center, Government Dispatchers will not hold the Contractor resources in reserve as a contingency force in a non pay status when that resource is available.

3.16 RANKING OF AWARDED RESOURCES FOR DISPATCH PRIORITY

All resources on an awarded Agreement will be ranked on a dispatch priority list by Host Dispatch Zone and Geographic Location. Priority will be given according to the lowest price offered for the type of resource.

3.17 TIED PROPOSALS

3.17.1. The following methodology will be used to break ties that result when determining the ranking for the dispatch priority list:

3.17.1.1. Preference will be given to proposal with the lowest daily rate.
3.17.1.2. In the event of equal daily rates, award may be made by drawing lots or tossing a coin in the presence of witnesses if there are only two (2) tie bids.

3.18 ORDERING PROCEDURES FOR RESOURCES

3.18.1. Following Agreement award, each host dispatch center will have an established dispatch priority list. The Government intends to dispatch contractor resources based on this priority ranking for other than initial attack.

3.18.2. If all contractor resources on the dispatch priority list are depleted within the selection made at 3.16 or cannot meet the timeframe required by the incident, orders will be placed utilizing established dispatch procedures.

3.19 INFORMATION REQUIRED WHEN PLACING ORDERS

3.19.1. At the time of acceptance of the assignment, the following information will be given to the Contractor:

3.19.1.1. Resource Order Number.
3.19.1.2. Incident Order Number and Name of Incident.
3.19.1.3. Date and time to report to incident.
3.19.1.4. Descriptive location of the designated site where the Contractor shall meet a Government representative. A map, if available.
3.19.1.5. Incident contact phone number for further information.
3.19.1.6. Fire Code/Funding Code

3.19.2. Prior to departing for the incident, the Contractor shall provide to dispatch the complete name of each person dispatched with the contractor equipment, and the ETD and ETA from point of dispatch ensuring that government timeframes are met.

3.19.3. Dispatch offices may use a FAX or email to provide a hard copy of the resource order to the Contractor. Contractors shall never start travel without the Resource Order in hand. This is your pay document.

3.20 DISPATCHING PROCEDURES

3.20.1. When receiving a dispatch call, the Contractor shall confirm their availability and ability to meet specified timeframes. If the Contractor cannot be reached or is not able to meet the time and date needed, the dispatcher may proceed with contacting the next resource on the dispatch priority list. Contractor shall check in at the assignment at the time agreed upon when dispatched.

3.20.2. The Government will estimate the travel time to and from the incident. Travel time via ground transportation shall be calculated by dividing distance (from point of hire to incident, or incident to incident or incident to point of hire) by average travel speed of 45 mph, plus applicable rest time.

3.20.3. At time of dispatch, a resource order number will be assigned. The Contractor shall furnish the assigned resource order number upon arrival and check in at the incident.

3.20.4. The vendor will be paid for travel to and from the incident from the equipment City and State they designated in their offer. Vendor must meet date and time needed.

3.21 EMERGENCY INCIDENT DRIVING

The Contractor shall follow the driving regulations and work/rest guidelines listed in the Interagency Incident Business Management Handbook (IIBMH). The IIBMH can be found on the National Wildfire Coordinating Group's website using the following link: http://www.nwcg.gov/pms/pubs/iibmh2/pms902_iibmh.pdf . The Contractor is responsible for complying with all other current Federal, State and Local driving regulations.

3.22 WORK/REST, LENGTH OF ASSIGNMENTS, AND CREW CHANGE OUT

3.22.1. Work/rest and length of assignment guidelines are in place to ensure the health and safety of employees. Contractors shall ensure that their personnel adhere to the work/rest guidelines

(minimum 2:1 work to rest ratio (for every 2 hours of work or travel, provide 1 hour of sleep and/or rest within a 24 hour period)). Hours worked that exceed 16 hours in a 24-hour period must be approved by the IC or Agency Administrator in writing. Documentation shall include mitigation measures used to reduce fatigue.

3.22.2. To mitigate exceeding length of assignment guidelines and manage the days of rest, the Government has the option to:

3.22.2.1. Request the Contractor to provide replacement personnel. Replacement personnel are subject to the work/rest and length of assignment guidelines and must arrive at the incident fully rested. The Government will not pay transportation cost for replacement personnel.

3.22.2.2. Release resources after a 14-day assignment or follow length of assignment extension guidelines as stated in Interagency Incident Business Management Handbook.

3.22.2.3. With the Government's agreement, the contractor may choose to have their personnel remain at the incident base camp and not be placed on shift to allow proper rest. The time is not compensable when the Contractor is off shift in compliance with the length of assignment provisions. Refer to 3.50.6.

3.23 DEMOBILIZATION

The Incident Commander will determine the priority of demobilization.

3.24 RELEASE

Once released to the host dispatch center, the Contractor shall not accept new resource orders directly, nor seek out reassignments. Any new orders will originate from the host dispatch center.

3.25 PROPERTY - ACCOUNTABLE, DURABLE, AND CONSUMABLE GOODS

3.25.1. Accountable and durable property will not be loaned or exchanged at the incident. The Contractor shall arrive at the incident fully outfitted and prepared to perform under the terms of the agreement. If the resource, upon arrival at the incident or during the course of the incident does not have the required equipment or personal protective equipment, it will be considered noncompliant. The Contractor may be given 24 hours or a timeframe designated by a Government representative to bring the resource into compliance. (Refer to 3.35, Incident Pre-Use Inspection and 3.37, Noncompliance after Acceptance at Incident).

3.25.2. Contractor will be charged for Consumable Goods supplied by the Government and used by the resource while Under Hire. The cost of all Consumable Goods shall be deducted from payment to the Contractor.

3.26 INFORMATION TO BE PROVIDED BY CONTRACTOR AT CHECK-IN

3.26.1. The Contractor shall arrive at the incident with a minimum of two copies of the complete Agreement including all documents required by their EMS license.

3.26.2. The Contractor shall furnish one complete copy of the Agreement to the Finance Unit upon request.

3.27 LAUNDRY SERVICE

If the Government provides a laundry service at the incident base camp, the Contractor may utilize the service at no cost.

3.28 CAMPSITE

A campsite may be provided. The Contractor shall provide sleeping equipment such as tents or shelters, sleeping bags, etc. If the Government cannot provide a campsite, an overnight allowance may be authorized. (See 3.45 Remain Overnight Allowance (RON)).

3.29 COMMISSARY

When authorized in writing by the Contractor, the Contractor's employees shall be permitted to use the commissary when one is available. Refer to 3.48.8.5.

3.30 TIMEKEEPING

Refer to 3.49.2

3.31 CONTRACTOR'S REPRESENTATIVE

Unless otherwise designated, the operator(s) shall be considered the Contractor's Representative for this Agreement.

3.32 FIRST AID, MEDICAL COVERAGE AND EMERGENCY EVACUATIONS

3.32.1. The contractor is financially responsible for employee medical expenses and coverage. The Government may provide first aid at the incident at no charge to the contractor. Any other medical expenses incurred will be the responsibility of the contractor. If contractor personnel become ill or are injured and incident transportation is not available, the Government may evacuate or transport the injured/ill person(s) to a medical facility/hospital utilizing a commercial source (e.g. ambulance or air transport such as Lifeflight). Commercial transport costs will be the responsibility of the Contractor.

3.32.2. Contractor shall provide the operator(s) with an adequate supply of appropriate insurance forms, insurance ID card(s), and other necessary documents. Such documents shall accompany the injured/ill person(s) when the medical need arises.

3.33 VEHICLE CLEANING FOR NOXIOUS WEED CONTROL

The resource shall arrive at the incident or designated inspection point washed and free of noxious weed seeds. Equipment with frames and cross-members will be inspected and all debris collecting areas including belly pans, guards and coverings must be washed to alleviate the spread of noxious weed seeds and to protect against grease and oil soaked residues catching on fire in belly pans and skid plates. While at the incident, the Government will normally provide cleaning facilities. If the Government requires use of commercial facilities, the Government will reimburse the Contractor for these costs based on written receipts.

3.34 PRE-SEASON INSPECTIONS

Pre-Season Inspections will not be required.

3.35 INCIDENT PRE-USE INSPECTION

3.35.1. All resources furnished under this agreement shall be in acceptable condition. The Government reserves the right to reject resources that are not in safe and operable condition. Prior to incident use or anytime the resource is under hire, the Government will perform inspections.

3.35.2. While under hire under this agreement, the contractor may be required to be available for an Idaho EMS Bureau inspection.

3.35.3. If the resource does not pass inspection at the incident or designated inspection station, it is considered noncompliant. The Contractor may be given 24 hours or time frame designated by Government representatives to bring the resource into compliance. If the resource does not pass inspection, no payment will be made for travel to the incident or point of inspection or return to the point of hire, or for the time that the resource was not available. Upon rejection, resource will be removed from the dispatch priority list until such time that the resource is brought into compliance and re-inspected at the government's convenience. Repeated failures at the pre-use incident inspection may be grounds for cancellation of the Agreement.

3.36 INSPECTION REPORTS

Copies of the incident inspection reports and related documentation shall be distributed as follows:

3.36.1. The original shall remain with the fire documents on Host Unit.
3.36.2. A copy of the inspection shall be given to the Contractor and/or the Contractor's Representative.
3.36.3. A duplicate copy shall be forwarded to the Contracting Officer for all non-compliant resources.

3.37 NONCOMPLIANCE AFTER ACCEPTANCE AT THE INCIDENT

If the resource is released due to noncompliance, documentation shall be immediately forwarded, by the Incident Management Team to the Contracting Officer; and the resource will be removed from the dispatch priority list until such time that the resource is brought into compliance and re-inspected at the government's convenience 3.48.8.3. Repeated notices of noncompliance may be grounds for cancellation of the Agreement.

3.38 WORKMANSHIP

3.38.1. All work under this Agreement shall be performed in a safe manner to a professional standard. The goal of performance under this Agreement is to provide emergency medical services to an incident. The Incident Commander may release from an incident assignment any Contractor employee deemed incompetent, careless, or otherwise objectionable including violation of Harassment Free Workplace Policy (Exhibit C).

3.38.2. It will be left to the discretion of the Incident Commander to demobilize an entire resource or to allow replacement of the noncompliant personnel. Documentation of the rationale for release will be provided to the Contracting Officer (CO) subsequent to the action. Accordingly, the Contracting Officer may require, in writing, the Contractor remove from use under this Agreement, any employee found incompetent, careless, or otherwise objectionable including violation of Harassment Free Workplace Policy. The Contracting Officer may require other proof of mitigation. Misconduct may result in the suspension or cancellation of this Agreement.

3.38.3. If an employee or crew is terminated, quits, or otherwise is released from the incident for any reason, the Contractor is responsible for returning the employee(s) to the point of hire with a departure time from the Incident Command Post (ICP) no later than 12 hours or time specified by a government official following such decision. The Contractor may, at their discretion, provide such transportation, or request the Incident Management Team (IMT) to arrange for the transportation with all transportation costs deducted from Contractor's payment. If the Contractor does not act in a timely manner (i.e., Contractor's employee(s) not departing from the ICP for return to point of hire within the specified time period), the IMT has authority to transport said employee or arrange for employee's transportation and to deduct all such transportation costs from Contractor's payment.

3.39 INCIDENT BEHAVIOR

It is extremely important that inappropriate behavior be recognized and dealt with promptly. Inappropriate behavior is all forms of harassment including sexual and racial harassment. HARASSMENT IN ANY FORM WILL NOT BE TOLERATED. Non-prescription unlawful drugs and alcohol are not permitted at the incident. Possession or use of these substances will result in the Contractor being released from the incident. During off-incident periods, personnel are responsible for proper conduct and maintenance of fitness for duty. Drug or alcohol abuse resulting in unfitness for duty will normally result in the Contractor being released from the incident. Sexual harassment is defined as unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

3.40 PERFORMANCE EVALUATIONS

Performance evaluations will be performed at the incident using the form in Exhibit D. The evaluation will be completed at the incident by the government representative supervising the work. This form is the preferred performance evaluation to be accepted by the Contracting Officer. The evaluator's signature shall be legible and printed on the form. If the supervising Government representative is released from the incident prior to the release of the resource, the government representative will complete a performance evaluation prior to demobilization, for work the resource performed under their supervision. The Government representative will review the performance evaluation with the Contractor, record Contractor comments, and obtain Contractor signature acknowledging completion of the evaluation. The Government evaluator will then give a copy of the evaluation form(s) to the Contractor at the incident and submit a copy to the incident Finance Section (for distribution to the Contracting Office and the Host unit incident file).

3.41 BRIEFINGS

All operators shall attend operational period briefings. This is included in the daily rate.

3.42 WITHDRAWAL OF RESOURCE(S)

Refer to 3.48.8.2

3.43 REPAIRS

Repairs shall be made and paid for by the Contractor. The Government may, at its option, elect to make such repairs when necessary to keep the resource operating. The cost of such repairs will be $90 per hour, plus parts and will be deducted from payment to the contractor.

3.44 OPERATING SUPPLIES.

Even though this agreement may specify that all operating supplies are to be furnished by the Contractor, the Government may, at its option, elect to furnish such supplies when necessary to keep the resource operating. The cost of such supplies will be determined by the Government and deducted from payment to the Contractor.

3.45 REMAIN OVERNIGHT ALLOWANCE (RON)

3.45.1. Contractors under this agreement are not paid per diem or lodging expenses to and from incidents. They are expected, and should be prepared to camp at a designated area as directed by the incident.

3.45.2. When the Government cannot provide a campsite after the first shift worked, the Government will pay the lodging per diem locality rate published by the U.S. General Services Administration (GSA) web site (www.gsa.gov). Double occupancy of hotel rooms is required.

3.45.3. Reimbursement for meals and incidental expenses (M&IE) is based on per diem locality rates minus any Government-provided meals. The maximum allowable rates are referenced at www.gsa.gov.

3.45.4. If the resource is allowed to return to its dispatch location during off-shift time, RON allowance is not authorized.

3.45.5. The maximum RON that shall be allowed is based on the number of operators or crewmembers shown on the shift ticket. Payment shall be included as an addition on the OF-286 Emergency Equipment Use Invoice.

3.46 FOOD & DRINK

3.46.1. Contractors are required to provide sufficient food & drink to support their employee(s) while in travel status and the first shift of the incident. This is not reimbursed by the Government.

3.46.2. After that time, when Government subsistence at incident camps are available, meals for Contractor's operator(s) will be furnished without charge. Government will furnish meals without cost if restaurant subsistence is the approved camp for incident personnel.

3.46.3. The Government, during demobilization and/or reassignment, may provide sack lunches to the Contractor personnel without charging the Contractor.

3.47 ORDER CANCELLATION

Order cancellation/enroute. If the order is cancelled after the resource order has been confirmed, and the resource is enroute, the resource is considered mobilized. Payment will be made by the host agency in accordance with 3.48.

3.48 PAYMENTS

3.48.1. **The host agency for each incident is responsible for payments.** The payment office will be designated in block 9 on the Emergency Equipment – Use Invoice, Form OF-286. See Exhibit B for complete agency payment office information.

3.48.2. The time under hire shall start at the time the resource begins traveling to the incident after being ordered by the Government, and end at the estimated time of arrival back to the point of hire after being released, except as provided 3.48.8.

3.48.3. Rates of Payments - Payment will be at rates specified and, except as provided in 3.48.8, shall be in accordance with the following:

3.48.3.1. On-Shift includes time worked, time that resource is held or directed to be in a state of readiness, and compensable travel (resource traveling under its own power) that has a specific start and ending time.

3.48.3.2. DOUBLE SHIFT for Transport equipment is staffed with two crew members (two per shift). Since the incident may need an ambulance at any time of the day or night the rates established for ambulance shall be based on a 24-hour period. When required to be staffed 24 hours, a second crew must be ordered to meet work/rest requirements. Double shifts, when ordered, will be paid at 165% of the daily rate. Agency personnel at the Section Chief level may, by resource order, authorize a second crew if needed during the assignment. This does not apply for

non-transport vehicles.

3.48.3.3. Patient transports are included in the established daily rates. When transporting a patient to a medical facility, they are still under hire by the incident and shall not bill the patient.

3.48.3.4. DAILY RATE - Payment will be made on basis of calendar days (0001 - 2400). For fractional days at the beginning and ending of time under hire, payment will be based on 50% of the Daily Rate for periods less than 8 hours.

3.48.3.5. Mileage – Shall be paid for travel to and from the incident from the equipment Dispatch center designated in their offer. Vendor must meet date and time needed. Single Resources will be paid daily mileage. Ambulances will only be paid mileage when transporting a patient to a medical facility.

3.48.4. The vendor will be paid for travel to and from the incident from the equipment City and State they designated in their offer or the city and state of the Host Dispatch Center, **whichever is LESS**. Vendor must meet date and time needed.

3.48.5. Driver Hour Limitation - The following Driver Hour limitations, as referenced at 3.21, shall apply to this agreement:

3.48.5.1. No driver will drive more than 10 hours (behind the wheel/actual driving time) within any duty-day (operational period, see Exhibit A).

3.48.5.2. Multiple drivers in a single vehicle may drive up to the duty-day limitation provided no driver exceeds the individual driving time (behind the wheel/actual driving time) limitation of 10 hours.

3.48.5.3. A driver shall drive only if they have had at least 8 consecutive hours off duty before beginning a shift. An exception to the minimum off-duty hour requirement is allowed when essential to:

3.48.5.3.1. accomplish immediate and critical suppression objectives, or

3.48.5.3.2. address immediate and critical firefighter or public safety issues.

3.48.5.4. As stated in the current IIBMH, documentation of mitigation measures used to reduce fatigue is required for personnel who exceed 16 hour work shifts. This is required regardless of whether the driver was still compliant with the 10 hour individual (behind the wheel) driving time limitations.

3.48.6. Payment of Optional Items – If the solicitation includes optional items, payment for optional items will only be made when ordered and documented on the resource order. The use will be recorded on the Emergency Equipment Shift Ticket. Time under hire will begin when the optional item is ready for use by incident personnel. The incident shall have the option to discontinue the use of the optional item at any time during the incident, time under hire ends at that time.

3.48.7. Method of Payment. Lump-sum payment will normally be processed at the end of the emergency assignment. However, partial payment may be authorized as approved by the incident agency. Payment for each calendar day will be made for actual units ordered and performed under Daily rates.

3.48.8. Exceptions:

3.48.8.1. No further payment will accrue during any period that resource under hire is not in a safe or operable condition or it is not available for the assigned shift or portions of the assigned shift. Payment will be based on the hours the resource was operational during the assigned shift, as documented on the shift ticket versus the designated shift, as shown on the Incident Action Plan.

3.48.8.2. If the Contractor withdraws resources prior to being released by the Government, no further payment shall accrue and the Contractor shall bear all costs of returning resources to the point of hire.

3.48.8.3. After inspection and acceptance for use, resources that become inoperable and cannot be repaired at the site of work by the Contractor or by the Government in accordance with 3.35, within 24 hours, may be considered as being withdrawn by the Contractor in accordance with Paragraph 3.48.8.2 above with the exception that the Government shall pay return travel. The Government shall calculate travel in accordance with 3.48.4 based on a normal release of resource. The Contractor shall bear any additional cost returning resource and/or operator(s) to the point of hire.

3.48.8.4. No payment will accrue when the contractor is off shift in compliance with the mandatory "Work/Rest" and "Length of Assignment" provisions. See 3.22.

3.48.8.5. Deductions – Unless specifically stated elsewhere in this agreement the cost of any supplies, materials, or services, including commissary, provided for the Contractor by the Government will be deducted from the payment to the Contractor.

