

STATE OF IDAHO
DEPARTMENT OF LANDS



SEALCOAT & STRIPING
REQUEST FOR QUOTE NO. 21-0310
DUE BEFORE 3:00:00 P.M. PACIFIC TIME (P.T.) on JANUARY 29, 2021

**REQUEST FOR QUOTE
AND
INSTRUCTIONS**

Quotes will be received by the Idaho Department of Lands for the following:

SEALCOAT & STRIPING

DELIVERY LOCATION:

Idaho Department of Lands
Cataldo Forest Protection District
80 Hilltop Overpass Rd.
Kingston, ID 83839

INSTRUCTIONS

All price quotes must be entered on the attached Schedule A. The signed Schedule A shall be Electronically Submitted to the Email listed below. Idaho Department of Lands will award a contract to the qualified vendor submitting the lowest responsible and responsive quote. The **TOTAL PRICE** will be the basis for award.

IDL reserves the right to enter negotiations in accordance with IDL Procurement Policy #13.

SITE VISIT

A pre-bid site visit will be held at 10:30 AM P.T. on Wednesday, January 20, 2021 at 80 Hilltop Overpass Rd. Kingston, ID 83839. While attendance is not mandatory, interested vendors are encouraged to attend and participate.

- Please note that all individuals attending this site visit will be required to follow Covid-19 Business Protocols. This includes maintaining six feet of physical distance from other individuals and if a six-foot distance cannot be maintained, cloth face coverings must be worn. Cloth face coverings are required at all times when inside buildings.

QUOTES DEADLINE AND ELECTRONIC DELIVERY REQUIREMENTS

Quotes must be received **before 3:00:00 P.M. P.T. on January 29, 2021**. IDL is not responsible for delayed delivery of electronically submitted quotes. The date and time of electronically received quotes, to the IDL email address listed below, will be used to determine if electronically submitted quotes were received by the due date and time specified. If you are not able electronically transmit your quote by email you must call 208-666-8613 and your quote will be recorded over the phone. **Late Quotes will not be accepted. Fax Quotes will not be accepted. Mailed Quotes will not be accepted.**

Quote Email Address:

mrsande@idl.idaho.gov

QUESTIONS

Questions pertaining to this RFQ must be submitted in writing by email to mrsande@idl.idaho.gov. The deadline for receiving questions is 12:00:00 P.M., on 1/25/2021. Responses to all questions received will be posted as an addendum on the IDL website at www.idl.idaho.gov. Verbal questions will not be accepted.

SCHEDULE A

STATE OF IDAHO
DEPARTMENT OF LANDS
REQUEST FOR QUOTE
THIS IS NOT AN ORDER

Requisition Number: 21-0310

Date: _____

INSTRUCTIONS:

Responders must use this form in submitting prices.

Project Location: Idaho Department of Lands
Cataldo Forest Protection District
80 Hilltop Overpass Rd.
Kingston, ID 83839

QUAN.	UNIT	ARTICLES	TOTAL PRICE
1	LS	Parking Lot cleaning, preparation, crack fill and sealing. Paint parking space stripes and any needed stenciling. Approximate size of parking lot is 38,000 sq ft. Work to be performed in accordance with the following scope of work.	\$ _____

The fully burdened price shall be based on the following information:

- Materials and Application of Sealcoat and Striping
- Contractor is responsible for all measurements

Action	Due Date
Request for Quote Responses Due Before:	3:00:00 P.M. P.T. 1/29/2021
Completed Required by:	4/30/2021

<p>Delivery requested <u>per specifications</u></p> <p><u>EMAIL QUOTE TO:</u></p> <p>mrsande@idl.idaho.gov</p>	<p>We have stated hereon the prices at which <u>we will furnish and at destination named above</u>, the articles or services as specified. Delivery will be made as specified above.</p> <p>Firm _____</p> <p>Street _____</p> <p>City _____ State _____ Zip Code _____</p> <p>Phone _____ Fax _____</p> <p>E-Mail _____</p> <p>Taxpayer ID# _____</p> <p>Signed by _____</p> <p>Printed Name _____</p> <p>Title _____</p>
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IDL CONTRACT No. 21-0310

SCOPE OF WORK

PROJECT NAME: SEALCOAT & STRIPING OF LOT AT CATALDO FPD

LOCATION: Cataldo Forest Protection District, 80 Hilltop Overpass Rd., Kingston, ID 83839

CONTRACTING OFFICER REPRESENTATIVE: Erik Sjoquist

PROJECT OVERVIEW:

The Kingston, Idaho office complex, referred to as the Cataldo Forest Protection District, requires the parking lot to have all cracks repaired, be seal coated, have the parking lot restriped and stenciled.

