

STATE OF IDAHO
DEPARTMENT OF LANDS



EXTERIOR PAINTING
REQUEST FOR QUOTE NO. 21-0201
DUE BEFORE 3:00:00 P.M. PACIFIC TIME (P.T.) on OCTOBER 21, 2020

**REQUEST FOR QUOTE
AND
INSTRUCTIONS**

Quotes will be received by the Idaho Department of Lands for the following:

EXTERIOR PAINTING

DELIVERY LOCATION:

Idaho Department of Lands
Pend Oreille Lakes Area Office
2550 Highway 2 West
Sandpoint, ID 83864

INSTRUCTIONS

All price quotes must be entered on the attached Schedule A. The signed Schedule A shall be Electronically Submitted to the Email listed below. Idaho Department of Lands will award a contract to the qualified vendor submitting the lowest responsible and responsive quote. The **TOTAL PRICE** will be the basis for award. IDL reserves the right to award both lines included in the Schedule A or line one only. IDL has budgeted a specific amount for the completion of this project within the current year. Although the expectation is both lines will come in under budget, IDL wanted the option to paint the main office building only if all quotes received exceed IDL's estimates

IDL reserves the right to enter negotiations in accordance with IDL Procurement Policy #13.

SITE VISIT

A mandatory site visit will be held by appointment between 10:00 AM and 3:00 PM P.T. on Thursday, October 15, 2020 at 2550 Highway 2 West, Sandpoint, ID 83864. Attendance is mandatory, interested vendors are asked to email mrsande@idl.idaho.gov for an appointment time. Only quotes from those who attend the site visit will be considered for contract award, all others will be rejected. The primary purpose for requiring interested vendors to visit the site is to ensure vendors physically survey the project location and take accurate measurements and account for all overhead costs in preparation for submitting a comprehensive quote

- Please note that all individuals attending this site visit will be required to follow Covid-19 Business Protocols. This includes maintaining six feet of physical distance from other individuals and if a six-foot distance cannot be maintained, cloth face coverings must be worn. Cloth face coverings are required at all times when inside buildings.

QUOTES DEADLINE AND ELECTRONIC DELIVERY REQUIREMENTS

Quotes must be received **before 3:00:00 P.M. P.T. on October 21, 2020**. IDL is not responsible for delayed delivery of electronically submitted quotes. The date and time of electronically received quotes, to the IDL email address listed below, will be used to determine if electronically submitted quotes were received by the due date and time specified. If you are not able electronically transmit your quote by email you must call 208-666-8613 and your quote will be recorded over the phone. **Late Quotes will not be accepted. Fax Quotes will not be accepted. Mailed Quotes will not be accepted.**

Quote Email Address:

mrsande@idl.idaho.gov

QUESTIONS

Questions pertaining to this RFQ must be submitted in writing by email to mrsande@idl.idaho.gov The deadline for receiving questions is 2:00:00 P.M., on 10/16/2020. Responses to all questions received will be posted as an addendum on the IDL website at www.idl.idaho.gov. Verbal questions will not be accepted.

SCHEDULE A

STATE OF IDAHO
DEPARTMENT OF LANDS
REQUEST FOR QUOTE
THIS IS NOT AN ORDER

Requisition Number: 21-0201

Date: _____

INSTRUCTIONS:

Responders must use this form in submitting prices.

Project Location: Idaho Department of Lands
Pend Oreille Lakes Area Office
2550 Highway 2 West
Sandpoint, ID 83864

QUAN.	UNIT	ARTICLES	TOTAL PRICE
1	LS	Prepare and paint Main Office Building as per the scope of work. Building is approx. 5,440 sq ft. with most exterior walls being 10' in height.	\$ _____
1	LS	Prepare and paint Fire Building as per the scope of work. Building is approx. 2,040 sq ft. with exterior walls ranging between 10' and 20' in height.	\$ _____

The fully burdened price shall be based on the following information:

- All Materials, Labor and Overhead for Exterior Painting Project
- Contractor is responsible for all measurements
- Contractor is responsible for all cleanup at the site and disposal of garbage

Action	Due Date
<i>Request for Quote Responses Due Before:</i>	<i>3:00:00 P.M. P.T. 10/21/2020</i>
<i>Mandatory Site Visit by appt.</i>	<i>10/15/2020</i>
<i>Must be completed by:</i>	<i>05/15/2020</i>
<i>What are your anticipated start and completion dates:</i>	_____

Delivery requested per specifications

EMAIL QUOTE TO:

mrsande@idl.idaho.gov

We have stated hereon the prices at which we will furnish and at destination named above, the articles or services as specified.

Delivery will be made as specified above.

Firm _____

Street _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____

E-Mail _____

Taxpayer ID# _____

Signed by _____

Printed Name _____

Title _____

IDL CONTRACT No. 21-0201

SCOPE OF WORK

PROJECT NAME: Exterior Building Painting

LOCATION: 2550 Highway 2 West, Sandpoint, ID 83865
Main Building is approx. 5,440 sq. ft
Fire Building is approx. 2,040 sq. ft

CONTRACT ADMINISTRATOR:

PROJECT OVERVIEW:

The Sandpoint, Idaho office complex, referred to as the Pend Oreille Lakes Area Office, requires the preparation and paint exterior of office building to approved color scheme using Rodda SharkSkin or higher quality, long lasting paint products. This will include sanding and painting all handrails. All work must be scheduled and completed at the approval of the COR.

