



Idaho Department of Lands

Assignment of Encroachment Permit

This form is one (1) page, please read and complete all sections.

Instructions:

This form is used to assign encroachments on Navigable Lakes pursuant to IDAPA 20.03.04. Please submit this form with the non-refundable filing fee of **\$300** and required attachments to your local Idaho Department of Lands Supervisory Area Office.

1. Both the buyer (Assignee) and seller (Assignor) must submit this form.
2. If the last permit holder is not available to sign the form, a chain of title for the property must be provided.
3. Assignments can only be transferred to the owner of record on the parcel.
4. All encroachments must be accurately listed on the permit. If the encroachments do not match the permit, the assignment cannot be completed.
5. Submit a copy of the property deed, an Idaho Secretary of State Certificate of Existence (Only if Assignee is a business), or Affidavit of Existence (Only if Assignee is a trust or non-profit).

Assignor(s) -- Current Parcel Owner(s)

I/We am/are the current parcel owner(s) of the encroachment permit listed below. I/We, as Assignor(s), request that the identified permit be assigned to "Assignee(s)."
I/We hereby swear and affirm that the information contained herein is true and correct to the best of our knowledge, and the existing encroachment is in compliance with the permit issued.

Assignor Signature: _____ Date: _____

Assignor Signature: _____ Date: _____

Encroachment Number: _____ Body of Water: _____

Property Address: _____

County: _____ Parcel Number: _____

Assignee(s) -- New Permittee(s)

I/We accept and agree to comply with the terms and conditions of the permit as issued. Please complete **Attachment A** for multiple new permittees.

Name(s) Printed: _____

Mailing Address: _____

Email Address: _____

Phone Number: _____

Assignee Signature: _____ Date: _____