An Idaho Department of Lands (IDL) **encroachment permit** is required for water intake lines located on navigable lakes and certain reservoirs (Idaho Code Title 58, Chapter 13).

### Water Intake Line Requirements (IDAPA 20.03.04)

- Water intake lines may not be located closer than 25 feet from adjacent littoral right lines, unless written consent from the adjacent littoral owner is obtained.
- Water intake lines should protrude at a right angle to the general shoreline.
- Water intakes shall be screened with a maximum screen mesh diameter of one quarter (1/4) inch to keep aquatic life from being impacted, and approach velocities should be less than 0.5 feet per second.
- Any exposed water intake line shall be anchored to the bed of the lake with a nontoxic type of weight.

### Application Process

Permits are typically issued 2-4 months after an application is received.

1. **APPLY.** Applicant submits:
   - Joint Application Form
   - IDL Application Form
   - Supporting documents (drawings, maps, etc.)
   - Fee of $425 for lines serving 4 houses or less or $1,000 for lines serving more than 4 houses.

2. **REVIEW.** IDL reviews application and notifies applicant if additional information is needed.

3. **COMMENTS.** IDL notifies adjacent land owners and for lines serving more than 4 houses will notify other agencies. If an objection is received, and an agreement cannot be reached, IDL will hold a formal administrative hearing.

4. **ISSUE PERMIT.** If the proposed encroachment meets all relevant standards, IDL issues a permit.

5. **RECORD PERMIT.** Applicant, now Permittee, records the permit with the county recorder’s office.

6. **CONSTRUCTION.** Permittee constructs the encroachment.

7. **FILE REPORT.** Once the encroachment is built, the permittee submits a work completion report with IDL.

8. **INSPECTION.** IDL inspects the encroachment to verify compliance with the permit terms and standards.

1 The Joint Application Form is used by both IDL and the United States Army Corp of Engineers (USACE).

### Other Authorizations

- A **Submerged Land Easement from IDL** may be required as a condition an encroachment permit.
- A **Water Right Permit from the Idaho Department of Water Resources** is required to draw water from surface water sources. For more information visit [www.idwr.idaho.gov](http://www.idwr.idaho.gov).
- A **permit from USACE** is also required for water lines on Lake Pend Oreille and Bear Lake. For more information, please visit [www.nww.usace.army.mil](http://www.nww.usace.army.mil).