3.48.9. Reassignment of resources - Vendors being reassigned to a new incident shall close out the use invoice for payment on the current incident PRIOR to the reassignment. The day of closeout and reassignment shall be paid as a Daily Rate applied to the incident the resource is being reassigned to. Upon final release, travel shall be calculated in accordance with 3.48.4.

3.49 INVOICING PROCESS

3.49.1. The resource shall have two copies of the Agreement with the resource order information for the assigned incident.

3.49.2. After each operational period worked, time will be verified and approved by the Government Agent responsible for ordering and/or directing use of the resource. Time will be recorded to the nearest quarter hour worked. The Government will verify the Contractor's time on an Emergency Equipment Shift Ticket (OF-297) (Exhibit F). The Government and the Contractor representatives will sign the OF-297 verifying the hours worked daily. Each operator's name shall be listed on the shift ticket.

3.49.3. The Finance Unit or designated representative will post the equipment time to an Emergency Equipment Use Invoice, Optional Form 286 (OF-286)

3.49.4. When the resource is released to return to the Designated Dispatch Point (DDP), the Finance Unit will close out the Invoice **including estimated time for return travel**.

3.49.5. The incident will submit a payment package including all signed originals of OF-286, copy of Incident Blanket Purchase Order, copy of resource order, OF-297, Shift Tickets, OF-296, Pre-Use Inspection, performance evaluation and transmittal sheet to the designated payment office. The Contractor will be given a copy of all payment documents at the incident.

3.50 REPLACEMENT OF RESOURCES

Additional resources may not be added to the agreement.

EXHIBIT A - DEFINITIONS

a. AGENCY – See "Government"

b. AGENCY COOPERATOR – Local Government entities available through agreement to assist the Federal and State Government agencies.

c. AGREEMENT – References the Blanket Purchase Agreement and its attachments. An Agreement shall also include any amendments mutually agreed upon by both parties.

d. CAMPSITE – Any area designated by the Government where there are facilities in support of an incident.

e. CO – Contracting Officer

f. COR – Contracting Officer's Representative – GOVERNMENT agent/employee responsible for assisting in the administration of the agreement and who has been designated by the Contracting Officer (CO).

g. CONTRACTOR: A vendor who has been awarded an Agreement.

h. CVSA – Commercial Vehicle Safety Alliance

i. DESIGNATED DISPATCH POINT (DDP) – Physical address where the resource is located as identified in I-BPA.

j. EMS – Emergency Medical Services

k. EMT – Emergency Medical Technician

l. FS – Forest Service

m. FMCSA – Federal Motor Carrier Safety Administration

n. GACC – Geographic Area Coordination Center

o. GAWR – Gross Axle Weight Rating

p. GOVERNMENT – Idaho Department of Lands (IDL), United States Department of Agriculture – Forest Service (USDA-FS), National Park Service (NPS), Bureau of Land Management (BLM), Bureau of Indian Affairs (BIA), and United States Fish & Wildlife Service (USF&WS), Federal Emergency Management Agency (FEMA), and the following Cooperators:

- Northern Rockies Coordination Center / Northern Region (R1)
- Great Basin Coordination Center (R4)

q. GOVERNMENT REPRESENTATIVE – Those employees of the agencies listed under the definition of Government that have a designation in writing or are designated by their position.

r. GVAW – Gross Vehicle Axle Weight

s. GVWR – Gross Vehicle Weight Rating

t. HOST DISPATCH CENTER – Interagency dispatch center responsible for dispatching resources under this agreement.

u. HOST DISPATCH ZONE – Geographic area defined by the Host Dispatch Center's area of authority.

v. ICPI – Incident Contract Project Inspector

w. ICS – Incident Command System

x. IIBMH – Interagency Incident Business Management Handbook

y. IDL: The Idaho Department of Lands.

z. INCIDENT – An occurrence or event, either human-caused or natural phenomena, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.

aa. INITIAL ATTACK – A planned response to a wildfire given the wildfire's potential fire behavior. The objective of initial attack is to stop the spread of the wildfire and suppress it at least cost. An aggressive suppression action that is consistent with firefighter and public safety.

bb. ON SHIFT – Includes time worked, time that equipment is held or directed to be in a state of readiness, and compensable travel (equipment traveling under its own power) that has a specific start and ending time.

cc. OPERATING SUPPLIES – Operating supplies include fuel, oil, filters, lube/oil changes. Even though the agreement may specify that all operating supplies are to be furnished by the Contractor (wet), the Government may, at its option, elect to furnish such supplies when necessary to keep the equipment operating. The cost of such supplies will be deducted from payment to the Contractor.

dd. OPERATIONAL PERIOD – The period of time scheduled for execution of a given set of tactical actions, which may be specified in the Incident Action Plan. An operational period is equal to one shift and can be of various lengths.

ee. ORDINARY WEAR AND TEAR – Equipment furnished under this agreement may be operated and subjected to extreme environmental and/or strenuous operating conditions which could include but is not limited to unimproved roads, steep, rocky, hilly terrain, dust, heat, and smoky conditions. As a result, by entering into this agreement, the contractor agrees that what is considered wear and tear under this agreement is in excess of what the equipment is subjected to under normal operations and is reflected in the rates paid for the equipment.

ff. POINT OF HIRE – The point of hire is the resource location (City and State) the vendor designates in their offer.

gg. POINT OF RELEASE – The location from which a contractor is released upon expiration or termination of required services. This point may be the same as the point of hire.

hh. PROCUREMENT MANAGER: The Contracting Officer for the Idaho Department of Lands.

ii. PROPERTY –

- Accountable Property - Items with a purchase price of $500 (IDL, includes Timber Protective Associations) and $5,000 (USDA, USDI) or more, or items that the incident agency considers sensitive, such as cameras, computers, chainsaws, and radios, are accountable and are marked with an agency identification number.
- Durable Property - Durable properties are those non-accountable items that have a useful life expectancy greater than one incident (e.g., sleeping bags, water handling accessories, tents, headlamps, tools). This property may be marked with paint or etching to show agency specific marking.
- Consumable Goods - Consumable goods are items normally expected to be consumed on the incident (e.g., batteries, Meals Ready to Eat, plastic canteens, petroleum products). This property is not marked.

jj. RESOURCE – Equipment, personnel, supplies, or a service used to support incidents.

kk. RON – Remain Over Night

ll. ROSS – Resource Ordering and Status System

mm. SCOPE OF WORK: Detailed outline of the location, project description, timeline, and deliverables.

nn. SEVERITY – The class of assignments that are related to pre-suppression activities. Examples of appropriate severity activities may include but not limited to standby at the host unit, limited patrol, tool sharpening, or other activities that do not unduly interfere with fire readiness and a 10 minute mobilization response time. Increase the level of pre-suppression capability and fire preparedness when predicted or actual burning conditions exceed those normally expected, due to severe weather conditions.

oo. SUPPRESSION – All the work of extinguishing or confining a fire beginning with its discovery.

pp. SERVICES: Includes services performed, workmanship, and materials furnished or utilized in the performance of services, including any deliverables.

qq. STATE – The State of Idaho including each agency unless the context implies other states of the United States.

rr. STATE OF IDAHO BOARD OF LAND COMMISSIONERS OR LAND BOARD: Board of Land Commissioners (Land Board) is comprised of Idaho's Governor, Secretary of State, Attorney General, Superintendent of Public Instruction, and State Controller. The Land Board serve as the trustees for more than 2.4 million acres of state endowment trust lands in Idaho, with the IDL acting as the administrative arm of the Land Board, carrying out the executive directives necessary to meet the mandated Constitutional charge codified in Article IX Section 8 of the Idaho Constitution. The Land Board also oversees the work of the IDL in its regulatory and assistance duties, and in managing Idaho's public trust lands.

ss. UNDER HIRE – Refer to 3.48.2

tt. WHEEL CHOCKS –

- Wheel chock must have a solid bottom or ribbing on the bottom to prevent from sinking in soft soil.
- Wheel chock must have the face beveled at a 30-50 degree angle.
- Wheel chock base must be 1.4 times the height or greater.
- Or the manufacturer specifies the chocks meet SAE J-348, NFPA 1901, or NFPA 1906 for the size of the vehicle.

EXHIBIT B – PAYMENT OFFICE INFORMATION

IDAHO DEPARTMENT OF LANDS

Invoices are to be sent to the IDL or association office with jurisdictional responsibility.

Idaho Department of Lands
Priest Lake Area Office
4053 Cavanaugh Bay Road
Coolin, ID 83821
Phone: (208) 443-2516
FAX: (208) 443-2162

Idaho Department of Lands
Pend Oreille Lake Area Office
2550 Highway 2 West
Sandpoint, ID 83864
Phone: (208) 263-5104
FAX: (208) 263-0724

Idaho Department of Lands
Kootenai Valley Fire Protective District
Route 4, Box 4810
Bonners Ferry, ID 83805
Phone: (208) 267-5577
FAX: (208) 267-8301

Idaho Department of Lands
Mica Supervisory Area Office
3258 W. Industrial Loop
Coeur d'Alene, ID 83815
Phone: (208) 769-1577
FAX: (208) 769-1597

Idaho Department of Lands
Cataldo Fire Protective District
80 Hilltop Overpass Road
Kingston, ID 83839
Phone: (208) 682-4611
FAX: (208) 682-2991

Idaho Department of Lands
St. Joe Area Office
1806 Main Avenue
St.Maries, ID 83861
Phone: (208) 245-4551
FAX: (208) 245-4867

Idaho Department of Lands
Ponderosa Area Office
3130 Highway 3
Deary, ID 83823
Phone: (208) 877-1121
FAX: (208) 877-1122

Idaho Department of Lands
Craig Mountain Fire Protective District
P.O. Box 68
Craigmont, ID 83523
Phone: (208) 924-5571
FAX: (208) 924-5572

Idaho Department of Lands
Maggie Creek Area Office
913 Third Street
Route 2, P.O. Box 190
Kamiah, ID 83536
Phone: (208) 935-2141
FAX: (208) 935-0905

Idaho Department of Lands
Southwest Area Office
8355 West State Street
Boise, Idaho 83703
Phone: (208) 334-3488
Fax: (208) 853-6372

South Idaho Timber Protective Association
555 Deinhard Lane
McCall, ID 83638
Phone: (208) 634-2268

Clearwater Potlatch Timber Protective Association
10250 Highway 12
Orofino, ID 83544
Phone: (208) 476-5612

United State Department of Agriculture - FOREST SERVICE

Albuquerque Service Center – B&F Incident Finance
101 B Sun Avenue NE
Albuquerque, NM 87109
1-877-372-7248

United State Department of Interior - BUREAU OF LAND MANAGEMENT

National Business Center
PO Box 25047, Bldg 50
Denver Federal Center
Denver, CO 80225-0047
Mail Stop BC-620 303-236-7117

Boise District BLM
Fire and Aviation
3948 Development Ave
Boise ID 83705

Twin Falls District BLM
Fire and Aviation
213 West F
Shoshone ID 83352

Idaho Falls District BLM
Fire and Aviation
1405 Hollipark Dr
Idaho Falls ID 83401

United State Department of Interior - NATIONAL PARK SERVICE

National Park Service
Accounting Operations Center (AOC)
PO Box 100000
Herndon, VA 20171
703-487-9310

United State Department of Interior - BUREAU OF INDIAN AFFAIRS

Bureau of Indian Affairs
Office of the Deputy Assistant Secretary Attn: Fiscal Services Division,
Payments
2051 Mercator Dr.
Reston, VA 20191
703-390-6336

United State Department of Interior - FISH & WILDLIFE SERVICE

Payments are processed by the FWS office with jurisdictional responsibility.

EXHIBIT C - HARASSMENT FREE WORKPLACE POLICY

POLICY: The contracting agency will not tolerate harassment based on race, national origin, religion, age, mental or physical disability, color, sex, or any other non-merit factors.

The contracting agencies strive for a harassment-free work environment where people treat one another with respect. Managers, supervisors, and all employees, as well as our contractors, cooperators and volunteers have the primary responsibility for creating and sustaining this harassment-free environment (by example, by job supervision, by coaching, by training, by contract enforcement, and by other means). All employees, contractor personnel, and visitors must take personal responsibility for maintaining conduct that is professional and supportive of this environment.

ACTION REQUIRED: Managers and supervisors must take immediate action to stop harassment (or any other inappropriate behavior), to protect the people targeted and to take all reasonable steps to ensure that no further harassment or retaliation occurs. Employees who witness harassment should report it to the proper authority.

LOCATIONS COVERED: The contractors work environment covers any area where employees work or where work-related activities occur including travel. This includes field sites, incident bases, staging areas, fire lines, government buildings and other facilities such as fitness centers and campgrounds. Also included are vehicles or other conveyances used for travel.

WHAT HARASSMENT IS: Harassment is coercive or repeated, unsolicited and unwelcome verbal comments, gestures or physical contacts and includes retaliation for confronting or reporting harassment. Examples of harassment include, but are not limited to, the following:

Physical conduct: Unwelcome touching, standing too close, inappropriate or threatening staring or glaring, obscene, threatening, or offensive gestures.

Verbal or written conduct: Inappropriate references to body parts, derogatory or demeaning comments, jokes, or personal questions; sexual innuendoes; offensive remarks about race, gender, religion, age, ethnicity, sexual orientation, political beliefs, marital status, or disability; obscene letters or telephone calls; catcalls; whistles; sexually suggestive sounds; loud, aggressive, inappropriate comments or other verbal abuse.

Visual, Graphic or Pictorial Displays: Display of nude pictures, scantily-clad, or offensively-clad people; display of intimidating or offensive religious, political, or other symbols; display of offensive, threatening, demeaning, or derogatory drawings, cartoons, or other graphics; offensive T-shirts, coffee mugs, bumper stickers in locations covered above or other articles.

Individuals who believe they are being harassed or retaliated against should exercise any one or more of the following options as soon as possible:

Tell the harasser to stop the offensive conduct; and/or Tell a manager or supervisor about the conduct; and/or Contact your Procurement Unit Leader, Contracting Officer, a special Emphasis Program Manager, or any other individual you trust who would take action.

In addition, you may seek help from the Human Resource Specialist on the incident.

EXHIBIT D – Incident Blanket Purchase Agreement (I-BPA) Performance Evaluation

Highlighted blocks are required to be completed.

Agreement Number:	**Rating Period: From to .**	
Contracting Office *(Including Address)*:	**Fire Name:**	**Resource Order Number:**
Contractor Name:	**Requirement Description** *(Equipment Type)*:	

Ratings

Summarize contractor performance and check the number which corresponds to the rating for each rating category (*See attached Rating Guidelines).*

Quality of Product or Service *(How did the Contractor perform, document any noncompliance or performance issues)*

___ N/A ___0=Unsatisfactory ___1=Marginal ___2=Satisfactory ___3=Very Good ___4=Exceptional

Government Comments for Quality of Product or Service (2000 characters maximum):

Timeliness of Performance (Schedule) *(Did the Contractor arrive when expected, demob timely; and perform the work in a timely manner)*

___ N/A ___0=Unsatisfactory ___1=Marginal ___2=Satisfactory ___3=Very Good ___4=Exceptional

Government Comments for Timeliness of Performance (2000 characters maximum):

Business Relations *(Did the Contractor perform in a business-like manner; complete administrative requirements timely)*

___ N/A ___0=Unsatisfactory ___1=Marginal ___2=Satisfactory ___3=Very Good ___4=Exceptional

Government Comments for Business Relations (2000 characters maximum):

Would you recommend ordering this contractor again? ___ Yes ___ No (*Check one)*

Government Comments on Customer Satisfaction (2000 characters maximum): *If no above, explain below)*

Contractor Comments:

Contractor (signature) This rating has been discussed with me

_____ _____

Date

Rated By (signature)

_____ _____

Date

Admin Info

Please Print

Project Officer/COTR *(Individual completing the evaluation)*

Name: _____

Phone: _____

E-mail Address: _____

Contractor Representative

Name: _____

Phone: _____

E-mail Address: _____

****EVALUATOR to RETURN A COMPLETED EVALUATION FORM TO FINANCE SECTION****

Rating Guidelines

Quality of Product or Service; Timeliness of Performance; and Business Relations

0 = Unsatisfactory 1 = Marginal 2 = Satisfactory 3 = Very Good 4 = Exceptional

Unsatisfactory	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective. NOTE: To justify an Unsatisfactory rating, identify multiple significant events in each category that the contractor had trouble overcoming and state how it impacted the Government. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating. An Unsatisfactory rating should be supported by referencing the management tools used to notify the contractor of the contractual deficiencies (e.g., management, quality, safety, or environmental deficiency reports, or letters).
Marginal	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented. NOTE: To justify Marginal performance, identify a significant event in each category that the contractor had trouble overcoming and state how it impacted the Government. A Marginal rating should be supported by referencing the management tool that notified the contractor of the contractual deficiency (e.g., management, quality, safety, or environmental deficiency reports, or letters).
Satisfactory	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory. NOTE: To justify a Satisfactory rating, there should have been only minor problems, or major problems the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. A fundamental principle of assigning ratings is that contractors will not be assessed rating lower than Satisfactory solely for not performing beyond the requirements of the contract.
Very Good	Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor was effective. NOTE: To justify a Very Good rating, identify a significant event and state how it was a benefit to the Government. There should have been no significant weaknesses identified.
Exceptional	Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective. NOTE: To justify an Exceptional rating, identify multiple significant events and state how they were of benefit to the Government. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.

Source: Rating guidelines are from the CPAR Quality Checklist (http://www.cpars.csd.disa.mil/cparsfiles/pdfs/qualcheck08.pdf)

EXHIBIT E – SAFETY AWARENESS AND EXPECTATIONS

A. Heat Stress

There are three forms of heat stress. The mildest is heat cramps. Heat stress can progress to heat exhaustion and eventually heat stroke. Heat stroke is a medical emergency! Delayed treatment can result in brain damage and even death. At the first sign of heat stress, stop work, get into the shade, and begin drinking fluid.

B. Smoke and Carbon Monoxide

For information on this subject call USDA Forest Service, Technology and Development Program, Publications, (406) 329-3978, and ask for Health hazards of Smoke, Recommendations of the Consensus Conference, April 1997 (Item Number 97512836).

C. "Six Minutes for Safety" Training

It is recommended that daily Six Minutes for Safety training be conducted that focuses on high risk and low frequency activities that fire personnel may encounter during a fire season. The NWCG website gives information on Six Minutes for Safety, go to www.nwcg.gov

D. Seat Belts

Seat belts shall comply with applicable Federal Motor Vehicle Safety Standards/OSHA requirements and be used when the vehicle/equipment is in motion. It is the operator's responsibility to ensure compliance.

E. Personal Protective Equipment (PPE) – see Section 3.2.5 of the specifications for a complete list of PPE required by the contractor.

F. Fireline Leadership Communications Skills.

All personnel shall be able to communicate fluently at a conversational level in English.
Specifically:

- All radio communication on tactical, command and air-to-ground frequencies will be in the English language.
- All supervisors of personnel engaged in fire suppression and prescribed fire operations will be able to read write and speak English sufficient to understand and communicate in English. All supervisors must also be able to communicate in the language of the individuals they directly supervise.

G. Incident Identification/ Qualification Card.

Personnel shall carry a government issued picture identification card, such as a driver's license, passport, state identification card, etc.

H. Physical Demands

The work may require strenuous physical exertion for extended periods including walking, climbing, lifting, pulling and frequently carrying objects weighing fifty (50) pounds or more.