PROJECT REQUIREMENTS:

Contractor and or sub-contractors will furnish all materials, labor and equipment necessary for work described below.

1. Contractor will ensure they meet any and all State trade licensing requirements. All work to be completed will meet all applicable State and Federal laws.
2. Contractor shall be responsible for all permits and permit fees.
3. Contractor will clean and prepare building exterior for paint application per manufacturer specifications:
 - a. Contractor will thoroughly clean building exterior with a power washer in preparation for painting. After cleaning, treat for any mold or mildew.
 - b. Contractor will caulk, scrape and prepare exterior surfaces where needed in preparation for painting.
 - c. Contractor will prep existing handrails to remove previous paint by sanding, and prime to allow adherence of new paint.
 - d. Contractor will paint building metal doors and all handrails with rust resistant paint product.
 - e. Contractor will mask windows, doors, gutters concrete soffits and any other area adjacent to building where needed to protect from overspray in preparation for painting.
 - f. Contractor is responsible for verifying the accuracy of all measurements.
 - g. The time required between applications of the paint shall be in accordance with the manufacturer's specifications.
4. Paint building with Rodda Sharkskin or higher grade of paint. The brand and colors to be approved by IDL prior to contract award, and checked by COR prior to beginning work.
5. Contractor shall leave unused paint.
6. The Contractor shall remove all other materials not utilized in the work upon completion of the job, resulting in the premises being left in a clean and tidy condition.

Work Coordination:

All work performed must be coordinated through the designated Idaho Department of Lands Contract Supervisor.

All production materials are the property of the State of Idaho

EXHIBIT 1

CONTRACTOR'S LIABILITY INSURANCE

1.1 Contractor shall obtain and maintain insurance at its own expense as required herein for the duration of this Agreement, and comply with all limits, terms and conditions stipulated. Policies shall provide, or be endorse to provide, all required coverage. Contractor shall provide certificates of insurance or certified endorsements as applicable for the insurance required. Contractor shall not commence work under this Agreement until satisfactory evidence of all required insurance is provided to the State.

1.2 All insurance, except for Workers Compensation, and Professional Liability/Errors and Omissions shall be endorsed to name the State of Idaho, the State Board of Land Commissioners, and the Idaho Department of Lands as Additional Insured.

1.3 All insurance shall be with insurers rated A-, VII, or better in the latest Bests Rating Guide, and be in good standing and authorized to transact business in Idaho. The coverage provided by such policies shall be primary. Policies may contain deductibles, but such deductibles shall not be deducted from any damages due the State.

1.4 By requiring insurance herein, the State does not represent that coverage and limits will necessarily be adequate to protect Contractor, and such coverage and limits shall not be deemed as a limitation on Contractor's liability under the indemnities granted to the State.

1.5 Contractor shall maintain insurance in amounts not less than the following;

.1 Commercial General and Umbrella Liability Insurance

Contractor shall maintain commercial general liability (CGL) with a combined single limit of not less than \$1,000,000 each occurrence. The CGL shall be written on standard ISO occurrence form (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising injury, and liability assumed under an insured contract including the tort liability of another assumed in a business contract.

.2 Automobile Insurance

The Contractor shall maintain automobile liability insurance which shall provide a minimum \$500,000 combined single limit per occurrence and shall include coverage for owned, non-owned, and hired automobiles.

.3 Worker's Compensation Insurance

The Contractor shall maintain worker's compensation insurance in amounts as required by statute in all states in which the Contractor performs work, and employer's liability insurance with a limit of \$100,000 Bodily Injury by Accident each Accident; \$100,000 Bodily Injury by Disease – each employee; and \$500,000 Bodily Injury by Disease – Policy Limit.

1.6 The Contractor shall require all subcontractors utilized in performance of this Agreement to provide certificates of insurance to the State evidencing insurance coverage with the required additional insured endorsements as set forth in the preceding paragraphs.

EXHIBIT 2

INDEMNIFICATION

a. Contractor shall indemnify, defend, and save harmless the State, its officers, agents, employees, and volunteers from and against any and all liability, claims, damages, losses, expenses, actions, settlements, attorneys' fees, and suits whatsoever caused by, arising out of, or in connection with Contractor's acts or omissions under this Agreement or Contractor's failure to comply with any state or federal statute, law, regulation, or rule.

b. Upon receipt of the State's tender of indemnity and defense, Contractor shall immediately take all reasonable actions necessary, including, but not limited to, providing a legal defense for the State, to begin fulfilling its obligation to indemnify, defend, and save harmless the State. Contractor's indemnification and defense liabilities described herein shall apply regardless of any allegations that a claim or suit is attributable in whole or in part to any act or omission of the State under this Agreement. However, if it is determined by a final judgment that the State's negligent act or omission is the sole proximate cause of a suit or claim, the State shall not be entitled to indemnification from Contractor with respect to such suit or claim, and the State, in its discretion, may reimburse Contractor for reasonable defense costs attributable to the defense provided by any Special Deputy Attorney General appointed pursuant to section c.

c. Any legal defense provided by Contractor to the State under this section must be free of any conflicts of interest, even if retention of separate legal counsel for the State is necessary. Any attorney appointed to represent the State must first qualify as and be appointed by the Attorney General of the State of Idaho as a Special Deputy Attorney General pursuant to Idaho Code Sections 67-1401(13) and 67-1409(1).









