

**STATE OF IDAHO**  
**DEPARTMENT OF LANDS**



**MOBILE SHADE STRUCTURE**  
**REQUEST FOR QUOTE NO. 26-3117**  
**DUE BEFORE 2:00:00 P.M. P.T. on MAY 29, 2026**

**REQUEST FOR QUOTE  
AND  
INSTRUCTIONS**

Quotes will be received by the Idaho Department of Lands for the following:

**MOBILE SHADE STRUCTURE**

DELIVERY LOCATION: Idaho Department of Lands  
3328 W Industrial Loop  
Coeur d'Alene, ID 83815

**INSTRUCTIONS:**

The purpose of this Request for Quote (RFQ) package is to solicit quotes for materials and labor for installation of 3 Mobile Shade Structures, as outlined in the attached Schedule A.

All price quotes must be entered on the attached Schedule A. The signed Schedule A MUST be submitted with your response. The submitting Vendor agrees that its Quotation shall be good and may not be withdrawn for a period of ninety (90) days after the scheduled closing date, unless otherwise identified in the Solicitation. No Quotation will be accepted if marked "price prevailing at time of delivery," "estimated prices," "actual costs to be billed," or similar phrases. After the date and time of closing, no price change will be allowed, unless otherwise stated in the Solicitation. The right is reserved to accept a quote on each item separately, or as a whole. IDL may award Purchase Order(s) in its best interest to the qualified Supplier submitting the lowest responsible and responsive quote, either by line item or in whole. The TOTAL PRICE by line item or in whole will be the basis for award. The Quotation must be in U.S. Dollars.

Idaho Department of Lands reserves the right to enter negotiations in accordance with IDL Procurement Policy #455.

**QUOTES DEADLINE AND ELECTRONIC DELIVERY REQUIREMENTS:**

Quotes must be received before 2:00:00 P.M. P.T. on May 29, 2026. IDL is not responsible for delayed delivery of electronically submitted quotes. The date and time of electronically received quotes, to the IDL email address listed below, will be used to determine if electronically submitted quotes were received by the due date and specified time. If you are not able electronically transmit your quote by email you must call 208.666.8613 and your quote will be recorded over the phone. Late Quotes will not be accepted. Fax Quotes will not be accepted. Mailed Quotes will not be accepted

**Quote Email Address:**  
[mrsande@idl.idaho.gov](mailto:mrsande@idl.idaho.gov)

**QUESTIONS:**

Questions pertaining to this RFQ must be submitted in writing by email to [mrsande@idl.idaho.gov](mailto:mrsande@idl.idaho.gov). The deadline for receiving questions is 12:00:00 P.M., on 5/26/2026. Responses to all questions received will be posted as an addendum on the IDL website at [www.idl.idaho.gov](http://www.idl.idaho.gov). Verbal questions will not be accepted.

**SCHEDULE A**

STATE OF IDAHO  
DEPARTMENT OF LANDS  
**REQUEST FOR QUOTE**  
*THIS IS NOT AN ORDER*

**Requisition Number: 26-3117**

**INSTRUCTIONS:**

**Responders must use this form in submitting prices.**

Delivery: FOB Destination: Idaho Department of Lands  
3328 W Industrial Loop  
Coeur d'Alene, ID 83815

| QUAN. | UNIT | ARTICLES   | UNIT PRICE | TOTAL PRICE |
|-------|------|--|------------|-------------|
| 3     | Each | Mobile Shade Structures: Structures shall be 18' X 14' X8.5 Minimum height of entry shade. Shade structure needs to be mobile, on wheels, to move around our blacktop lots without disassembling and reassembling. | \$         | \$          |

FOB DESTINATION \$ \_\_\_\_\_

**TOTAL \$ \_\_\_\_\_**

| Action   | Due Date                            |
|--|-------------------------------------|
| <i>Request for Quote Responses Due Before:</i> | <i>2:00:00 P.M. P.T. ,5/29/2026</i> |
| <i>Delivery Requested by:</i>                  | <i>7/15/2026</i>                    |

**SUBMISSION DELIVERY:**

**EMAIL QUOTE TO: [mrsande@idl.idaho.gov](mailto:mrsande@idl.idaho.gov)**

We have stated hereon the prices at which we will furnish and at destination named above, the articles or services as specified. Delivery will be made as specified above.

Firm \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Signed by \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_