Copies of the publication titled "Fitness and Work Capacity," second edition NFES 1596 April 1997, and associated videos can be purchased from the Great Basin Fire Cache at the National Interagency Fire Center in Boise, Idaho. The Work Capacity Test, Administrator's Guide, April 2003, NFES 1109 can be accessed at www.nwcg.gov, in Publications. The Contractor(s) shall provide proof that their employee(s)

has/have met this requirement upon request.

The Government reserves the right to monitor the administration of any classroom instruction, and Pack Tests administered for compliance with "Work Capacity Fitness Test Instructor's Guide."

I. Work/Rest/Driving/ and Length of Assignment Guidelines

Information on current agency policy on work/rest guidelines, length of assignment, days off and other fire business management information can be found at: www.nwcg.gov

EXHIBIT F – EXAMPLE OF EMERGENCY EQUIPMENT SHIFT TICKET, OF-297

EMERGENCY EQUIPMENT SHIFT TICKET

NOTE; The responsible Government Officer will update this form each day or shift and make initial and final equipment inspections. E-16

1.AGREEMENT NUMBER 54-04R4-2-4567					2. CONTRACTOR (name) Jones Equipment
3. INCIDENT OR PROJECT NAME LOST CREEK		4. INCIDENT NUMBER WIF-2-061			5. OPERATOR (name) PAUL JONES
6. EQUIPMENT MAKE Caterpillar		7. EQUIPMENT MODEL Dozer, D6C			8. OPERATOR FURNISHED BY ☒ CONTRACTOR ❑ GOVERNMENT
9. SERIAL NUMBER 47A89876		10. LICENSE NUMBER			11. OPERATING SUPPLIES FURNISHED BY ☒ CONTRACTOR (wet) ❑ GOVERNMENT (dry)
2.DATE MO/DAY/YR	13. EQUIPMENT USE				14. REMARKS (released, down time and cause, problems, etc.) Paul Jones - Operator
	START	STOP	HOURS/DAYS/MILES(circle one) WORK	SPECIAL	
09/15/07	0600	1800	12		
					15. EQUIPMENT STATUS ☒a. Inspected and under agreement b. Released by Government c. Withdrawn by Contractor
					16. INVOICE POSTED BY (Recorder's initials)

17. CONTRACTOR'S OR AUTHORIZED AGENT'S SIGNATURE Paul L. Jones,- Owner	18. GOVERNMENT OFFICER'S SIGNATURE SAMUAL JONES - DIV SUP.	19. DATE SIGNED 09/15/07

EXHIBIT G - CONTRACTOR ASSOCIATIONS AND PUBLIC EDUCATION PROVIDERS

The required training as listed within the solicitation can be obtained through many avenues. The contracting agency does not endorse any one resource over another.

It is paramount to ensure both the course instructors and curriculum meet National Wildfire Coordinating Group (NWCG) standards. You may also decide it is in your best interest to conduct these classes. The following websites and guides are excellent sources of information regarding this topic:

NWCG Fire Education Working Team
http://www.nwcg.gov/branches/ppm/cepc/archives/wfewt/products.html

NWCG Training and Qualifications http://training.nwcg.gov/true_index.html

BLM Fire and Aviation Training http://www.blm.gov/nifc/st/en/prog/fire/training.html

An internet search under "wildland fire training" will provide opportunities to access the required training. For your convenience, a couple of sites are listed below.

National Wildland Fire Training http://www.nationalfiretraining.net/

FireAcademyInfo.com http://www.fireacademyinfo.com/fire-academy/

Contractors are urged to check with their local Community Colleges and/or Fire Departments for availability of Wildland Fire Training courses.

Sample Sources of Training for R4 Contractors

*Note: Most of the colleges/universities that offer Wildland Firefighting courses gear their schedules towards the seasonal, government workers which are usually college students who aren't out of school until the end of May or the first part of June

College of Western Idaho (CWI) ~ Nampa, Idaho

~ Southwest Idaho Fire Training (SWIFT) is held once a year at the College of Western Idaho. Tuition for this class is generally around $50.00, and registration is accomplished by contacting the College of Western Idaho directly at 208-562-2720 or 208-562-3000.

SWIFT website: http://www.id.blm.gov/swift/

Treasure Valley Community College ~ Ontario, Oregon

~Treasure Valley has been doing this for quite awhile and offer a lot of Wildland Fire courses. They provide off-site training if you can pull together at least 10 people for a class and agree to their price quote. Contact Sheryl Kinkade at 541-881-8822 x 281 for additional information.

TVCC website: http://www.tvcc.cc/del/WildlandFireMgmt_sched.htm

Blue Mountain Community College ~ Baker City, Oregon

~Even though they're based out of Pendleton, Oregon, they have a satellite location in Baker City, Oregon. They seem to offer a lot of the basic courses earlier than June.

BMCC website: http://www.bmcc.cc.or.us/programs/schedules/baker_firesuppresion.pdf

Eastern Idaho Technical College ~ Idaho Falls, Idaho

~They also offer a good selection of the basic Wildland Fire courses. Looks like most of their classes aren't offered until June.

EITC website: http://www.eitc.edu/pdf/WFT2005WildlandBroch.pdf

Truckee Meadows Community College ~ Reno, Nevada

~These guys actually have quite a bit to offer. If you enter "Wildland Fire" in their search engine it'll pull up a lot of links for all the various information they have about their Wildland Fire Management/Firefighter programs. They have a very well designed website and most everything has a link to the other info.

TMCC website: http://www.tmcc.edu/wdce/wildland/

University of Nevada, Reno ~ Elko, Nevada

~UNR hosts the Fire Science Academy which is geared towards Industrial Fire Brigades such as those found at refineries. They target a more global audience due to the specialized nature of dealing with industrial, HAZMat situations. They are starting to offer some of the basic Wildland Fire courses out of Carlin, Nevada, (20 miles west of Elko) and can also do off-site training. At this time they do not offer the "Standards for Survival" refresher training. If you go to their website you'll just find information related to their academy. Terry Dillon is their point of contact for questions about their Wildland Fire courses and can be reached at 775-754-6003.

UNR website: http://www.fireacademy.unr.edu/

Great Basin College (GBC) ~Winnemucca, Nevada

~ GBC hosts Fire Refresher training to groups of eight or more. The course is listed in the college catalog under FS 285B, Selected Topics in Fire Science. It is an eight hour class and generally runs from 8 a.m. to

5 p.m. Lisa Costa Campbell is their point of contact and can be reached at 775-623-4824. www.gbcnv.edu

Utah Wildfire Academy ~ Richfield, Utah

~The Academy is open first to all Federal and State agencies and Volunteer Fire Departments then if there is any space left over they can fill those slots with private contractors as long as they meet the prerequisites for the course they are applying for. Jaki Nordrum is the point of contact and can be reached at 801-539-4127.

Utah Zone Fire & Aviation Training website: http://www.ut.blm.gov/firetraining/

Colorado Wildfire Academy ~ Montrose, Colorado

~Same as the Utah Wildfire Academy. Wendy Fischer is the point of contact and can be reached at 970-240- 5336.

Colorado Wildfire Academy website: http://www.cowildfireacademy.com/

Ed Wright ~ Idaho Falls, Idaho

~Ed Wright has a valid is a qualified Wildland Fire trainer. He hires out to contractors to provide training to their employees and can travel to your site. Mr. Wright currently offers all basic Wildland Fire courses, the annual "Standards for Survival" refresher training in addition to: S-211, S-212, S-215, S- 230, S-231, S-290 and L-280. Contact Ed Wright on his cell phone at 208-552-1560 or toll-free at 1-877-797- 0281.

David Bergette ~ Boise Idaho

~ David Bergette owner of DB Jet Enterprises with a Water Handling agreement with Region 4 and is qualified to instruct 100 and 200 level fire courses. dbjet@msn.com or 208-866-8769.

Grizzly Mountain Wildland Fire Camp ~ Boise Idaho

~ Ken Virden offers wildland fire fighting classes. Ken has a lot of experience in wildland fire and offers

100 and 200 level classes. kvirden@gmwfc.com or 208-866-1010

Northwest Management ~ Moscow Idaho

~Small and large-scale wildland safety and fire-fighter training – RT 130 Fire Refresher Training

~Urban, Rural and Neighborhood community outreach for implementation of fuels management and defensible space projects.

nwmange@nmi2.com or 208-883-4488

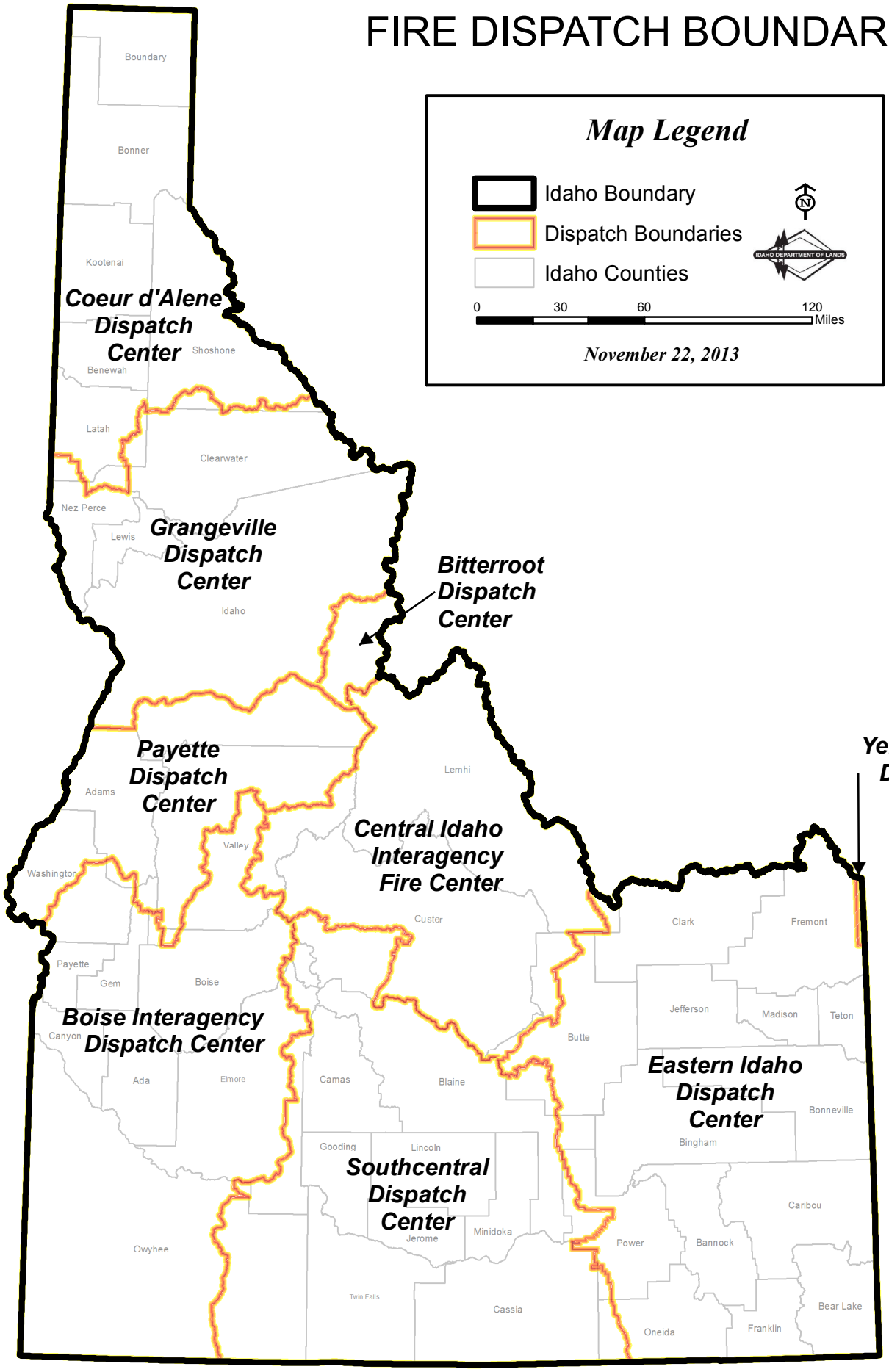
Inland Forest Management, Inc. ~ Sandpoint Idaho

~wildfire suppression expertise within the United States as well as overseas

~Staff includes former USFS Type I and Type II team members and highly qualified engine crew members. All suppression personnel are properly red carded and trained in the Incident Command System (ICS).

ifm@inlandforest.com or 208-263-9420

FIRE DISPATCH BOUNDARIES



\\...Projects\Bureaus\Fire_Mgmt\Fire_Dispatch_Boundaries\Dispach_Boundaries.mxd 11/19/2013 dbooker-lair

IDAHO BUREAU of EMERGENCY MEDICAL SERVICES & PREPAREDNESS

Minimum Equipment Standards for Licensed EMS Services

Authority:

Idaho Code §56-1011 to §56-1023
Rules Governing Emergency Medical Services: IDAPA 16.01.03 "Agency Licensing Requirements"

Idaho EMS Bureau
PO Box 83720
Boise, ID 83720-0036
(877) 554-3367
Fax: (208) 334-4015
Email: idahoems@dhw.idaho.gov
Web: www.idahoems.org

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II. Minimum Equipment Standards

Each EMS agency must maintain sufficient quantities of medical care supplies and devices specified in the minimum equipment standards to ensure availability to treat the anticipated number of patients for each response.

a) Ground Non-transport EMS Agencies must maintain the following equipment availability for each response.
   i) Access to Equipment. Licensed personnel must have access to the required equipment as specified in the agency minimum equipment standards.
   ii) Equipment Storage. The equipment must be stored on a dedicated response vehicle or be in the possession of licensed personnel.

b) Ground Ambulance EMS Agencies must maintain the following equipment availability for each response.
   i) Medical Care Supplies. Each ambulance must be equipped with medical care supplies and devices as specified in the agency minimum equipment standards unless;
      (1) The agency is dispatched by a public safety answering point (PSAP) that uses an emergency medical dispatch (EMD) process to determine the clinical needs of the patient. The agency must ensure the availability of medical care supplies and devices as specified in the agency minimum equipment standards for the clinical level that are appropriate for each response, or
      (2) The agency is transferring patients from one (1) medical care facility included in their designated geographic coverage area to another and will be equipped with medical care supplies and devices appropriate for the patient identified by the sending facility.

c) Air Medical EMS Agencies must have the medical equipment specified in the agency minimum equipment standards available for each response.

d) Equipment Quantity and Quality Standards;
   i) Each licensed EMS agency will stock adequate quantities of disposable items to ensure continued availability for all routine responses. This can be done through an established timely restocking mechanism or maintaining extra inventory on hand.
   ii) Routinely used sterile disposable items will be available in quantities to ensure at least one backup item of each size.
   iii) Medications must be available for each response and include at least one backup or extra dose.
   iv) Non sterile disposable items will be available in sufficient quantities to ensure appropriate treatment for all patients.
   v) All dated items and medications must be current.
   vi) All equipment and disposable items must be kept clean and maintained in fully operable condition.

III. Equipment Specifications

The following specifications provide additional clarification for selected items in the equipment tables. The minimum number addresses *one patient capability*, which is being prepared to manage a single patient. Agencies that do not have multiple resources responding to manage multiple patients should stock additional items.

1. Advanced Airway Devices not Intended for Tracheal Insertion; This includes devices such as King and Combi-Tube. Two sets of various adult sizes required. Paramedic level services also require pediatric sizes.
2. Endotracheal Tubes; Sizes 2.5 –5.5 mm cuffed and/or un-cuffed and 6 – 8 mm cuffed; two (2) of each range; other sizes optional.
3. Laryngoscope Blades; Sizes 0 –4 straight (Miller); sizes 2–4 curved (Macintosh) with spare bulbs, if used. Video laryngoscope also meets this requirement.
4. Laryngoscope Handle; Includes extra batteries, if used.
5. Chest Decompression Equipment; Large bore needle should be at least 3.25” in length for needle chest decompression in large adults.
6. Oropharyngeal Airways; Sizes 0–5 adult, child, and infant sizes; two (2) sets required.
7. Nasopharyngeal Airways; 16F–34F adult and child sizes; 2 sets of 5 required to include the smallest and largest sizes. Agency choice of mid-range sizes.
8. Portable Suction; An electric portable suction may also be used as a fixed suction device when attached to a mounting system in the ambulance accessible for immediate use. An additional portable suction is also required if this configuration is used.
9. Flexible Suction Catheters; 6F–16F adult and child sizes; two (2) sets of four (4) required. Must have smallest and largest sizes. The agency may choose the additional mid-range sizes.
10. Sphygmomanometer/Cuffs; Adult and pediatric sizes required to include, infant, child, adult, large adult. Manual type required.
11. Monitor/Defibrillator; Manual devices must include adult and pediatric capabilities. May be a multi-function or stand-alone device. Include extra batteries and tape.
12. End Tidal CO_2 Detection Capability; May be colorimetric or quantitative. May be a stand-alone device or component of multi-function monitor.
13. OB Kit; Commercially available or a dedicated locally developed equivalent.
14. Long Spinal Immobilization Devices; Impervious ridged (long; radiolucent preferred) head-to–feet length with at least three appropriate restraint straps. Pediatric capabilities must include padding for children or additional pediatric sized devices.
15. Intravenous Fluids; Multiple bags; must include normal saline. Minimum two (2) liters per patient capability. Additional bags required if used for irrigation.
16. Bag Valve Mask Resuscitators; Adult and pediatric sizes with neonate, child, and adult masks. May also use multi-size capability masks (e.g. Blob).
17. Portable Oxygen Supply with Regulators; Minimum one (1) with one (1) extra cylinder available.
18. Traffic Warning Devices; Both light emitting and reflective.
19. Intraosseous Needles or Device; Appropriate for adult and pediatric use; two (2) needles minimum.
20. Intravenous Tubing Administration Sets; Macro and micro drip; minimum two (2) of each size.
21. Intravenous Catheters; 14 – 24 gauge; minimum two (2) of each size for each patient capability.
22. Large Sterile Dressings; Dressings capable of covering large wounds singularly or by using multiple dressings; multiple quantities. Typically range from 5x9 to 10x30 sizes.

