

IDL Compliance-Notification Worksheet Guide

IDL is implementing an electronic certificate of compliance/notification of forest practice process during the 2020 field season; this will provide electronic signature capability. The system is currently undergoing testing. In the interim, while our offices are closed due to COVID-19 Restrictions, IDL can mail or e-mail official compliance/notification forms to contractors/operators for signature and receive the signed copy by mail and a signed, scanned copy by e-mail to rapidly distribute an approved compliance/notification. For legal purposes, ***the signed copy with original blue-ink signatures must be mailed to the appropriate Slash District office as soon as possible.*** Please provide the requested worksheet information using this guide. The worksheet is fillable when opened in Edge, Chrome and IE and may not work in other browsers. Also, you must ***save your changes in a copy to e-mail it*** or it will be blank when IDL receives it.

- Requested Expiration Date: If you want an earlier than typical expiration date (e.g. one season for an Option 2), fill this in. The Warden for the slash district sets the expiration date for all compliances. All expiration dates are end-of-season (e.g. November 30 or December 31).
- Legal Description: Complete parcel legal information from tax records, including the Subdivision, Township, Range, Section and parcel number (RP#).
- Contact information for Landowner (as it appears in legal County property or tax records), Timber owner, Contractor and Operator.
- The Contractor is responsible for slash hazard mitigation (Rules Pertaining to Fire Hazard Reduction, IDAPA 20.04.02).
- The Operator is responsible for compliance with the Rules Pertaining to the Idaho Forest Practices Act (IDAPA 20.02.01). If the operator does not own real property in Idaho, they must post an operating bond in accordance with 38-1306A Idaho Code (Forest Practices Act).
- Purchaser Names: List all purchasers (mills) where logs will be delivered. IDL cannot complete a compliance without a listed purchaser; the compliance will be sent to all those listed.
- Slash District: Choose the slash district from the drop-down. If you do not know, IDL can determine it from the legal description.
- >25,000 Board Feet: Check Yes or No.
- Check all the Forest Practices to be conducted. Check all the Special Cautions that apply to the operation.
- If a stream crossing of a perennial stream is planned, a Supplemental Notification Form may be required. Contact the Supervisory Area Private Forestry Specialist for assistance.
- If trees will be removed from a fish-bearing Stream Protection Zone (SPZ), choose the appropriate SPZ Harvest Option.
- E-mail (or mail) the worksheet to the appropriate office (Addresses on the webpage). Provide the return e-mail address that you would like the draft compliance e-mailed to.
- Include a map that details the harvest boundary within the property boundaries where the operation will occur. If this is not possible contact the appropriate office.
- You may contact any of the offices, if you have questions, but ideally you should contact the responsible office where the operation will occur.