

**OPERATING PROCEDURES  
for the  
IDAHO LANDS RESOURCE COORDINATING COUNCIL**

**I. Name**

The name of this advisory organization shall be the "Idaho Lands Resource Coordinating Council," hereinafter referred to as the ILRCC.

**II. Authority**

Cooperative Forestry Assistance Act (CFAA) of 1978 [16 U.S.C. 2101] as amended. The ILRCC is convened at the discretion of the State Forester of the Idaho Department of Lands (IDL). The Council provides an external perspective to assist IDL in strategically addressing shared priority issues through the State and Private Forestry (S&PF) Programs.

**III. Objectives**

Council objectives include, but are not limited to:

- A. Combine local, state and federal program resources to address forestry/fire concerns collaboratively in priority landscape areas, as identified in Idaho's Forest Action Plan (FAP).
- B. Recognize and support opportunities where working together and leveraging limited resources can address multiple critical issues of statewide importance.

**IV. Establishment and Membership**

Members will be appointed by the State Forester and will serve for a term of three years. The State Forester can appoint members for additional terms upon recommendation from the Council and the organization or constituency they represent. Members are expected to be the liaison between the Council and the organization or constituency they represent. Recommended membership representation may change over time, but will initially include the following:

State & Private Forestry, Forest Service
National Forest System, Forest Service (Fire)
Bureau of Land Management
Natural Resource Conservation Service
Idaho Fish & Game
Idaho Fire Chief's Association
State Fire Marshal
Idaho Bureau of Homeland Security
University of Idaho, Extension Forestry
University or college, urban planning or arborist program
Idaho Association of Counties
Association of Idaho Cities
American Planning Association – Idaho Chapter
Coeur d'Alene Tribe
Nez Perce Tribe

Shoshone-Bannock Tribes
Idaho Forest Owner's Association
Idaho Tree Farm System
Land Trusts (Nature Conservancy)
Association of Consulting Foresters
City Forester
Green Industry (Idaho Nursery & Landscape Association)
Utility Company Representative (Idaho Power)

It is the intent of the Council to have balanced representation from among the three program areas (Forest Stewardship, Fire Assistance and Urban & Community Forestry).

## V. Duties

- A. Assist the State Forester with multi-objective strategic planning through prioritization and implementation of the FAP. The overarching objective should be "Healthy Forests for all Idahoans." The Council will also participate in the development of partner entity statewide plans.
- B. Facilitate sound land management across all land ownerships through enhanced interaction between communities, private landowners, and local, state and federal agencies and related interest groups. Clarify roles of partners and collaborative groups.
- C. Assist the State Forester in reviewing policy issues. Develop position papers in collaboration with relevant constituencies and interest groups.
- D. Identify and coordinate funding opportunities to strategically address FAP objectives. Coordinate S&PF competitive grants, National Fire Plan grants, Forest Health grants, and other non- S&PF funding opportunities. Include partner/stakeholder involvement and leverage.
- E. Advise the State Forester on use of non-grant base level program funds.
- F. Provide oversight for Idaho Forest Legacy Program.

## VI. Council Leadership

Leadership will be provided by an IDL staff member and a Council member. The Council member serves as Chairperson and leads meetings. The IDL staffer coordinates agenda preparation, meeting arrangements, etc. The Chairperson will serve a two-year term. A Vice-Chair will also be selected, will serve a two-year term, then advance into the Chair's position after the last meeting of the outgoing Chair's term. A new Vice-Chair will then be selected. Terms will be based on the calendar year (January-December). Chair and Vice-Chair nominations will be sought by IDL staff from Council members, with final appointment to be made by the IDL State Forester.

## VII. Meetings

The ILRCC will hold a minimum of two meetings each year. The ILRCC may meet more frequently if deemed necessary by the Chair, Vice-Chair, or general membership of the Council. Decisions will be made by "thumbs up/down" vote of membership. Council meetings are open to the public.