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EMERGENCY MEDICAL SERVICES-
WILDLAND FIRE IN IDAHO

IV. Ground Ambulance Equipment Requirements

Legend-
X = Required Item
O = Required item when the skill is adopted as an Optional Module consistent with the Rules of the Idaho Emergency Medical Services Physician Commission

Service Type		Ground Ambulance							
Agency Clinical Level		ALS							
Personnel Level		PARAMEDIC						CC	
Operational Declaration		Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Transfer	Comments
Item	**Specification #[ ]**								
Advanced Airway Devices not Intended for Tracheal Insertion	**[1]**	X	X		X	X	X	X	
Endotracheal Tubes	**[2]**	X	X		X	X	X	X	
Laryngoscope Blades	**[3]**	X	X		X	X	X	X	
Laryngoscope Handle (spare batteries if used)	**[4]**	X	X		X	X	X	X	
Stylettes		X	X		X	X	X	X	
Syringe (for cuff inflation)		X	X		X	X	X	X	
Tube Holder		X	X		X	X	X	X	
Lubricating Jelly (water-soluble)		X	X		X	X	X	X	
Magill Forceps (Adult and Pediatric sizes)		X	X		X	X	X	X	
Needle Chest Decompression Equipment	**[5]**	X	X		X	X	X	X	
Needle Percutaneous Cricothyrotomy Kit		X	X		X	X	X	X	
Surgical Cricothyrotomy Kit		O	O		O	O	O	X	
Nasogastric Tube		X	X		X	X	X	X	
Oropharyngeal Airways	**[6]**	X	X		X	X	X	X	
Nasopharyngeal Airways	**[7]**	X	X		X	X	X	X	
Portable Suction	**[8]**	X	X		X	X	X	X	
Fixed Suction and tubing	**[8]**	X	X		X	X	X	X	
Flexible Suction Catheters	**[9]**	X	X		X	X	X	X	
Tonsillar Suction Tip (Yankauer)		X	X		X	X	X	X	
Sphygmomanometer/Cuffs	**[10]**	X	X	X	X	X	X	X	
Stethoscope		X	X	X	X	X	X	X	
Thermometer		X	X	X	X	X	X	X	

Monitor/Defibrillator - Manual	**[11]**	X	X		X	X	X	X	
Defibrillator Pads - Multi-Function		X	X		X	X	X	X	
Monitoring Patches		X	X		X	X	X	X	
Length/weight-based tape/wheel reference for pediatric equipment sizing		X	X		X	X	X	X	
Glucometer Kit		X	X		X	X	X	X	
Pulse Oximetry Device		X	X		X	X	X	X	
End Tidal CO2 Detection Capability	**[12]**	X	X		X	X	X	X	
OB Kit	**[13]**	X	X		X	X	X	X	
Meconium Aspirator Adaptor		X	X		X	X	X	X	
Thermal and Radiant Newborn Blanket		X	X		X	X	X	X	
Cervical Collars		X	X		X	X	X	X	
Head Immobilization Device		X	X		X	X	X	X	
Long Spinal Immobilization Device	**[14]**	X	X		X	X	X	X	
Straps		X	X		X	X	X	X	
Short Spinal Immobilization Device		X	X		X	X	X	X	
Splints - Extremity		X	X		X	X	X	X	
Traction Splint (adult and pediatric capable)		X	X		X	X	X	X	
Disinfectant/Cleaning Supplies		X	X	X	X	X	X	X	
Emesis Basin		X	X	X	X	X	X	X	
Antiseptic Wipes		X	X	X	X	X	X	X	
Antimicrobial Hand Wash		X	X	X	X	X	X	X	
Bedpan/Urinal		X	X		X	X	X	X	
Biohazard Bags		X	X	X	X	X	X	X	
Trash Bags		X	X	X	X	X	X	X	
Sharps Containers: Fixed		X	X		X	X	X	X	
Sharps Containers: Portable		X	X		X	X	X	X	
Triage Tags		X	X		X	X	X	X	
Hot/Cold Packs		X	X		X	X	X	X	
Trauma Shears		X	X		X	X	X	X	
Medication Formulary		X	X		X	X	X	X	
Blanket		X	X		X	X	X	X	
Pillow		X	X		X	X	X	X	
Sheets		X	X		X	X	X	X	
Mobile Radio (State Communications Fx)		X	X		X	X	X	X	
Patient Restraining Capabilities		X	X		X	X	X	X	
Ring Cutter		X	X		X	X	X	X	
Intravenous Fluids	**[15]**	X	X		X	X	X	X	
Needles: Various Sizes		X	X		X	X	X	X	
Oral Glucose		X	X		X	X	X	X	

Cot (ambulance)		X	X		X	X	X	X	
Stair Chair		X	X			X	X		
Stretcher - Scoop		X	X			X	X		
Oxygen Tubing		X	X		X	X	X	X	
Simple Masks		X	X		X	X	X	X	
Nasal Cannula		X	X		X	X	X	X	
Non-Rebreather Masks		X	X		X	X	X	X	
Bag Valve Mask Resuscitators	**[16]**	X	X		X	X	X	X	
Oxygen Flow Meter (liter)		X	X		X	X	X	X	
Fixed Oxygen Supply		X	X		X	X	X	X	
Portable Oxygen Supply with Regulator	**[17]**	X	X		X	X	X	X	
Emergency Response Guidebook (current)		X	X	X	X	X	X	X	
Fire Extinguisher		X	X		X	X	X	X	
Flashlight		X	X		X	X	X	X	
Traffic Warning Devices	**[18]**	X	X		X	X	X	X	
Exam Gloves		X	X	X	X	X	X	X	
Gowns		X	X	X	X	X	X	X	
Eye Protection		X	X	X	X	X	X	X	
N95 Masks		X	X	X	X	X	X	X	
Safety Vests		X	X		X	X	X	X	
Intraosseous (IO) Needles or Device	**[19]**	X	X		X	X	X	X	
Intravenous Tubing Administration Sets	**[20]**	X	X		X	X	X	X	
Intravenous Catheters	**[21]**	X	X		X	X	X	X	
Pressure Bag		X	X		X	X	X	X	
Syringes: Various sizes		X	X		X	X	X	X	
Venous Tourniquet		X	X		X	X	X	X	
4"x4" Sterile Dressings		X	X		X	X	X	X	
Large Sterile Dressings	**[22]**	X	X		X	X	X	X	
Sterile Burn Sheets		X	X		X	X	X	X	
Kerlix or Kling (rolled bandages)		X	X		X	X	X	X	
Occlusive Dressings or Chest Seal Devices		X	X		X	X	X	X	
Saline for Irrigation		X	X		X	X	X	X	
Tape		X	X		X	X	X	X	
Tourniquet (hemorrhage control)		X	X		X	X	X	X	
CPAP		X	X		X	X	X	X	
BiPAP								O	
Automated Transport Ventilator (intubated)		X	X		X	X	X	X	
Automated Transport Ventilator (Enhanced CC)								X	
Orogastric Tube		X	X		X	X	X	X	

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CO Oximetry	**O**	**O**		**O**	**O**	**O**	**O**	
Central Line							**O**	
Nebulizer	**X**	**X**		**X**	**X**	**X**	**X**	
Intranasal Atomizer	**X**	**X**		**X**	**X**	**X**	**X**	
Morgan Lens	**X**	**X**		**X**	**X**	**X**	**X**	
Blood Sample Tubes							**O**	
Urinary Catheters							**O**	
Patient Care Protocols	**X**	**X**	**X**	**X**	**X**	**X**	**X**	
Patient Care Charts/Forms	**X**	**X**	**X**	**X**	**X**	**X**	**X**	
Transcutaneous Cardiac Pacemaker	**X**	**X**		**X**	**X**	**X**	**X**	
IV Infusion Pump							**O**	
IABP Monitor							**O**	
Invasive Hemodynamic Monitor							**O**	
12 Lead EKG	**X**						**X**	

IDL CONTRACT 16-704

IDAHO BUREAU of EMERGENCY MEDICAL SERVICES & PREPAREDNESS

Minimum Equipment Standards for Licensed EMS Services

Authority:

Idaho Code §56-1011 to §56-1023
Rules Governing Emergency Medical Services: IDAPA 16.01.03 "Agency Licensing Requirements"

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II. Minimum Equipment Standards

Each EMS agency must maintain sufficient quantities of medical care supplies and devices specified in the minimum equipment standards to ensure availability to treat the anticipated number of patients for each response.

a) Ground Non-transport EMS Agencies must maintain the following equipment availability for each response.
   i) Access to Equipment. Licensed personnel must have access to the required equipment as specified in the agency minimum equipment standards.
   ii) Equipment Storage. The equipment must be stored on a dedicated response vehicle or be in the possession of licensed personnel.

b) Ground Ambulance EMS Agencies must maintain the following equipment availability for each response.
   i) Medical Care Supplies. Each ambulance must be equipped with medical care supplies and devices as specified in the agency minimum equipment standards unless;
      (1) The agency is dispatched by a public safety answering point (PSAP) that uses an emergency medical dispatch (EMD) process to determine the clinical needs of the patient. The agency must ensure the availability of medical care supplies and devices as specified in the agency minimum equipment standards for the clinical level that are appropriate for each response, or
      (2) The agency is transferring patients from one (1) medical care facility included in their designated geographic coverage area to another and will be equipped with medical care supplies and devices appropriate for the patient identified by the sending facility.

c) Air Medical EMS Agencies must have the medical equipment specified in the agency minimum equipment standards available for each response.

d) Equipment Quantity and Quality Standards;
   i) Each licensed EMS agency will stock adequate quantities of disposable items to ensure continued availability for all routine responses. This can be done through an established timely restocking mechanism or maintaining extra inventory on hand.
   ii) Routinely used sterile disposable items will be available in quantities to ensure at least one backup item of each size.
   iii) Medications must be available for each response and include at least one backup or extra dose.
   iv) Non sterile disposable items will be available in sufficient quantities to ensure appropriate treatment for all patients.
   v) All dated items and medications must be current.
   vi) All equipment and disposable items must be kept clean and maintained in fully operable condition.

III. Equipment Specifications

The following specifications provide additional clarification for selected items in the equipment tables. The minimum number addresses *one patient capability*, which is being prepared to manage a single patient. Agencies that do not have multiple resources responding to manage multiple patients should stock additional items.

1. Advanced Airway Devices not Intended for Tracheal Insertion; This includes devices such as King and Combi-Tube. Two sets of various adult sizes required. Paramedic level services also require pediatric sizes.
2. Endotracheal Tubes; Sizes 2.5 –5.5 mm cuffed and/or un-cuffed and 6 – 8 mm cuffed; two (2) of each range; other sizes optional.
3. Laryngoscope Blades; Sizes 0 –4 straight (Miller); sizes 2–4 curved (Macintosh) with spare bulbs, if used. Video laryngoscope also meets this requirement.
4. Laryngoscope Handle; Includes extra batteries, if used.
5. Chest Decompression Equipment; Large bore needle should be at least 3.25” in length for needle chest decompression in large adults.
6. Oropharyngeal Airways; Sizes 0–5 adult, child, and infant sizes; two (2) sets required.
7. Nasopharyngeal Airways; 16F–34F adult and child sizes; 2 sets of 5 required to include the smallest and largest sizes. Agency choice of mid-range sizes.
8. Portable Suction; An electric portable suction may also be used as a fixed suction device when attached to a mounting system in the ambulance accessible for immediate use. An additional portable suction is also required if this configuration is used.
9. Flexible Suction Catheters; 6F–16F adult and child sizes; two (2) sets of four (4) required. Must have smallest and largest sizes. The agency may choose the additional mid-range sizes.
10. Sphygmomanometer/Cuffs; Adult and pediatric sizes required to include, infant, child, adult, large adult. Manual type required.
11. Monitor/Defibrillator; Manual devices must include adult and pediatric capabilities. May be a multi-function or stand-alone device. Include extra batteries and tape.
12. End Tidal CO_2 Detection Capability; May be colorimetric or quantitative. May be a stand-alone device or component of multi-function monitor.
13. OB Kit; Commercially available or a dedicated locally developed equivalent.
14. Long Spinal Immobilization Devices; Impervious ridged (long; radiolucent preferred) head-to–feet length with at least three appropriate restraint straps. Pediatric capabilities must include padding for children or additional pediatric sized devices.
15. Intravenous Fluids; Multiple bags; must include normal saline. Minimum two (2) liters per patient capability. Additional bags required if used for irrigation.
16. Bag Valve Mask Resuscitators; Adult and pediatric sizes with neonate, child, and adult masks. May also use multi-size capability masks (e.g. Blob).
17. Portable Oxygen Supply with Regulators; Minimum one (1) with one (1) extra cylinder available.
18. Traffic Warning Devices; Both light emitting and reflective.
19. Intraosseous Needles or Device; Appropriate for adult and pediatric use; two (2) needles minimum.
20. Intravenous Tubing Administration Sets; Macro and micro drip; minimum two (2) of each size.
21. Intravenous Catheters; 14 – 24 gauge; minimum two (2) of each size for each patient capability.
22. Large Sterile Dressings; Dressings capable of covering large wounds singularly or by using multiple dressings; multiple quantities. Typically range from 5x9 to 10x30 sizes.

IV. Ground Non-transport Equipment Requirements

Legend-

X = Required Item

O = Required item when the skill is adopted as an Optional Module consistent with the Rules of the Idaho Emergency Medical Services Physician Commission

Service Type		Ground Non-transport					
Agency Clinical Level		ALS					
Personnel License Level		PARAMEDIC					
Operational Declaration		Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Comments
Item	**Specifications # [ ]**						
Advanced Airway Devices not Intended for Tracheal Insertion	**[1]**	**X**	**X**		**X**	**X**	
Endotracheal Tubes	**[2]**	**X**	**X**		**X**	**X**	
Laryngoscope Blades	**[3]**	**X**	**X**		**X**	**X**	
Laryngoscope Handle	**[4]**	**X**	**X**		**X**	**X**	
Stylettes		**X**	**X**		**X**	**X**	
Syringe (for cuff inflation)		**X**	**X**		**X**	**X**	
Tube Holder		**X**	**X**		**X**	**X**	
Lubricating Jelly (water-soluble)		**X**	**X**		**X**	**X**	
Magill Forceps (adult & pediatric)		**X**	**X**		**X**	**X**	
Needle Chest Decompression Equipment	**[5]**	**X**	**X**		**X**	**X**	
Needle Percutaneous Cricothyrotomy Kit		**X**	**X**		**X**	**X**	
Surgical Cricothyrotomy Kit		**O**	**O**		**O**	**O**	
Nasogastric Tube		**X**	**X**		**X**	**X**	
Oropharyngeal Airways	**[6]**	**X**	**X**		**X**	**X**	
Nasopharyngeal Airways	**[7]**	**X**	**X**		**X**	**X**	
Portable Suction	**[8]**	**X**	**X**		**X**	**X**	
Flexible Catheters	**[9]**	**X**	**X**		**X**	**X**	
Tonsillar Suction Tip (Yankauer)		**X**	**X**		**X**	**X**	
Sphygmomanometer/Cuffs	**[10]**	**X**	**X**	**X**	**X**	**X**	
Stethoscope		**X**	**X**	**X**	**X**	**X**	

Thermometer		X	X	X	X	X	
Monitor/Defibrillator - Manual	**[11]**	X	X		X	X	
Defibrillator Pads - Multi-Function		X	X		X	X	
Monitoring Patches		X	X		X	X	
Length/weight-based tape/wheel reference for pediatric equipment sizing		X	X		X	X	
Glucometer Kit		X	X	X	X	X	
Pulse Oximetry Device		X	X	X	X	X	
End Tidal CO2 Detection Capability	**[12]**	X	X		X	X	
OB Kit	**[13]**	X	X		X	X	
Meconium Aspirator Adaptor		X	X		X	X	
Thermal and Radiant Newborn Blanket		X	X		X	X	
Cervical Collars (adult and pediatric sizes)		X	X		X	X	
Head Immobilization Device		X	X		X	X	
Long Spine Immobilization Device	**[14]**	X	X		X	X	
Straps		X	X		X	X	
Short Spinal Immobilization Device		X	X		X	X	
Splints – Extremity (adult and pediatric sizes)		X	X		X	X	
Traction Splint (adult and pediatric)		X	X		X	X	
Disinfectant/Cleaning Supplies		X	X	X	X	X	
Antiseptic Wipes		X	X	X	X	X	
Antimicrobial Hand Wash		X	X	X	X	X	
Biohazard Bags		X	X	X	X	X	
Trash Bags		X	X	X	X	X	
Sharps Containers (Portable)		X	X		X	X	
Triage Tags		X	X		X	X	
Hot/Cold Packs		X	X		X	X	
Trauma Shears		X	X		X	X	
Medication Formulary		X	X		X	X	
Blanket		X	X		X	X	
Portable Radio (State Communications Fx)		X	X		X	X	
Patient Restraining Capabilities		X	X		X	X	
Ring Cutter		X	X		X	X	
Intravenous Fluids	**[15]**	X	X		X	X	
Needles: Various Sizes		X	X		X	X	
Oral Glucose		X	X		X	X	
Oxygen Tubing		X	X		X	X	
Simple Masks		X	X		X	X	
Nasal Cannula		X	X		X	X	

Non-Rebreather Masks		X	X		X	X	
Bag Valve Mask Resuscitators	**[16]**	X	X		X	X	
Portable Oxygen Supply with Regulator	**[17]**	X	X		X	X	
Emergency Response Guidebook		X	X	X	X	X	
Fire Extinguisher		X	X		X	X	
Flashlight		X	X		X	X	
Traffic Warning Devices	**[18]**	X	X		X	X	
Exam Gloves		X	X	X	X	X	
Gowns		X	X	X	X	X	
Eye Protection		X	X	X	X	X	
N95 Masks		X	X	X	X	X	
Safety Vests – Meet Current Standard		X	X	X	X	X	
Intraosseous (IO) Needles or Device	**[19]**	X	X		X	X	
Intravenous Tubing Administration Sets	**[20]**	X	X		X	X	
Intravenous Catheters	**[21]**	X	X		X	X	
Pressure Bag		X	X		X	X	
Syringes (Various sizes)		X	X		X	X	
Venous Tourniquet		X	X		X	X	
4"x4" Sterile Dressings		X	X		X	X	
Large Sterile Dressings	**[22]**	X	X		X	X	
Sterile Burn Sheets		X	X		X	X	
Kerlix or Kling (rolled bandages)		X	X		X	X	
Occlusive Dressings or Chest Seal Devices		X	X		X	X	
Saline for Irrigation		X	X		X	X	
Tape		X	X		X	X	
Tourniquet (hemorrhage control)		X	X		X	X	
Pocket Mask/Valve		X	X		X	X	
CO Oximetry		O	O		O	O	
Nebulizer		X	X		X	X	
Intranasal Atomizer		X	X		X	X	
Morgan Lens		X	X		X	X	
Patient Care Protocols		X	X	X	X	X	
Patient Care Charts/Forms		X	X	X	X	X	
Transcutaneous Cardiac Pacemaker		X	X		X	X	

IDAHO BUREAU of EMERGENCY MEDICAL SERVICES & PREPAREDNESS

Minimum Equipment Standards for Licensed EMS Services

Authority:

Idaho Code §56-1011 to §56-1023
Rules Governing Emergency Medical Services: IDAPA 16.01.03 "Agency Licensing Requirements"

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   i) Access to Equipment. Licensed personnel must have access to the required equipment as specified in the agency minimum equipment standards.
   ii) Equipment Storage. The equipment must be stored on a dedicated response vehicle or be in the possession of licensed personnel.

b) Ground Ambulance EMS Agencies must maintain the following equipment availability for each response.
   i) Medical Care Supplies. Each ambulance must be equipped with medical care supplies and devices as specified in the agency minimum equipment standards unless;
      (1) The agency is dispatched by a public safety answering point (PSAP) that uses an emergency medical dispatch (EMD) process to determine the clinical needs of the patient. The agency must ensure the availability of medical care supplies and devices as specified in the agency minimum equipment standards for the clinical level that are appropriate for each response, or
      (2) The agency is transferring patients from one (1) medical care facility included in their designated geographic coverage area to another and will be equipped with medical care supplies and devices appropriate for the patient identified by the sending facility.

c) Air Medical EMS Agencies must have the medical equipment specified in the agency minimum equipment standards available for each response.

d) Equipment Quantity and Quality Standards;
   i) Each licensed EMS agency will stock adequate quantities of disposable items to ensure continued availability for all routine responses. This can be done through an established timely restocking mechanism or maintaining extra inventory on hand.
   ii) Routinely used sterile disposable items will be available in quantities to ensure at least one backup item of each size.
   iii) Medications must be available for each response and include at least one backup or extra dose.
   iv) Non sterile disposable items will be available in sufficient quantities to ensure appropriate treatment for all patients.
   v) All dated items and medications must be current.
   vi) All equipment and disposable items must be kept clean and maintained in fully operable condition.

III. Equipment Specifications

The following specifications provide additional clarification for selected items in the equipment tables. The minimum number addresses *one patient capability*, which is being prepared to manage a single patient. Agencies that do not have multiple resources responding to manage multiple patients should stock additional items.