PROJECT REQUIREMENTS:

1. Contractor will ensure they meet any and all State trade licensing requirements. All work to be completed will meet all applicable State and Federal laws.
2. Contractor and or sub-contractors will furnish all materials, labor and equipment necessary for work described below.
3. Contractor will repair all cracks in pavement and sealcoat. Current surface is a mix of asphalt and cement
 - a. Contractor will be required to thoroughly clean all cracks in the pavement. This will include blow down and broom cleaning of asphalt.
 - b. Apply heated rubberized crack filler to approximately 700 LF of cracks.
 - c. Apply 1 coat of Permaseal Sealcoat or equivalent with squeegees and brushes.
 - d. Stripe 28 single line parking stalls and 1 handicap parking stall.
 - e. Contractor is responsible for verifying the accuracy of all measurements
4. Work Coordination: All work performed must be coordinated through the designated Idaho Department of Lands Contracting Officer Representative. Work shall occur over the course of one weekend unless other arrangements are approved by the Cataldo FPD Area Manager.
5. Contractor shall be responsible for all permits and permit fees.
6. The Contractor shall remove any materials not utilized in the work upon completion of the job, resulting in the premises being left in a clean and tidy condition.

SAFETY:

Contractor shall comply with all applicable local, state, and federal safety regulations including:

- Federal Occupational Safety and Health Administration (OSHA) Standards.
- The Contractor will be solely responsible for safety at the site.

EXHIBIT 1

CONTRACTOR'S LIABILITY INSURANCE

1.1 Contractor shall obtain and maintain insurance at its own expense as required herein for the duration of this Agreement, and comply with all limits, terms and conditions stipulated. Policies shall provide, or be endorse to provide, all required coverage. Contractor shall provide certificates of insurance or certified endorsements as applicable for the insurance required. Contractor shall not commence work under this Agreement until satisfactory evidence of all required insurance is provided to the State.

1.2 All insurance, except for Workers Compensation, and Professional Liability/Errors and Omissions shall be endorsed to name the State of Idaho, the State Board of Land Commissioners, and the Idaho Department of Lands as Additional Insured.

1.3 All insurance shall be with insurers rated A-, VII, or better in the latest Bests Rating Guide, and be in good standing and authorized to transact business in Idaho. The coverage provided by such policies shall be primary. Policies may contain deductibles, but such deductibles shall not be deducted from any damages due the State.

1.4 By requiring insurance herein, the State does not represent that coverage and limits will necessarily be adequate to protect Contractor, and such coverage and limits shall not be deemed as a limitation on Contractor's liability under the indemnities granted to the State.

1.5 Contractor shall maintain insurance in amounts not less than the following;

.1 Commercial General and Umbrella Liability Insurance

Contractor shall maintain commercial general liability (CGL) with a combined single limit of not less than \$1,000,000 each occurrence. The CGL shall be written on standard ISO occurrence form (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising injury, and liability assumed under an insured contract including the tort liability of another assumed in a business contract.

.2 Automobile Insurance

The Contractor shall maintain automobile liability insurance which shall provide a minimum \$500,000 combined single limit per occurrence and shall include coverage for owned, non-owned, and hired automobiles.

.3 Worker's Compensation Insurance

The Contractor shall maintain worker's compensation insurance in amounts as required by statute in all states in which the Contractor performs work, and employer's liability insurance with a limit of \$100,000 Bodily Injury by Accident each Accident; \$100,000 Bodily Injury by Disease – each employee; and \$500,000 Bodily Injury by Disease – Policy Limit.

1.6 The Contractor shall require all subcontractors utilized in performance of this Agreement to provide certificates of insurance to the State evidencing insurance coverage with the required additional insured endorsements as set forth in the preceding paragraphs.

EXHIBIT 2

INDEMNIFICATION

a. Contractor shall indemnify, defend, and save harmless the State, its officers, agents, employees, and volunteers from and against any and all liability, claims, damages, losses, expenses, actions, settlements, attorneys' fees, and suits whatsoever caused by, arising out of, or in connection with Contractor's acts or omissions under this Agreement or Contractor's failure to comply with any state or federal statute, law, regulation, or rule.

b. Upon receipt of the State's tender of indemnity and defense, Contractor shall immediately take all reasonable actions necessary, including, but not limited to, providing a legal defense for the State, to begin fulfilling its obligation to indemnify, defend, and save harmless the State. Contractor's indemnification and defense liabilities described herein shall apply regardless of any allegations that a claim or suit is attributable in whole or in part to any act or omission of the State under this Agreement. However, if it is determined by a final judgment that the State's negligent act or omission is the sole proximate cause of a suit or claim, the State shall not be entitled to indemnification from Contractor with respect to such suit or claim, and the State, in its discretion, may reimburse Contractor for reasonable defense costs attributable to the defense provided by any Special Deputy Attorney General appointed pursuant to section c.

c. Any legal defense provided by Contractor to the State under this section must be free of any conflicts of interest, even if retention of separate legal counsel for the State is necessary. Any attorney appointed to represent the State must first qualify as and be appointed by the Attorney General of the State of Idaho as a Special Deputy Attorney General pursuant to Idaho Code Sections 67-1401(13) and 67-1409(1).