1. Advanced Airway Devices not Intended for Tracheal Insertion; This includes devices such as King and Combi-Tube. Two sets of various adult sizes required. Paramedic level services also require pediatric sizes.
2. Endotracheal Tubes; Sizes 2.5 –5.5 mm cuffed and/or un-cuffed and 6 – 8 mm cuffed; two (2) of each range; other sizes optional.
3. Laryngoscope Blades; Sizes 0 –4 straight (Miller); sizes 2–4 curved (Macintosh) with spare bulbs, if used. Video laryngoscope also meets this requirement.
4. Laryngoscope Handle; Includes extra batteries, if used.
5. Chest Decompression Equipment; Large bore needle should be at least 3.25” in length for needle chest decompression in large adults.
6. Oropharyngeal Airways; Sizes 0–5 adult, child, and infant sizes; two (2) sets required.
7. Nasopharyngeal Airways; 16F–34F adult and child sizes; 2 sets of 5 required to include the smallest and largest sizes. Agency choice of mid-range sizes.
8. Portable Suction; An electric portable suction may also be used as a fixed suction device when attached to a mounting system in the ambulance accessible for immediate use. An additional portable suction is also required if this configuration is used.
9. Flexible Suction Catheters; 6F–16F adult and child sizes; two (2) sets of four (4) required. Must have smallest and largest sizes. The agency may choose the additional mid-range sizes.
10. Sphygmomanometer/Cuffs; Adult and pediatric sizes required to include, infant, child, adult, large adult. Manual type required.
11. Monitor/Defibrillator; Manual devices must include adult and pediatric capabilities. May be a multi-function or stand-alone device. Include extra batteries and tape.
12. End Tidal CO_2 Detection Capability; May be colorimetric or quantitative. May be a stand-alone device or component of multi-function monitor.
13. OB Kit; Commercially available or a dedicated locally developed equivalent.
14. Long Spinal Immobilization Devices; Impervious ridged (long; radiolucent preferred) head-to–feet length with at least three appropriate restraint straps. Pediatric capabilities must include padding for children or additional pediatric sized devices.
15. Intravenous Fluids; Multiple bags; must include normal saline. Minimum two (2) liters per patient capability. Additional bags required if used for irrigation.
16. Bag Valve Mask Resuscitators; Adult and pediatric sizes with neonate, child, and adult masks. May also use multi-size capability masks (e.g. Blob).
17. Portable Oxygen Supply with Regulators; Minimum one (1) with one (1) extra cylinder available.
18. Traffic Warning Devices; Both light emitting and reflective.
19. Intraosseous Needles or Device; Appropriate for adult and pediatric use; two (2) needles minimum.
20. Intravenous Tubing Administration Sets; Macro and micro drip; minimum two (2) of each size.
21. Intravenous Catheters; 14 – 24 gauge; minimum two (2) of each size for each patient capability.
22. Large Sterile Dressings; Dressings capable of covering large wounds singularly or by using multiple dressings; multiple quantities. Typically range from 5x9 to 10x30 sizes.

IV. Ground Non-transport Equipment Requirements

Legend-

X = Required Item

O = Required item when the skill is adopted as an Optional Module consistent with the Rules of the Idaho Emergency Medical Services Physician Commission

Service Type		Ground Non-transport					
Agency Clinical Level		BLS					
Personnel License Level		EMR					
Operational Declaration		Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Comments
Item	**Specifications # [ ]**						
Oropharyngeal Airways	**[6]**	X	X		X	X	
Portable Suction	**[8]**	X	X		X	X	
Flexible Catheters	**[9]**	X	X		X	X	
Tonsillar Suction Tip (Yankauer)		X	X		X	X	
Sphygmomanometer/Cuffs	**[10]**	X	X	X	X	X	
Stethoscope		X	X	X	X	X	
Thermometer		X	X	X	X	X	
Length/weight-based tape/wheel reference for pediatric equipment sizing		X	X	X	X	X	
AED with Pads and Supplies (include pediatric capabilities)		X	X		X	X	
OB Kit	**[13]**	X	X		X	X	
Thermal and Radiant Newborn Blanket		X	X		X	X	
Cervical Collars (adult and pediatric sizes)		O	O		O	O	
Head Immobilization Device		O	O		O	O	
Long Spine Immobilization Device	**[14]**	O	O		O	O	
Straps		O	O		O	O	
Short Spinal Immobilization Device		O	O		O	O	
Splints – Extremity (adult and pediatric sizes)		O	O		O	O	
Disinfectant/Cleaning Supplies		X	X	X	X	X	

Antiseptic Wipes		X	X	X	X	X	
Antimicrobial Hand Wash		X	X	X	X	X	
Biohazard Bags		X	X	X	X	X	
Trash Bags		X	X	X	X	X	
Sharps Containers (Portable)		X	X		X	X	
Triage Tags		X	X		X	X	
Hot/Cold Packs		X	X		X	X	
Trauma Shears		X	X		X	X	
Medication Formulary		X	X		X	X	
Blanket		X	X		X	X	
Portable Radio (State Communications Fx)		X	X		X	X	
Patient Restraining Capabilities		X	X		X	X	
Ring Cutter		X	X		X	X	
Needles: Various Sizes		O	O		O	O	
Oxygen Tubing		X	X		X	X	
Simple Masks		X	X		X	X	
Nasal Cannula		X	X		X	X	
Non-Rebreather Masks		X	X		X	X	
Bag Valve Mask Resuscitators	**[16]**	X	X		X	X	
Portable Oxygen Supply with Regulator	**[17]**	X	X		X	X	
Emergency Response Guidebook		X	X	X	X	X	
Fire Extinguisher		X	X		X	X	
Flashlight		X	X		X	X	
Traffic Warning Devices	**[18]**	X	X		X	X	
Exam Gloves		X	X	X	X	X	
Gowns		X	X	X	X	X	
Eye Protection		X	X	X	X	X	
N95 Masks		X	X	X	X	X	
Safety Vests – Meet Current Standard		X	X	X	X	X	
Syringes (Various sizes)		O	O		O	O	
4"x4" Sterile Dressings		X	X		X	X	
Large Sterile Dressings	**[22]**	X	X		X	X	
Sterile Burn Sheets		X	X		X	X	
Kerlix or Kling (rolled bandages)		X	X		X	X	
Occlusive Dressings or Chest Seal Devices		X	X		X	X	

Saline for Irrigation	X	X		X	X	
Tape	X	X		X	X	
Tourniquet (hemorrhage control)	X	X		X	X	
Pocket Mask/Valve	X	X		X	X	
Patient Care Protocols	X	X	X	X	X	
Patient Care Charts/Forms	X	X	X	X	X	

IDAHO BUREAU of EMERGENCY MEDICAL SERVICES & PREPAREDNESS

Minimum Equipment Standards for Licensed EMS Services

Authority:

Idaho Code §56-1011 to §56-1023
Rules Governing Emergency Medical Services: IDAPA 16.01.03 "Agency Licensing Requirements"

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II. Minimum Equipment Standards

Each EMS agency must maintain sufficient quantities of medical care supplies and devices specified in the minimum equipment standards to ensure availability to treat the anticipated number of patients for each response.

a) Ground Non-transport EMS Agencies must maintain the following equipment availability for each response.
   i) Access to Equipment. Licensed personnel must have access to the required equipment as specified in the agency minimum equipment standards.
   ii) Equipment Storage. The equipment must be stored on a dedicated response vehicle or be in the possession of licensed personnel.

b) Ground Ambulance EMS Agencies must maintain the following equipment availability for each response.
   i) Medical Care Supplies. Each ambulance must be equipped with medical care supplies and devices as specified in the agency minimum equipment standards unless;
      (1) The agency is dispatched by a public safety answering point (PSAP) that uses an emergency medical dispatch (EMD) process to determine the clinical needs of the patient. The agency must ensure the availability of medical care supplies and devices as specified in the agency minimum equipment standards for the clinical level that are appropriate for each response, or
      (2) The agency is transferring patients from one (1) medical care facility included in their designated geographic coverage area to another and will be equipped with medical care supplies and devices appropriate for the patient identified by the sending facility.

c) Air Medical EMS Agencies must have the medical equipment specified in the agency minimum equipment standards available for each response.

d) Equipment Quantity and Quality Standards;
   i) Each licensed EMS agency will stock adequate quantities of disposable items to ensure continued availability for all routine responses. This can be done through an established timely restocking mechanism or maintaining extra inventory on hand.
   ii) Routinely used sterile disposable items will be available in quantities to ensure at least one backup item of each size.
   iii) Medications must be available for each response and include at least one backup or extra dose.
   iv) Non sterile disposable items will be available in sufficient quantities to ensure appropriate treatment for all patients.
   v) All dated items and medications must be current.
   vi) All equipment and disposable items must be kept clean and maintained in fully operable condition.

III. Equipment Specifications

The following specifications provide additional clarification for selected items in the equipment tables. The minimum number addresses *one patient capability*, which is being prepared to manage a single patient. Agencies that do not have multiple resources responding to manage multiple patients should stock additional items.

1. Advanced Airway Devices not Intended for Tracheal Insertion; This includes devices such as King and Combi-Tube. Two sets of various adult sizes required. Paramedic level services also require pediatric sizes.
2. Endotracheal Tubes; Sizes 2.5 –5.5 mm cuffed and/or un-cuffed and 6 – 8 mm cuffed; two (2) of each range; other sizes optional.
3. Laryngoscope Blades; Sizes 0 –4 straight (Miller); sizes 2–4 curved (Macintosh) with spare bulbs, if used. Video laryngoscope also meets this requirement.
4. Laryngoscope Handle; Includes extra batteries, if used.
5. Chest Decompression Equipment; Large bore needle should be at least 3.25” in length for needle chest decompression in large adults.
6. Oropharyngeal Airways; Sizes 0–5 adult, child, and infant sizes; two (2) sets required.
7. Nasopharyngeal Airways; 16F–34F adult and child sizes; 2 sets of 5 required to include the smallest and largest sizes. Agency choice of mid-range sizes.
8. Portable Suction; An electric portable suction may also be used as a fixed suction device when attached to a mounting system in the ambulance accessible for immediate use. An additional portable suction is also required if this configuration is used.
9. Flexible Suction Catheters; 6F–16F adult and child sizes; two (2) sets of four (4) required. Must have smallest and largest sizes. The agency may choose the additional mid-range sizes.
10. Sphygmomanometer/Cuffs; Adult and pediatric sizes required to include, infant, child, adult, large adult. Manual type required.
11. Monitor/Defibrillator; Manual devices must include adult and pediatric capabilities. May be a multi-function or stand-alone device. Include extra batteries and tape.
12. End Tidal CO_2 Detection Capability; May be colorimetric or quantitative. May be a stand-alone device or component of multi-function monitor.
13. OB Kit; Commercially available or a dedicated locally developed equivalent.
14. Long Spinal Immobilization Devices; Impervious ridged (long; radiolucent preferred) head-to–feet length with at least three appropriate restraint straps. Pediatric capabilities must include padding for children or additional pediatric sized devices.
15. Intravenous Fluids; Multiple bags; must include normal saline. Minimum two (2) liters per patient capability. Additional bags required if used for irrigation.
16. Bag Valve Mask Resuscitators; Adult and pediatric sizes with neonate, child, and adult masks. May also use multi-size capability masks (e.g. Blob).
17. Portable Oxygen Supply with Regulators; Minimum one (1) with one (1) extra cylinder available.
18. Traffic Warning Devices; Both light emitting and reflective.
19. Intraosseous Needles or Device; Appropriate for adult and pediatric use; two (2) needles minimum.
20. Intravenous Tubing Administration Sets; Macro and micro drip; minimum two (2) of each size.
21. Intravenous Catheters; 14 – 24 gauge; minimum two (2) of each size for each patient capability.
22. Large Sterile Dressings; Dressings capable of covering large wounds singularly or by using multiple dressings; multiple quantities. Typically range from 5x9 to 10x30 sizes.

IV. Ground Ambulance Equipment Requirements

Legend-

X = Required Item

O = Required item when the skill is adopted as an Optional Module consistent with the Rules of the Idaho Emergency Medical Services Physician Commission

Service Type		Ground Ambulance						
Agency Clinical Level		BLS						
Personnel Level		EMT						
Operational Declaration		Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Comments
Item	**Specification #[ ]**							
Advanced Airway Devices not Intended for Tracheal Insertion	**[1]**	**O**	**O**		**O**	**O**	**O**	
Syringe (for cuff inflation)		**O**	**O**		**O**	**O**	**O**	
Tube Holder		**O**	**O**		**O**	**O**	**O**	
Lubricating Jelly (water-soluble)		**O**	**O**		**O**	**O**	**O**	
Oropharyngeal Airways	**[6]**	**X**	**X**		**X**	**X**	**X**	
Nasopharyngeal Airways	**[7]**	**X**	**X**		**X**	**X**	**X**	
Portable Suction	**[8]**	**X**	**X**		**X**	**X**	**X**	
Fixed Suction and tubing	**[8]**	**X**	**X**		**X**	**X**	**X**	
Flexible Suction Catheters	**[9]**	**X**	**X**		**X**	**X**	**X**	
Tonsillar Suction Tip (Yankauer)		**X**	**X**		**X**	**X**	**X**	
Sphygmomanometer/Cuffs	**[10]**	**X**	**X**	**X**	**X**	**X**	**X**	
Stethoscope		**X**	**X**	**X**	**X**	**X**	**X**	
Thermometer		**X**	**X**	**X**	**X**	**X**	**X**	
Length/weight-based tape/wheel reference for pediatric equipment sizing		**X**	**X**		**X**	**X**	**X**	
Glucometer Kit		**O**	**O**		**O**	**O**	**O**	
Pulse Oximetry Device		**X**	**X**		**X**	**X**	**X**	
End Tidal CO2 Detection Capability	**[12]**	**O**	**O**		**O**	**O**	**O**	
AED with Pads and Supplies (including pediatric capabilities)		**X**	**X**		**X**	**X**	**X**	
OB Kit	**[13]**	**X**	**X**		**X**	**X**	**X**	

Thermal and Radiant Newborn Blanket		X	X		X	X	X	
Cervical Collars		X	X		X	X	X	
Head Immobilization Device		X	X		X	X	X	
Long Spinal Immobilization Device	**[14]**	X	X		X	X	X	
Straps		X	X		X	X	X	
Short Spinal Immobilization Device		X	X		X	X	X	
Splints - Extremity		X	X		X	X	X	
Traction Splint (adult and pediatric capable)		X	X		X	X	X	
Disinfectant/Cleaning Supplies		X	X	X	X	X	X	
Emesis Basin		X	X	X	X	X	X	
Antiseptic Wipes		X	X	X	X	X	X	
Antimicrobial Hand Wash		X	X	X	X	X	X	
Bedpan/Urinal		X	X		X	X	X	
Biohazard Bags		X	X	X	X	X	X	
Trash Bags		X	X	X	X	X	X	
Sharps Containers: Fixed		X	X		X	X	X	
Sharps Containers: Portable		X	X		X	X	X	
Triage Tags		X	X		X	X	X	
Hot/Cold Packs		X	X		X	X	X	
Trauma Shears		X	X		X	X	X	
Medication Formulary		X	X		X	X	X	
Blanket		X	X		X	X	X	
Pillow		X	X		X	X	X	
Sheets		X	X		X	X	X	
Mobile Radio (State Communications Fx)		X	X		X	X	X	
Patient Restraining Capabilities		X	X		X	X	X	
Ring Cutter		X	X		X	X	X	
Intravenous Fluids	**[15]**	O	O		O	O	O	
Needles: Various Sizes		O	O		O	O	O	
Oral Glucose		X	X		X	X	X	
Cot (ambulance)		X	X		X	X	X	
Stair Chair		X	X			X	X	
Stretcher - Scoop		X	X			X	X	
Oxygen Tubing		X	X		X	X	X	
Simple Masks		X	X		X	X	X	
Nasal Cannula		X	X		X	X	X	

Non-Rebreather Masks		X	X		X	X	X	
Bag Valve Mask Resuscitators	**[16]**	X	X		X	X	X	
Oxygen Flow Meter (liter)		X	X		X	X	X	
Fixed Oxygen Supply		X	X		X	X	X	
Portable Oxygen Supply with Regulator	**[17]**	X	X		X	X	X	
Emergency Response Guidebook (current)		X	X	X	X	X	X	
Fire Extinguisher		X	X		X	X	X	
Flashlight		X	X		X	X	X	
Traffic Warning Devices	**[18]**	X	X		X	X	X	
Exam Gloves		X	X	X	X	X	X	
Gowns		X	X	X	X	X	X	
Eye Protection		X	X	X	X	X	X	
N95 Masks		X	X	X	X	X	X	
Safety Vests		X	X		X	X	X	
Intraosseous (IO) Needles or Device	**[19]**	O	O		O	O	O	
Intravenous Tubing Administration Sets	**[20]**	O	O		O	O	O	
Intravenous Catheters	**[21]**	O	O		O	O	O	
Pressure Bag		O	O		O	O	O	
Syringes: Various sizes		O	O		O	O	O	
Venous Tourniquet		O	O		O	O	O	
4"x4" Sterile Dressings		X	X		X	X	X	
Large Sterile Dressings	**[22]**	X	X		X	X	X	
Sterile Burn Sheets		X	X		X	X	X	
Kerlix or Kling (rolled bandages)		X	X		X	X	X	
Occlusive Dressings or Chest Seal Devices		X	X		X	X	X	
Saline for Irrigation		X	X		X	X	X	
Tape		X	X		X	X	X	
Tourniquet (hemorrhage control)		X	X		X	X	X	
Automated Transport Ventilator (non-intubated)		X	X		X	X	X	
CO Oximetry		O	O		O	O	O	
Patient Care Protocols		X	X	X	X	X	X	
Patient Care Charts/Forms		X	X	X	X	X	X	
12 Lead EKG		O						

IDAHO BUREAU of EMERGENCY MEDICAL SERVICES & PREPAREDNESS

Minimum Equipment Standards for Licensed EMS Services

Authority:

Idaho Code §56-1011 to §56-1023
Rules Governing Emergency Medical Services: IDAPA 16.01.03 "Agency Licensing Requirements"

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   i) Medical Care Supplies. Each ambulance must be equipped with medical care supplies and devices as specified in the agency minimum equipment standards unless;
      (1) The agency is dispatched by a public safety answering point (PSAP) that uses an emergency medical dispatch (EMD) process to determine the clinical needs of the patient. The agency must ensure the availability of medical care supplies and devices as specified in the agency minimum equipment standards for the clinical level that are appropriate for each response, or
      (2) The agency is transferring patients from one (1) medical care facility included in their designated geographic coverage area to another and will be equipped with medical care supplies and devices appropriate for the patient identified by the sending facility.

c) Air Medical EMS Agencies must have the medical equipment specified in the agency minimum equipment standards available for each response.

d) Equipment Quantity and Quality Standards;
   i) Each licensed EMS agency will stock adequate quantities of disposable items to ensure continued availability for all routine responses. This can be done through an established timely restocking mechanism or maintaining extra inventory on hand.
   ii) Routinely used sterile disposable items will be available in quantities to ensure at least one backup item of each size.
   iii) Medications must be available for each response and include at least one backup or extra dose.
   iv) Non sterile disposable items will be available in sufficient quantities to ensure appropriate treatment for all patients.
   v) All dated items and medications must be current.
   vi) All equipment and disposable items must be kept clean and maintained in fully operable condition.

III. Equipment Specifications

The following specifications provide additional clarification for selected items in the equipment tables. The minimum number addresses *one patient capability*, which is being prepared to manage a single patient. Agencies that do not have multiple resources responding to manage multiple patients should stock additional items.

1. Advanced Airway Devices not Intended for Tracheal Insertion; This includes devices such as King and Combi-Tube. Two sets of various adult sizes required. Paramedic level services also require pediatric sizes.
2. Endotracheal Tubes; Sizes 2.5 –5.5 mm cuffed and/or un-cuffed and 6 – 8 mm cuffed; two (2) of each range; other sizes optional.
3. Laryngoscope Blades; Sizes 0 –4 straight (Miller); sizes 2–4 curved (Macintosh) with spare bulbs, if used. Video laryngoscope also meets this requirement.
4. Laryngoscope Handle; Includes extra batteries, if used.
5. Chest Decompression Equipment; Large bore needle should be at least 3.25” in length for needle chest decompression in large adults.
6. Oropharyngeal Airways; Sizes 0–5 adult, child, and infant sizes; two (2) sets required.
7. Nasopharyngeal Airways; 16F–34F adult and child sizes; 2 sets of 5 required to include the smallest and largest sizes. Agency choice of mid-range sizes.
8. Portable Suction; An electric portable suction may also be used as a fixed suction device when attached to a mounting system in the ambulance accessible for immediate use. An additional portable suction is also required if this configuration is used.
9. Flexible Suction Catheters; 6F–16F adult and child sizes; two (2) sets of four (4) required. Must have smallest and largest sizes. The agency may choose the additional mid-range sizes.
10. Sphygmomanometer/Cuffs; Adult and pediatric sizes required to include, infant, child, adult, large adult. Manual type required.
11. Monitor/Defibrillator; Manual devices must include adult and pediatric capabilities. May be a multi-function or stand-alone device. Include extra batteries and tape.
12. End Tidal CO_2 Detection Capability; May be colorimetric or quantitative. May be a stand-alone device or component of multi-function monitor.
13. OB Kit; Commercially available or a dedicated locally developed equivalent.
14. Long Spinal Immobilization Devices; Impervious ridged (long; radiolucent preferred) head-to–feet length with at least three appropriate restraint straps. Pediatric capabilities must include padding for children or additional pediatric sized devices.
15. Intravenous Fluids; Multiple bags; must include normal saline. Minimum two (2) liters per patient capability. Additional bags required if used for irrigation.
16. Bag Valve Mask Resuscitators; Adult and pediatric sizes with neonate, child, and adult masks. May also use multi-size capability masks (e.g. Blob).
17. Portable Oxygen Supply with Regulators; Minimum one (1) with one (1) extra cylinder available.
18. Traffic Warning Devices; Both light emitting and reflective.
19. Intraosseous Needles or Device; Appropriate for adult and pediatric use; two (2) needles minimum.
20. Intravenous Tubing Administration Sets; Macro and micro drip; minimum two (2) of each size.
21. Intravenous Catheters; 14 – 24 gauge; minimum two (2) of each size for each patient capability.
22. Large Sterile Dressings; Dressings capable of covering large wounds singularly or by using multiple dressings; multiple quantities. Typically range from 5x9 to 10x30 sizes.

IV. Ground Non-transport Equipment Requirements

Legend-

X = Required Item

O = Required item when the skill is adopted as an Optional Module consistent with the Rules of the Idaho Emergency Medical Services Physician Commission

Service Type		Ground Non-transport					
Agency Clinical Level		BLS					
Personnel License Level		EMT					
Operational Declaration		Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Comments
Item	**Specifications # [ ]**						
Advanced Airway Devices not Intended for Tracheal Insertion	**[1]**	**O**	**O**		**O**	**O**	
Syringe (for cuff inflation)		**O**	**O**		**O**	**O**	
Tube Holder		**O**	**O**		**O**	**O**	
Lubricating Jelly (water-soluble)		**O**	**O**		**O**	**O**	
Oropharyngeal Airways	**[6]**	**X**	**X**		**X**	**X**	
Nasopharyngeal Airways	**[7]**	**X**	**X**		**X**	**X**	
Portable Suction	**[8]**	**X**	**X**		**X**	**X**	
Flexible Catheters	**[9]**	**X**	**X**		**X**	**X**	
Tonsillar Suction Tip (Yankauer)		**X**	**X**		**X**	**X**	
Sphygmomanometer/Cuffs	**[10]**	**X**	**X**	**X**	**X**	**X**	
Stethoscope		**X**	**X**	**X**	**X**	**X**	
Thermometer		**X**	**X**	**X**	**X**	**X**	
Length/weight-based tape/wheel reference for pediatric equipment sizing		**X**	**X**	**X**	**X**	**X**	
Glucometer Kit		**O**	**O**	**O**	**O**	**O**	
Pulse Oximetry Device		**X**	**X**	**X**	**X**	**X**	
End Tidal CO2 Detection Capability	**[12]**	**O**	**O**		**O**	**O**	
AED with Pads and Supplies (include pediatric capabilities)		**X**	**X**		**X**	**X**	
OB Kit	**[13]**	**X**	**X**		**X**	**X**	

Thermal and Radiant Newborn Blanket		X	X		X	X	
Cervical Collars (adult and pediatric sizes)		X	X		X	X	
Head Immobilization Device		X	X		X	X	
Long Spine Immobilization Device	**[14]**	X	X		X	X	
Straps		X	X		X	X	
Short Spinal Immobilization Device		X	X		X	X	
Splints – Extremity (adult and pediatric sizes)		X	X		X	X	
Traction Splint (adult and pediatric)		X	X		X	X	
Disinfectant/Cleaning Supplies		X	X	X	X	X	
Antiseptic Wipes		X	X	X	X	X	
Antimicrobial Hand Wash		X	X	X	X	X	
Biohazard Bags		X	X	X	X	X	
Trash Bags		X	X	X	X	X	
Sharps Containers (Portable)		X	X		X	X	
Triage Tags		X	X		X	X	
Hot/Cold Packs		X	X		X	X	
Trauma Shears		X	X		X	X	
Medication Formulary		X	X		X	X	
Blanket		X	X		X	X	
Portable Radio (State Communications Fx)		X	X		X	X	
Patient Restraining Capabilities		X	X		X	X	
Ring Cutter		X	X		X	X	
Intravenous Fluids	**[15]**	O	O		O	O	
Needles: Various Sizes		O	O		O	O	
Oral Glucose		X	X		X	X	
Oxygen Tubing		X	X		X	X	
Simple Masks		X	X		X	X	
Nasal Cannula		X	X		X	X	
Non-Rebreather Masks		X	X		X	X	
Bag Valve Mask Resuscitators	**[16]**	X	X		X	X	
Portable Oxygen Supply with Regulator	**[17]**	X	X		X	X	
Emergency Response Guidebook		X	X	X	X	X	
Fire Extinguisher		X	X		X	X	
Flashlight		X	X		X	X	
Traffic Warning Devices	**[18]**	X	X		X	X	
Exam Gloves		X	X	X	X	X	

Gowns		X	X	X	X	X	
Eye Protection		X	X	X	X	X	
N95 Masks		X	X	X	X	X	
Safety Vests – Meet Current Standard		X	X	X	X	X	
Intraosseous (IO) Needles or Device	**[19]**	O	O		O	O	
Intravenous Tubing Administration Sets	**[20]**	O	O		O	O	
Intravenous Catheters	**[21]**	O	O		O	O	
Pressure Bag		O	O		O	O	
Syringes (Various sizes)		O	O		O	O	
Venous Tourniquet		O	O		O	O	
4"x4" Sterile Dressings		X	X		X	X	
Large Sterile Dressings	**[22]**	X	X		X	X	
Sterile Burn Sheets		X	X		X	X	
Kerlix or Kling (rolled bandages)		X	X		X	X	
Occlusive Dressings or Chest Seal Devices		X	X		X	X	
Saline for Irrigation		X	X		X	X	
Tape		X	X		X	X	
Tourniquet (hemorrhage control)		X	X		X	X	
Pocket Mask/Valve		X	X		X	X	
CO Oximetry		O	O		O	O	
Patient Care Protocols		X	X	X	X	X	
Patient Care Charts/Forms		X	X	X	X	X	

IDAHO BUREAU of EMERGENCY MEDICAL SERVICES & PREPAREDNESS

Minimum Equipment Standards for Licensed EMS Services

Authority:

Idaho Code §56-1011 to §56-1023
Rules Governing Emergency Medical Services: IDAPA 16.01.03 "Agency Licensing Requirements"

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II. Minimum Equipment Standards

Each EMS agency must maintain sufficient quantities of medical care supplies and devices specified in the minimum equipment standards to ensure availability to treat the anticipated number of patients for each response.

a) Ground Non-transport EMS Agencies must maintain the following equipment availability for each response.
   i) Access to Equipment. Licensed personnel must have access to the required equipment as specified in the agency minimum equipment standards.
   ii) Equipment Storage. The equipment must be stored on a dedicated response vehicle or be in the possession of licensed personnel.

b) Ground Ambulance EMS Agencies must maintain the following equipment availability for each response.
   i) Medical Care Supplies. Each ambulance must be equipped with medical care supplies and devices as specified in the agency minimum equipment standards unless;
      (1) The agency is dispatched by a public safety answering point (PSAP) that uses an emergency medical dispatch (EMD) process to determine the clinical needs of the patient. The agency must ensure the availability of medical care supplies and devices as specified in the agency minimum equipment standards for the clinical level that are appropriate for each response, or
      (2) The agency is transferring patients from one (1) medical care facility included in their designated geographic coverage area to another and will be equipped with medical care supplies and devices appropriate for the patient identified by the sending facility.

c) Air Medical EMS Agencies must have the medical equipment specified in the agency minimum equipment standards available for each response.

d) Equipment Quantity and Quality Standards;
   i) Each licensed EMS agency will stock adequate quantities of disposable items to ensure continued availability for all routine responses. This can be done through an established timely restocking mechanism or maintaining extra inventory on hand.
   ii) Routinely used sterile disposable items will be available in quantities to ensure at least one backup item of each size.
   iii) Medications must be available for each response and include at least one backup or extra dose.
   iv) Non sterile disposable items will be available in sufficient quantities to ensure appropriate treatment for all patients.
   v) All dated items and medications must be current.
   vi) All equipment and disposable items must be kept clean and maintained in fully operable condition.

III. Equipment Specifications

The following specifications provide additional clarification for selected items in the equipment tables. The minimum number addresses *one patient capability*, which is being prepared to manage a single patient. Agencies that do not have multiple resources responding to manage multiple patients should stock additional items.

1. Advanced Airway Devices not Intended for Tracheal Insertion; This includes devices such as King and Combi-Tube. Two sets of various adult sizes required. Paramedic level services also require pediatric sizes.
2. Endotracheal Tubes; Sizes 2.5 –5.5 mm cuffed and/or un-cuffed and 6 – 8 mm cuffed; two (2) of each range; other sizes optional.
3. Laryngoscope Blades; Sizes 0 –4 straight (Miller); sizes 2–4 curved (Macintosh) with spare bulbs, if used. Video laryngoscope also meets this requirement.
4. Laryngoscope Handle; Includes extra batteries, if used.
5. Chest Decompression Equipment; Large bore needle should be at least 3.25” in length for needle chest decompression in large adults.
6. Oropharyngeal Airways; Sizes 0–5 adult, child, and infant sizes; two (2) sets required.
7. Nasopharyngeal Airways; 16F–34F adult and child sizes; 2 sets of 5 required to include the smallest and largest sizes. Agency choice of mid-range sizes.
8. Portable Suction; An electric portable suction may also be used as a fixed suction device when attached to a mounting system in the ambulance accessible for immediate use. An additional portable suction is also required if this configuration is used.
9. Flexible Suction Catheters; 6F–16F adult and child sizes; two (2) sets of four (4) required. Must have smallest and largest sizes. The agency may choose the additional mid-range sizes.
10. Sphygmomanometer/Cuffs; Adult and pediatric sizes required to include, infant, child, adult, large adult. Manual type required.
11. Monitor/Defibrillator; Manual devices must include adult and pediatric capabilities. May be a multi-function or stand-alone device. Include extra batteries and tape.
12. End Tidal CO_2 Detection Capability; May be colorimetric or quantitative. May be a stand-alone device or component of multi-function monitor.
13. OB Kit; Commercially available or a dedicated locally developed equivalent.
14. Long Spinal Immobilization Devices; Impervious ridged (long; radiolucent preferred) head-to–feet length with at least three appropriate restraint straps. Pediatric capabilities must include padding for children or additional pediatric sized devices.
15. Intravenous Fluids; Multiple bags; must include normal saline. Minimum two (2) liters per patient capability. Additional bags required if used for irrigation.
16. Bag Valve Mask Resuscitators; Adult and pediatric sizes with neonate, child, and adult masks. May also use multi-size capability masks (e.g. Blob).
17. Portable Oxygen Supply with Regulators; Minimum one (1) with one (1) extra cylinder available.
18. Traffic Warning Devices; Both light emitting and reflective.
19. Intraosseous Needles or Device; Appropriate for adult and pediatric use; two (2) needles minimum.
20. Intravenous Tubing Administration Sets; Macro and micro drip; minimum two (2) of each size.
21. Intravenous Catheters; 14 – 24 gauge; minimum two (2) of each size for each patient capability.
22. Large Sterile Dressings; Dressings capable of covering large wounds singularly or by using multiple dressings; multiple quantities. Typically range from 5x9 to 10x30 sizes.

IV. Ground Ambulance Equipment Requirements

Legend-

X = Required Item

O = Required item when the skill is adopted as an Optional Module consistent with the Rules of the Idaho Emergency Medical Services Physician Commission

Service Type		Ground Ambulance						
Agency Clinical Level		ILS						
Personnel Level		AEMT						
Operational Declaration		Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Comments
Item	**Specification #[ ]**							
Advanced Airway Devices not Intended for Tracheal Insertion	**[1]**	X	X		X	X	X	
Syringe (for cuff inflation)		X	X		X	X	X	
Tube Holder		X	X		X	X	X	
Lubricating Jelly (water-soluble)		X	X		X	X	X	
Oropharyngeal Airways	**[6]**	X	X		X	X	X	
Nasopharyngeal Airways	**[7]**	X	X		X	X	X	
Portable Suction	**[8]**	X	X		X	X	X	
Fixed Suction and tubing	**[8]**	X	X		X	X	X	
Flexible Suction Catheters	**[9]**	X	X		X	X	X	
Tonsillar Suction Tip (Yankauer)		X	X		X	X	X	
Sphygmomanometer/Cuffs	**[10]**	X	X	X	X	X	X	
Stethoscope		X	X	X	X	X	X	
Thermometer		X	X	X	X	X	X	
Length/weight-based tape/wheel reference for pediatric equipment		X	X		X	X	X	
Glucometer Kit		X	X		X	X	X	
Pulse Oximetry Device		X	X		X	X	X	
End Tidal CO2 Detection Capability	**[12]**	X	X		X	X	X	
AED with Pads and Supplies (including pediatric capabilities)		X	X		X	X	X	
OB Kit	**[13]**	X	X		X	X	X	
Thermal and Radiant Newborn Blanket		X	X		X	X	X	

Cervical Collars		X	X		X	X	X	
Head Immobilization Device		X	X		X	X	X	
Long Spinal Immobilization Device	**[14]**	X	X		X	X	X	
Straps		X	X		X	X	X	
Short Spinal Immobilization Device		X	X		X	X	X	
Splints - Extremity		X	X		X	X	X	
Traction Splint (adult and pediatric capable)		X	X		X	X	X	
Disinfectant/Cleaning Supplies		X	X	X	X	X	X	
Emesis Basin		X	X	X	X	X	X	
Antiseptic Wipes		X	X	X	X	X	X	
Antimicrobial Hand Wash		X	X	X	X	X	X	
Bedpan/Urinal		X	X		X	X	X	
Biohazard Bags		X	X	X	X	X	X	
Trash Bags		X	X	X	X	X	X	
Sharps Containers: Fixed		X	X		X	X	X	
Sharps Containers: Portable		X	X		X	X	X	
Triage Tags		X	X		X	X	X	
Hot/Cold Packs		X	X		X	X	X	
Trauma Shears		X	X		X	X	X	
Medication Formulary		X	X		X	X	X	
Blanket		X	X		X	X	X	
Pillow		X	X		X	X	X	
Sheets		X	X		X	X	X	
Mobile Radio (State Communications Fx)		X	X		X	X	X	
Patient Restraining Capabilities		X	X		X	X	X	
Ring Cutter		X	X		X	X	X	
Intravenous Fluids	**[15]**	X	X		X	X	X	
Needles: Various Sizes		X	X		X	X	X	
Oral Glucose		X	X		X	X	X	
Cot (ambulance)		X	X		X	X	X	
Stair Chair		X	X			X	X	
Stretcher - Scoop		X	X			X	X	
Oxygen Tubing		X	X		X	X	X	
Simple Masks		X	X		X	X	X	
Nasal Cannula		X	X		X	X	X	
Non-Rebreather Masks		X	X		X	X	X	
Bag Valve Mask Resuscitators	**[16]**	X	X		X	X	X	

Oxygen Flow Meter (liter)		X	X		X	X	X	
Fixed Oxygen Supply		X	X		X	X	X	
Portable Oxygen Supply with Regulator	[17]	X	X		X	X	X	
Emergency Response Guidebook (current)		X	X	X	X	X	X	
Fire Extinguisher		X	X		X	X	X	
Flashlight		X	X		X	X	X	
Traffic Warning Devices	[18]	X	X		X	X	X	
Exam Gloves		X	X	X	X	X	X	
Gowns		X	X	X	X	X	X	
Eye Protection		X	X	X	X	X	X	
N95 Masks		X	X	X	X	X	X	
Safety Vests		X	X		X	X	X	
Intraosseous (IO) Needles or Device	[19]	X	X		X	X	X	
Intravenous Tubing Administration Sets	[20]	X	X		X	X	X	
Intravenous Catheters	[21]	X	X		X	X	X	
Pressure Bag		X	X		X	X	X	
Syringes: Various sizes		X	X		X	X	X	
Venous Tourniquet		X	X		X	X	X	
4"x4" Sterile Dressings		X	X		X	X	X	
Large Sterile Dressings	[22]	X	X		X	X	X	
Sterile Burn Sheets		X	X		X	X	X	
Kerlix or Kling (rolled bandages)		X	X		X	X	X	
Occlusive Dressings or Chest Seal Devices		X	X		X	X	X	
Saline for Irrigation		X	X		X	X	X	
Tape		X	X		X	X	X	
Tourniquet (hemorrhage control)		X	X		X	X	X	
CPAP		O	O		O	O	O	
Automated Transport Ventilator (non-intubated)		X	X		X	X	X	
CO Oximetry		O	O		O	O	O	
Nebulizer		X	X		X	X	X	
Intranasal Atomizer		X	X		X	X	X	
Patient Care Protocols		X	X	X	X	X	X	
Patient Care Charts/Forms		X	X	X	X	X	X	
12 Lead EKG		O						

IDAHO BUREAU of EMERGENCY MEDICAL SERVICES & PREPAREDNESS

Minimum Equipment Standards for Licensed EMS Services

Authority:

Idaho Code §56-1011 to §56-1023
Rules Governing Emergency Medical Services: IDAPA 16.01.03 "Agency Licensing Requirements"

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II. Minimum Equipment Standards

Each EMS agency must maintain sufficient quantities of medical care supplies and devices specified in the minimum equipment standards to ensure availability to treat the anticipated number of patients for each response.

a) Ground Non-transport EMS Agencies must maintain the following equipment availability for each response.
   i) Access to Equipment. Licensed personnel must have access to the required equipment as specified in the agency minimum equipment standards.
   ii) Equipment Storage. The equipment must be stored on a dedicated response vehicle or be in the possession of licensed personnel.

b) Ground Ambulance EMS Agencies must maintain the following equipment availability for each response.
   i) Medical Care Supplies. Each ambulance must be equipped with medical care supplies and devices as specified in the agency minimum equipment standards unless;
      (1) The agency is dispatched by a public safety answering point (PSAP) that uses an emergency medical dispatch (EMD) process to determine the clinical needs of the patient. The agency must ensure the availability of medical care supplies and devices as specified in the agency minimum equipment standards for the clinical level that are appropriate for each response, or
      (2) The agency is transferring patients from one (1) medical care facility included in their designated geographic coverage area to another and will be equipped with medical care supplies and devices appropriate for the patient identified by the sending facility.

c) Air Medical EMS Agencies must have the medical equipment specified in the agency minimum equipment standards available for each response.

d) Equipment Quantity and Quality Standards;
   i) Each licensed EMS agency will stock adequate quantities of disposable items to ensure continued availability for all routine responses. This can be done through an established timely restocking mechanism or maintaining extra inventory on hand.
   ii) Routinely used sterile disposable items will be available in quantities to ensure at least one backup item of each size.
   iii) Medications must be available for each response and include at least one backup or extra dose.
   iv) Non sterile disposable items will be available in sufficient quantities to ensure appropriate treatment for all patients.
   v) All dated items and medications must be current.
   vi) All equipment and disposable items must be kept clean and maintained in fully operable condition.

III. Equipment Specifications

The following specifications provide additional clarification for selected items in the equipment tables. The minimum number addresses *one patient capability*, which is being prepared to manage a single patient. Agencies that do not have multiple resources responding to manage multiple patients should stock additional items.

1. Advanced Airway Devices not Intended for Tracheal Insertion; This includes devices such as King and Combi-Tube. Two sets of various adult sizes required. Paramedic level services also require pediatric sizes.
2. Endotracheal Tubes; Sizes 2.5 –5.5 mm cuffed and/or un-cuffed and 6 – 8 mm cuffed; two (2) of each range; other sizes optional.
3. Laryngoscope Blades; Sizes 0 –4 straight (Miller); sizes 2–4 curved (Macintosh) with spare bulbs, if used. Video laryngoscope also meets this requirement.
4. Laryngoscope Handle; Includes extra batteries, if used.
5. Chest Decompression Equipment; Large bore needle should be at least 3.25” in length for needle chest decompression in large adults.
6. Oropharyngeal Airways; Sizes 0–5 adult, child, and infant sizes; two (2) sets required.
7. Nasopharyngeal Airways; 16F–34F adult and child sizes; 2 sets of 5 required to include the smallest and largest sizes. Agency choice of mid-range sizes.
8. Portable Suction; An electric portable suction may also be used as a fixed suction device when attached to a mounting system in the ambulance accessible for immediate use. An additional portable suction is also required if this configuration is used.
9. Flexible Suction Catheters; 6F–16F adult and child sizes; two (2) sets of four (4) required. Must have smallest and largest sizes. The agency may choose the additional mid-range sizes.
10. Sphygmomanometer/Cuffs; Adult and pediatric sizes required to include, infant, child, adult, large adult. Manual type required.
11. Monitor/Defibrillator; Manual devices must include adult and pediatric capabilities. May be a multi-function or stand-alone device. Include extra batteries and tape.
12. End Tidal CO_2 Detection Capability; May be colorimetric or quantitative. May be a stand-alone device or component of multi-function monitor.
13. OB Kit; Commercially available or a dedicated locally developed equivalent.
14. Long Spinal Immobilization Devices; Impervious ridged (long; radiolucent preferred) head-to–feet length with at least three appropriate restraint straps. Pediatric capabilities must include padding for children or additional pediatric sized devices.
15. Intravenous Fluids; Multiple bags; must include normal saline. Minimum two (2) liters per patient capability. Additional bags required if used for irrigation.
16. Bag Valve Mask Resuscitators; Adult and pediatric sizes with neonate, child, and adult masks. May also use multi-size capability masks (e.g. Blob).
17. Portable Oxygen Supply with Regulators; Minimum one (1) with one (1) extra cylinder available.
18. Traffic Warning Devices; Both light emitting and reflective.
19. Intraosseous Needles or Device; Appropriate for adult and pediatric use; two (2) needles minimum.
20. Intravenous Tubing Administration Sets; Macro and micro drip; minimum two (2) of each size.
21. Intravenous Catheters; 14 – 24 gauge; minimum two (2) of each size for each patient capability.
22. Large Sterile Dressings; Dressings capable of covering large wounds singularly or by using multiple dressings; multiple quantities. Typically range from 5x9 to 10x30 sizes.

IDL CONTRACT 16-704

IV. Ground Non-transport Equipment Requirements

Legend-

X = Required Item

O = Required item when the skill is adopted as an Optional Module consistent with the Rules of the Idaho Emergency Medical Services Physician Commission

Service Type		Ground Non-transport					
Agency Clinical Level		ILS					
Personnel License Level		AEMT					
Operational Declaration		Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Comments
Item	**Specifications # [ ]**						
Advanced Airway Devices not Intended for Tracheal Insertion	**[1]**	X	X		X	X	
Syringe (for cuff inflation)		X	X		X	X	
Tube Holder		X	X		X	X	
Lubricating Jelly (water-soluble)		X	X		X	X	
Oropharyngeal Airways	**[6]**	X	X		X	X	
Nasopharyngeal Airways	**[7]**	X	X		X	X	
Portable Suction	**[8]**	X	X		X	X	
Flexible Catheters	**[9]**	X	X		X	X	
Tonsillar Suction Tip (Yankauer)		X	X		X	X	
Sphygmomanometer/Cuffs	**[10]**	X	X	X	X	X	
Stethoscope		X	X	X	X	X	
Thermometer		X	X	X	X	X	
Length/weight-based tape/wheel reference for pediatric equipment sizing		X	X	X	X	X	
Glucometer Kit		X	X	X	X	X	
Pulse Oximetry Device		X	X	X	X	X	
End Tidal CO2 Detection Capability	**[12]**	X	X		X	X	
AED with Pads and Supplies (include pediatric capabilities)		X	X		X	X	
OB Kit	**[13]**	X	X		X	X	
Thermal and Radiant Newborn Blanket		X	X		X	X	
Cervical Collars (adult and pediatric sizes)		X	X		X	X	
Head Immobilization Device		X	X		X	X	

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Long Spine Immobilization Device	**[14]**	X	X		X	X	
Straps		X	X		X	X	
Short Spinal Immobilization Device		X	X		X	X	
Splints – Extremity (adult and pediatric sizes)		X	X		X	X	
Traction Splint (adult and pediatric)		X	X		X	X	
Disinfectant/Cleaning Supplies		X	X	X	X	X	
Antiseptic Wipes		X	X	X	X	X	
Antimicrobial Hand Wash		X	X	X	X	X	
Biohazard Bags		X	X	X	X	X	
Trash Bags		X	X	X	X	X	
Sharps Containers (Portable)		X	X		X	X	
Triage Tags		X	X		X	X	
Hot/Cold Packs		X	X		X	X	
Trauma Shears		X	X		X	X	
Medication Formulary		X	X		X	X	
Blanket		X	X		X	X	
Portable Radio (State Communications Fx)		X	X		X	X	
Patient Restraining Capabilities		X	X		X	X	
Ring Cutter		X	X		X	X	
Intravenous Fluids	**[15]**	X	X		X	X	
Needles: Various Sizes		X	X		X	X	
Oral Glucose		X	X		X	X	
Oxygen Tubing		X	X		X	X	
Simple Masks		X	X		X	X	
Nasal Cannula		X	X		X	X	
Non-Rebreather Masks		X	X		X	X	
Bag Valve Mask Resuscitators	**[16]**	X	X		X	X	
Portable Oxygen Supply with Regulator	**[17]**	X	X		X	X	
Emergency Response Guidebook		X	X	X	X	X	
Fire Extinguisher		X	X		X	X	
Flashlight		X	X		X	X	
Traffic Warning Devices	**[18]**	X	X		X	X	
Exam Gloves		X	X	X	X	X	
Gowns		X	X	X	X	X	
Eye Protection		X	X	X	X	X	
N95 Masks		X	X	X	X	X	
Safety Vests – Meet Current Standard		X	X	X	X	X	
Intraosseous (IO) Needles or Device	**[19]**	X	X		X	X	
Intravenous Tubing Administration Sets	**[20]**	X	X		X	X	

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EMERGENCY MEDICAL SERVICES - WILDLAND FIRE IN IDAHO

Intravenous Catheters	**[21]**	X	X		X	X	
Pressure Bag		X	X		X	X	
Syringes (Various sizes)		X	X		X	X	
Venous Tourniquet		X	X		X	X	
4"x4" Sterile Dressings		X	X		X	X	
Large Sterile Dressings	**[22]**	X	X		X	X	
Sterile Burn Sheets		X	X		X	X	
Kerlix or Kling (rolled bandages)		X	X		X	X	
Occlusive Dressings or Chest Seal Devices		X	X		X	X	
Saline for Irrigation		X	X		X	X	
Tape		X	X		X	X	
Tourniquet (hemorrhage control)		X	X		X	X	
Pocket Mask/Valve		X	X		X	X	
CO Oximetry		O	O		O	O	
Nebulizer		X	X		X	X	
Intranasal Atomizer		X	X		X	X	
Patient Care Protocols		X	X	X	X	X	
Patient Care Charts/Forms		X	X	X	X	X	

EXHIBIT I

IDAHO BUREAU of EMERGENCY MEDICAL SERVICES & PREPAREDNESS

Minimum Equipment Standards for Licensed EMS Services

Authority:

Idaho Code §56-1011 to §56-1023
Rules Governing Emergency Medical Services: IDAPA 16.01.03 "Agency Licensing Requirements"

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II. Minimum Equipment Standards

Each EMS agency must maintain sufficient quantities of medical care supplies and devices specified in the minimum equipment standards to ensure availability to treat the anticipated number of patients for each response.

a) Ground Nontransport EMS Agencies must maintain the following equipment availability for each response.
   i) Access to Equipment. Licensed personnel must have access to the required equipment as specified in the agency minimum equipment standards.
   ii) Equipment Storage. The equipment must be stored on a dedicated response vehicle or be in the possession of licensed personnel.

b) Ground Ambulance EMS Agencies must maintain the following equipment availability for each response.
   i) Medical Care Supplies. Each ambulance must be equipped with medical care supplies and devices as specified in the agency minimum equipment standards unless;
      (1) The agency is dispatched by a public safety answering point (PSAP) that uses an emergency medical dispatch (EMD) process to determine the clinical needs of the patient. The agency must ensure the availability of medical care supplies and devices as specified in the agency minimum equipment standards for the clinical level that are appropriate for each response, or
      (2) The agency is transferring patients from one (1) medical care facility included in their designated geographic coverage area to another and will be equipped with medical care supplies and devices appropriate for the patient identified by the sending facility.

c) Air Medical EMS Agencies must have the medical equipment specified in the agency minimum equipment standards available for each response.

d) Equipment Quantity and Quality Standards;
   i) Each licensed EMS agency will stock adequate quantities of disposable items to ensure continued availability for all routine responses. This can be done through an established timely restocking mechanism or maintaining extra inventory on hand.
   ii) Routinely used sterile disposable items will be available in quantities to ensure at least one backup item of each size.
   iii) Medications must be available for each response and include at least one backup or extra dose.
   iv) Non sterile disposable items will be available in sufficient quantities to ensure appropriate treatment for all patients.
   v) All dated items and medications must be current.
   vi) All equipment and disposable items must be kept clean and maintained in fully operable condition.

III. Equipment Specifications

The following specifications provide additional clarification for selected items in the equipment tables. The minimum number addresses *one patient capability,* which is being prepared to manage a single patient. Agencies that do not have multiple resources responding to manage multiple patients should stock additional items.

1. Advanced Airway Devices not Intended for Tracheal Insertion; This includes devices such as King and Combi-Tube. Two sets of various adult sizes required. Paramedic level services also require pediatric sizes.
2. Endotracheal Tubes; Sizes 2.5 –5.5 mm cuffed and/or un-cuffed and 6 – 8 mm cuffed; two (2) of each range; other sizes optional.
3. Laryngoscope Blades; Sizes 0 –4 straight (Miller); sizes 2–4 curved (MacIntosh) with spare bulbs, if used. Video laryngoscope also meets this requirement.
4. Laryngoscope Handle; Includes extra batteries, if used.
5. Chest Decompression Equipment; Large bore needle should be at least 3.25" in length for needle chest decompression in large adults.
6. Oropharyngeal Airways; Sizes 0–5 adult, child, and infant sizes; two (2) sets required.
7. Nasopharyngeal Airways; 16F–34F adult and child sizes; 2 sets of 5 required to include the smallest and largest sizes. Agency choice of mid range sizes.
8. Portable Suction; An electric portable suction may also be used as a fixed suction device when attached to a mounting system in the ambulance accessible for immediate use. An additional portable suction is also required if this configuration is used.
9. Flexible Suction Catheters; 6F–16F adult and child sizes; two (2) sets of four (4) required. Must have smallest and largest sizes. The agency may choose the additional mid range sizes.
10. Sphygmomanometer/Cuffs; Adult and pediatric sizes required to include, infant, child, adult, large adult. Manual type required.
11. Monitor/Defibrillator; Manual devices must include adult and pediatric capabilities. May be a multi-function or stand alone device. Include extra batteries and tape.
12. End Tidal CO_2 Detection Capability; May be colormetric or quantitative. May be a stand alone device or component of multi-function monitor.
13. OB Kit; Commercially available or a dedicated locally developed equivalent.
14. Long Spinal Immobilization Devices; Impervious ridged (long; radiolucent preferred) head-to–feet length with at least three appropriate restraint straps. Pediatric capabilities must include padding for children or additional pediatric sized devices.
15. Intravenous Fluids; Multiple bags; must include normal saline. Minimum two (2) liters per patient capability. Additional bags required if used for irrigation.
16. Bag Valve Mask Resuscitators; Adult and pediatric sizes with neonate, child, and adult masks. May also use multi-size capability masks (e.g. Blob).
17. Portable Oxygen Supply with Regulators; Minimum one (1) with one (1) extra cylinder available.
18. Traffic Warning Devices; Both light emitting and reflective.
19. Intraosseous Needles or Device; Appropriate for adult and pediatric use; two (2) needles minimum.
20. Intravenous Tubing Administration Sets; Macro and micro drip; minimum two (2) of each size.
21. Intravenous Catheters; 14 – 24 gauge; minimum two (2) of each size for each patient capability.
22. Large Sterile Dressings; Dressings capable of covering large wounds singularly or by using multiple dressings; multiple quantities. Typically range from 5x9 to 10x30 sizes..

IV. Ground Nontransport Equipment Requirements

Legend-
X = Required Item
O = Required item when the skill is adopted as an Optional Module consistent with the Rules of the Idaho Emergency Medical Services Physician Commission

Service Type	Ground Nontransport																			
Agency Clinical Level	BLS										ILS					ALS				
Personnel License Level	EMR					EMT					AEMT					PARAMEDIC				
Operational Declaration	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public
Item **Specifications # [ ]**																				
Advanced Airway Devices not Intended for Tracheal Insertion **[1]**						O	O		O	O	X	X		X	X	X	X		X	X
Endotracheal Tubes **[2]**																X	X		X	X
Laryngoscope Blades **[3]**																X	X		X	X
Laryngoscope Handle **[4]**																X	X		X	X
Stylettes																X	X		X	X
Syringe (for cuff inflation)						O	O		O	O	X	X		X	X	X	X		X	X
Tube Holder						O	O		O	O	X	X		X	X	X	X		X	X
Lubricating Jelly (water-soluble)						O	O		O	O	X	X		X	X	X	X		X	X
Magill Forceps (adult & pediatric)																X	X		X	X
Needle Chest Decompression Equipment **[5]**																X	X		X	X
Needle Percutaneous Cricothyrotomy Kit																X	X		X	X
Surgical Cricothyrotomy Kit																O	O		O	O
Nasogastric Tube																X	X		X	X
Oropharyngeal Airways **[6]**	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X

Personnel License Level	EMR					EMT					AEMT					PARAMEDIC				
Operational Declaration / **Specifications # [ ]**	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public
Nasopharyngeal Airways [7]						X	X		X	X	X	X		X	X	X	X		X	X
Portable Suction [8]	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Flexible Catheters [9]	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Tonsillar Suction Tip (Yankauer)	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Sphygmomanometer/Cuffs [10]	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stethoscope	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Thermometer	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Monitor/Defibrillator - Manual [11]																X	X		X	X
Defibrillator Pads - Multi-Function																X	X		X	X
Monitoring Patches																X	X		X	X
Length/weight-based tape/wheel reference for pediatric equipment sizing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X
Glucometer Kit						O	O	O	O	O	X	X	X	X	X	X	X	X	X	X
Pulse Oximetry Device						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
End Tidal CO_2 Detection Capability [12]						O	O		O	O	X	X		X	X	X	X		X	X
AED with Pads and Supplies (include pediatric capabilities)	X	X		X	X	X	X		X	X	X	X		X	X					
OB Kit [13]	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Meconium Aspirator Adaptor																X	X		X	X
Thermal and Radiant Newborn Blanket	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Cervical Collars (adult and pediatric sizes)	O	O		O	O	X	X		X	X	X	X		X	X	X	X		X	X
Head Immobilization Device	O	O		O	O	X	X		X	X	X	X		X	X	X	X		X	X
Long Spine Immobilization Device [14]	O	O		O	O	X	X		X	X	X	X		X	X	X	X		X	X
Straps	O	O		O	O	X	X		X	X	X	X		X	X	X	X		X	X
Short Spinal Immobilization Device	O	O		O	O	X	X		X	X	X	X		X	X	X	X		X	X
Splints – Extremity (adult and pediatric sizes)	O	O		O	O	X	X		X	X	X	X		X	X	X	X		X	X

Personnel License Level	EMR					EMT					AEMT					PARAMEDIC				
Operational Declaration / **Specifications # [ ]**	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public
Traction Splint (adult and pediatric)						X	X		X	X	X	X		X	X	X	X		X	X
Disinfectant/Cleaning Supplies	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Antiseptic Wipes	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Antimicrobial Hand Wash	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Biohazard Bags	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Trash Bags	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sharps Containers (Portable)	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Triage Tags	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Hot/Cold Packs	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Trauma Shears	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Medication Formulary	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Blanket	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Portable Radio (State Communications Fx)	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Patient Restraining Capabilities	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Ring Cutter	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Intravenous Fluids [15]						O	O		O	O	X	X		X	X	X	X		X	X
Needles: Various Sizes	O	O		O	O	O	O		O	O	X	X		X	X	X	X		X	X
Oral Glucose						X	X		X	X	X	X		X	X	X	X		X	X
Oxygen Tubing	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Simple Masks	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Nasal Cannula	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Non-Rebreather Masks	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Bag Valve Mask Resuscitators [16]	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Portable Oxygen Supply with Regulator [17]	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Emergency Response Guidebook	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Fire Extinguisher	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X

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Personnel License Level	EMR					EMT					AEMT					PARAMEDIC				
Operational Declaration / **Specifications # [ ]**	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public
Flashlight	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Traffic Warning Devices [18]	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Exam Gloves	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Gowns	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Eye Protection	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
N95 Masks	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Safety Vests – Meet Current Standard	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Intraosseous (IO) Needles or Devise [19]						O	O		O	O	X	X		X	X	X	X		X	X
Intravenous Tubing Administration Sets [20]						O	O		O	O	X	X		X	X	X	X		X	X
Intravenous Catheters [21]						O	O		O	O	X	X		X	X	X	X		X	X
Pressure Bag						O	O		O	O	X	X		X	X	X	X		X	X
Syringes (Various sizes)	O	O		O	O	O	O		O	O	X	X		X	X	X	X		X	X
Venous Tourniquet						O	O		O	O	X	X		X	X	X	X		X	X
4"x4" Sterile Dressings	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Large Sterile Dressings [22]	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Sterile Burn Sheets	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Kerlix or Kling (rolled bandages)	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Occlusive Dressings or Chest Seal Devices	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Saline for Irrigation	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Tape	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Tourniquet (hemorrhage control)	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
Pocket Mask/Valve	X	X		X	X	X	X		X	X	X	X		X	X	X	X		X	X
CO Oximetry						O	O		O	O	O	O		O	O	O	O		O	O
Nebulizer											X	X		X	X	X	X		X	X
Intranasal Atomizer											X	X		X	X	X	X		X	X
Morgan Lens																X	X		X	X
Patient Care Protocols	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Personnel License Level	EMR					EMT					AEMT					PARAMEDIC				
Operational Declaration	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Standby	Non-Public
Patient Care Charts/Forms	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**	**X**
Transcutaneous Cardiac Pacemaker																**X**	**X**		**X**	**X**

V. Ground Ambulance Equipment Requirements

Service Type	Ground Ambulance																		
Agency Clinical Level	BLS						ILS						ALS						
Personnel Level	EMT						AEMT						PARAMEDIC						C C
Operational Declaration	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Transfer
Item **Specification #[ ]**																			
Advanced Airway Devices not Intended for Tracheal Insertion [1]	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Endotracheal Tubes [2]													X	X		X	X	X	X
Laryngoscope Blades [3]													X	X		X	X	X	X
Laryngoscope Handle (spare batteries if used) [4]													X	X		X	X	X	X
Stylettes													X	X		X	X	X	X
Syringe (for cuff inflation)	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Tube Holder	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Lubricating Jelly (water-soluble)	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Magill Forceps (Adult and Pediatric sizes)													X	X		X	X	X	X
Needle Chest Decompression Equipment [5]													X	X		X	X	X	X
Needle Percutaneous Cricothyrotomy Kit													X	X		X	X	X	X
Surgical Cricothyrotomy Kit													O	O		O	O	O	X
Nasogastric Tube													X	X		X	X	X	X
Oropharyngeal Airways [6]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Nasopharyngeal Airways [7]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Portable Suction [8]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Fixed Suction and tubing [8]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Flexible Suction Catheters [9]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Tonsillar Suction Tip (Yankauer)	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Sphygmomanometer/Cuffs [10]	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Personnel Level	EMT						AEMT						PARAMEDIC						C C
Operational Declaration / **Specifications # [ ]**	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Transfer
Stethoscope	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Thermometer	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Monitor/Defibrillator - Manual [11]													X	X		X	X	X	X
Defibrillator Pads - Multi-Function													X	X		X	X	X	X
Monitoring Patches													X	X		X	X	X	X
Length/weight-based tape/wheel reference for pediatric equipment sizing	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Glucometer Kit	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Pulse Oximetry Device	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
End Tidal CO_2 Detection Capability [12]	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
AED with Pads and Supplies (including pediatric capabilities)	X	X		X	X	X	X	X		X	X	X							
OB Kit [13]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Meconium Aspirator Adaptor													X	X		X	X	X	X
Thermal and Radiant Newborn Blanket	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Cervical Collars	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Head Immobilization Device	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Long Spinal Immobilization Device [14]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Straps	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Short Spinal Immobilization Device	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Splints - Extremity	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Traction Splint (adult and pediatric capable)	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Disinfectant/Cleaning Supplies	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Emesis Basin	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Antiseptic Wipes	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Antimicrobial Hand Wash	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Personnel Level	EMT						AEMT						PARAMEDIC						C C
Operational Declaration / **Specifications # [ ]**	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Transfer
Bedpan/Urinal	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Biohazard Bags	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Trash Bags	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sharps Containers: Fixed	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Sharps Containers: Portable	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Triage Tags	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Hot/Cold Packs	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Trauma Shears	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Medication Formulary	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Blanket	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Pillow	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Sheets	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Mobile Radio (State Communications Fx)	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Patient Restraining Capabilities	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Ring Cutter	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Intravenous Fluids **[15]**	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Needles: Various Sizes	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Oral Glucose	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Cot (ambulance)	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Stair Chair	X	X			X	X	X	X			X	X	X	X			X	X	
Stretcher - Scoop	X	X			X	X	X	X			X	X	X	X			X	X	
Oxygen Tubing	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Simple Masks	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Nasal Cannula	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Non-Rebreather Masks	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Bag Valve Mask Resuscitators **[16]**	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X

Personnel Level	EMT						AEMT						PARAMEDIC						C C
Operational Declaration / **Specifications # [ ]**	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Transfer
Oxygen Flow Meter (liter)	X	X		X	X	X	X	X		X	X	X				X	X	X	X
Fixed Oxygen Supply	X	X		X	X	X	X	X		X	X	X				X	X	X	X
Portable Oxygen Supply with Regulator [17]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Emergency Response Guidebook (current)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Fire Extinguisher	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Flashlight	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Traffic Warning Devices [18]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Exam Gloves	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Gowns	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Eye Protection	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
N95 Masks	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Safety Vests	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Intraosseous (IO) Needles or Device [19]	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Intravenous Tubing Administration Sets [20]	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Intravenous Catheters [21]	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Pressure Bag	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Syringes: Various sizes	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
Venous Tourniquet	O	O		O	O	O	X	X		X	X	X	X	X		X	X	X	X
4"x4" Sterile Dressings	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Large Sterile Dressings [22]	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Sterile Burn Sheets	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Kerlix or Kling (rolled bandages)	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Occlusive Dressings or Chest Seal Devices	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Saline for Irrigation	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Tape	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X
Tourniquet (hemorrhage control)	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X

Personnel Level	EMT						AEMT						PARAMEDIC						C C
Operational Declaration	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Prehospital	Prehospital Support	CH EMS	Transfer	Standby	Non-Public	Transfer
CPAP							O	O		O	O	O	X	X		X	X	X	X
BiPAP																			O
Automated Transport Ventilator (non inubated)	X	X		X	X	X	X	X		X	X	X							
Automated Transport Ventilator (intubated)													X	X		X	X	X	X
Automated Transport Ventilator (Enhanced CC)																			X
Oral Gastric Tube													X	X		X	X	X	X
CO Oximetry	O	O		O	O	O	O	O		O	O	O	O	O		O	O	O	O
Central Line																			O
Nebulizer							X	X		X	X	X	X	X		X	X	X	X
Intranasal Atomizer							X	X		X	X	X	X	X		X	X	X	X
Morgan Lens													X	X		X	X	X	X
Blood Sample Tubes																			O
Urinary Catheters																			O
Patient Care Protocols	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Patient Care Charts/Forms	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Transcutaneous Cardiac Pacemaker													X	X		X	X	X	X
IV Infusion Pump																			O
IABP Monitor																			O
Invasive Hemodynamic Monitor																			O
12 Lead EKG	O						O						X						X

VI. Air Medical Equipment Requirements

Service Type		Air Medical I				Air Medical II	
Agency Clinical Level		ALS				BLS	ILS
Personnel Level		PARA		C C		EMT	AEMT
Operational Declaration		Air medical Transport	Air medical Transfer	Air medical Transport	Air medical Transfer	Air medical Transport	Air medical Transport
Item	**Specifications # [ ]**						
Advanced Airway Devices not Intended for Tracheal Insertion	**[1]**	**X**	**X**	**X**	**X**	**O**	**X**
Endotracheal Tubes	**[2]**	**X**	**X**	**X**	**X**		
Laryngoscope Blades	**[3]**	**X**	**X**	**X**	**X**		
Laryngoscope Handle	**[4]**	**X**	**X**	**X**	**X**		
Stylettes		**X**	**X**	**X**	**X**		
Syringe (*for cuff inflation*)		**X**	**X**	**X**	**X**	**O**	**X**
Tube Holder		**X**	**X**	**X**	**X**	**O**	**X**
Lubricating Jelly (water-soluble)		**X**	**X**	**X**	**X**	**O**	**X**
Magill Forceps		**X**	**X**	**X**	**X**		
Needle Chest Decompression Equipment	**[5]**	**X**	**X**	**X**	**X**		
Needle Percutaneous Cricothyrotomy Kit		**X**	**X**	**X**	**X**		
Surgical Cricothyrotomy Kit		**O**	**O**	**X**	**X**		
Nasogastric Tube		**X**	**X**	**X**	**X**		
Oropharyngeal Airways	**[6]**	**X**	**X**	**X**	**X**	**X**	**X**
Nasopharyngeal Airways	**[7]**	**X**	**X**	**X**	**X**	**X**	**X**
Portable Suction	**[8]**	**X**	**X**	**X**	**X**	**X**	**X**
Suction Tubing		**X**	**X**	**X**	**X**	**X**	**X**
Flexible Catheters	**[9]**	**X**	**X**	**X**	**X**	**X**	**X**
Tonsillar Suction Tip (Yankauer)		**X**	**X**	**X**	**X**	**X**	**X**
Sphygmomanometer/Cuffs	**[10]**	**X**	**X**	**X**	**X**	**X**	**X**

Personnel Level	PARA		C C		EMT	AEMT
Operational Declaration / **Specifications # [ ]**	Air medical Transport	Air medical Transfer	Air medical Transport	Air medical Transfer	Air medical Transport	Air medical Transport
Stethoscope	X	X	X	X	X	X
Thermometer	X	X	X	X	X	X
Monitor/Defibrillator - Manual **[11]**	X	X	X	X		
Defibrillator Pads - Multi-Function	X	X	X	X		
Monitoring Patches	X	X	X	X		
Length/weight-based tape/wheel reference for pediatric equipment sizing	X	X	X	X	X	X
Glucometer Kit	X	X	X	X	O	X
Pulse Oximetry Device	X	X	X	X	X	X
End Tidal CO_2 Detection Capability **[12]**	X	X	X	X	O	X
AED with Pads and Supplies (including pediatric capabilities)					X	X
OB Kit **[13]**	X	X	X	X	X	X
Meconium Aspirator Adaptor	X	X	X	X		
Thermal and Radiant Newborn Blanket	X	X	X	X	X	X
Cervical Collars	X	X	X	X	X	X
Head Immobilization Device	X	X	X	X	X	X
Long Spine Immobilization Device **[14]**	X	X	X	X	X	X
Straps	X	X	X	X	X	X
Short Spinal Immobilization Device	X	X	X	X	X	X
Splints - Extremity	X	X	X	X	X	X
Traction Splint- Adult and Pediatric Capabilities	X	X	X	X	X	X
Disinfectant/Cleaning Supplies	X	X	X	X	X	X
Emesis Basin	X	X	X	X	X	X
Antiseptic Wipes	X	X	X	X	X	X
Antimicrobial Hand Wash	X	X	X	X	X	X
Bedpan/Urinal	X	X	X	X	X	X

Personnel Level	PARA		C C		EMT	AEMT
Operational Declaration / **Specifications # [ ]**	Air medical Transport	Air medical Transfer	Air medical Transport	Air medical Transfer	Air medical Transport	Air medical Transport
Biohazard Bags	X	X	X	X	X	X
Trash Bags	X	X	X	X	X	X
Sharps Containers: Portable	X	X	X	X	X	X
Triage Tags	X	X	X	X	X	X
Hot/Cold Packs	X	X	X	X	X	X
Trauma Shears	X	X	X	X	X	X
Medication Formulary	X	X	X	X	X	X
Blanket	X	X	X	X	X	X
Pillow	X	X	X	X	X	X
Sheets	X	X	X	X	X	X
Mobile Radio (State Communications Fx)	X	X	X	X	X	X
Patient Restraining Capabilities	X	X	X	X	X	X
Ring Cutter	X	X	X	X	X	X
Intravenous Fluids **[15]**	X	X	X	X	O	X
Needles - Various Sizes	X	X	X	X	O	X
Oral Glucose					X	X
Cot (ambulance)	X	X	X	X	X	X
Oxygen Tubing	X	X	X	X	X	X
Simple Masks	X	X	X	X	X	X
Nasal Cannula	X	X	X	X	X	X
Non-Rebreather Masks	X	X	X	X	X	X
Bag Valve Mask Resuscitators: **[16]**	X	X	X	X	X	X
Oxygen Flow Meter (liter)	X	X	X	X	X	X
Fixed Oxygen Supply	X	X	X	X	X	X
Portable Oxygen Supply with Regulator **[17]**	X	X	X	X	X	X

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Personnel Level	PARA		C C		EMT	AEMT
Operational Declaration	Air medical Transport	Air medical Transfer	Air medical Transport	Air medical Transfer	Air medical Transport	Air medical Transport
Specifications # [ ]						
Emergency Response Guidebook	X	X	X	X	X	X
Fire Extinguisher	X	X	X	X	X	X
Flashlight	X	X	X	X	X	X
Traffic Warning Devices **[18]**	X	X	X	X	X	X
Survival Equipment	X	X	X	X	X	X
Exam Gloves	X	X	X	X	X	X
Gowns	X	X	X	X	X	X
Eye Protection	X	X	X	X	X	X
N95 Masks	X	X	X	X	X	X
Safety Vests	X	X	X	X	X	X
Intraosseous (IO) Needles or Device **[19]**	X	X	X	X	O	X
Intravenous Tubing Administration Sets **[20]**	X	X	X	X	O	X
Intravenous Catheters **[21]**	X	X	X	X	O	X
Pressure Bag	X	X	X	X	O	X
Syringes: Various sizes	X	X	X	X	O	X
Venous Tourniquet	X	X	X	X	O	X
4"x4" Sterile Dressings	X	X	X	X	X	X
Large Sterile Dressings **[22]**	X	X	X	X	X	X
Burn Sheets Sterile Dressings	X	X	X	X	X	X
Kerlix or Kling (rolled bandages) Sterile Dressings	X	X	X	X	X	X
Occlusive 3"x8" (or larger) Sterile Dressings	X	X	X	X	X	X
Saline	X	X	X	X	X	X
Tape	X	X	X	X	X	X
Tourniquet (Hemorrhage Control)	X	X	X	X	X	X
CPAP	X	X	X	X		O
BiPAP			X	X		

Personnel Level	PARA		C C		EMT	AEMT
Automated Transport Ventilator (non intubated)					X	X
Automated Transport Ventilator (intubated)	X	X	X	X		
Automated Transport Ventilator (Enhanced CC)			X	X		
Pocket Mask/Valve	X	X	X	X	X	X
Oral Gastric Tube	X	X	X	X		
CO Oximetry	O	O	O	O	O	O
Central Line			X	X		
Nebulizer	X	X	X	X		
Intranasal Atomizer	X	X	X	X		
Morgan Lens	X	X	X	X		
Blood Sample Tubes			X	X		
Urinary Catheters			X	X		
Patient Care Protocols	X	X	X	X	X	X
Patient Care Charts/Forms	X	X	X	X	X	X
Transcutaneous Cardiac Pacemaker	X	X	X	X		
IV Infusion Pump	O	O	X	X		
IABP Monitor	O	O	O	O		
12 Lead EKG	X	X	X	X	O	O

EXHIBIT J – QUALIFICATIONS

TRAINING AND QUALIFICATIONS REQUIREMENTS FOR NON-NWCG ENTITIES

NWCG Standard Wildland and Prescribed Fire Agreement Provisions

The following are standard contract provisions pertaining to training and qualifications for wildland and prescribed fire contractors.

Minimum Qualifications

By signing this agreement or contract, the CONTRACTOR certifies that all employees hired by CONTRACTOR and employed in firefighting or prescribed fire operations meet the minimum qualification requirements pursuant to the following categories and defined by the Wildland Fire Qualification System Guide (PMS 310-1). http://www.nwcg.gov/pms/pubs/PMS310-1.pdf Position qualification requirements are included in this section.

The GOVERNMENT reserves the right to reject any contractor or contractor's employee(s) that is not in full compliance with the qualification requirements for the position they occupy. Failure of any contractor or contractor's employee(s) to demonstrate an ability to perform tasks listed in the Position Task Book (PTB) or standard tasks of the position they occupy shall be cause for immediate release.

Proof of Qualifications

The CONTRACTOR will ensure that all employees possess a valid and current Wildland Fire Qualification System certification record. This certification card will identify the qualifications for the position the employee is occupying.

Information on the certification card shall include: name of the person typewritten or printed, list of position(s) the person is qualified for, the date they passed the work capacity fitness test if required for the position(s), and the date of the individual's annual refresher training.

The certification card must be signed by the Certifying Official (Contractor or MOU Training Provider), which validates the contractor or contractor's employee(s) qualifications. The CONTRACTOR must maintain all documentation (training certificates, performance evaluations, proof of work capacity testing, and completed position task books) that supports qualifications.

The GOVERNMENT is not responsible for certifying or maintaining qualification records for contractors or contractor's employee(s); however, it is the Government's responsibility to validate the training and qualification records of vendor personnel periodically. The certification card will be in the possession of each employee while assigned. The CONTRACTOR or their representative must also have a copy of this certification while assigned.

Training Requirements

A. In addition to the training requirements defined by the PMS 310-1, the CONTRACTOR shall ensure that all employees receive Annual Fireline Safety Refresher Training (RT-130). http://www.nwcg.gov/publications/310-1

   CONTRACTOR will ensure that all training received by employees meets the course content and instructor standards listed in PMS 907 (Course Coordinator Guide) and PMS 901-1 (Field Managers' Course Guide). Instructors used by Contractors for fire training must be recognized through a Geographic Area Coordinating Group Memorandum of Understanding or other formal agency agreement.

Contractor may use Government incidents, for which they are assigned, to qualify and certify employees for FFT1 and ENGB positions. Only one training position or evaluation assignment will be permitted per engine on each incident. The coach/evaluator must, as a minimum, be certified in the position(s) they are coaching or evaluating.

Position Performance Assignments

Position Task Books

The CONTRACTOR may allow employees to perform position performance assignments (task book assignments) in order to qualify for upper level positions, as long as the minimum engine crew position requirements are not compromised.

The Crew manifest shall clearly identify CONTRACTOR employees who are considered trainees while participating on an Incident.

Pursuant to PMS 310-1, the evaluator/coach of the trainee must be fully qualified in the position.

Record Keeping

A. Contractor Responsibilities:

The CONTRACTOR shall maintain a complete set of training and experience records for each employee. Training and experience records for employees separated from the company will be maintained for a minimum of three years from the date of separation. Training and experience records will, at a minimum, include course certificates required as a prerequisite for the position employee is occupying, task books for each employee, showing proof of final evaluation and certification by contractor or MOU Training Provider, Annual Fireline Safety Refresher Training (RT-130) documentation, and work capacity test records, and applicable performance evaluations

The CONTRACTOR will maintain employee training, performance evaluations and experience records, including records and certification cards for workers that are hired subsequent to receiving a dispatch order, in such a manner that they can be easily obtained and available for inspection at any time during the Agreement period. Upon written request from an employee or previous employee, within ten days the Contractor will make available copies of all documentation to the employee relative to the individual's training and experience.

B. Government Responsibilities

Contracting Officer may review the contractor's certification records for all employees prior to agreement award. The Government may request employee training and experience records prior to use. The government reserves the right to review records and evaluate contractor employee's qualifications at any time during the agreement period.