



## ENCROACHMENT PERMIT APPLICATION

Thank you for your inquiry concerning placement of an encroachment in, on, or over navigable waters of the State of Idaho. **Please note:** You must first obtain an encroachment permit from the Idaho Department of Lands prior to placement of any new structures or changes to existing structures in navigable waters. A processing fee (made payable to Treasurer, State of Idaho) is required and must accompany each application. Please note that a new permit, if issued, will replace any existing permit you may now have. Please include all existing structures so they can be included on your permit.

Please complete all elements on the attached application. The legal description, names and addresses of adjacent property owners, and encroachment dimensions must be accurate and complete. These permits are site specific. **Please note:** The signature of the adjacent littoral owner (neighbor) is required if any part of your proposed encroachment will be located closer than 10 feet from the common littoral/property line of the adjacent property.

An accurate drawing similar to the sample provided is required. Include all dimensions as shown on the sample (i.e., distance to littoral/property line, dock length and width, water depth and high and low water marks) and names of both adjacent property owners/lessees.

### Idaho State Single Family Dock Specifications:

1. Encroachments shall be installed to protrude as near as possible perpendicular to the general shoreline.
2. Encroachments shall not extend beyond a water depth necessary for customary navigation or beyond the established line of navigation.
3. Dock encroachments, excluding slip cutout, shall not exceed 700 square feet in size or 10 feet in width; two-family docks shall not exceed 1,100 square feet in size.
4. Ramp encroachments shall not exceed 6 feet in width.
5. Single- and two-family encroachments shall not exceed four (4) piling, excluding stationary piers.
6. Encroachments should not be located closer than 10 feet to adjacent property riparian right lines. Riparian right lines extend waterward of ordinary/artificial high water mark perpendicular from the general shoreline.
7. All mooring covers used on encroachments must be removable.
8. For protection of the public trust rights of navigation, structure dimensions will be limited to size actually needed in aid to navigation. Encroachments proposed in rivers shall be held as close as possible to shore to avoid interfering with navigation.

Please submit your completed application to the Idaho Department of Lands:

**Priest Lake Area** - 4053 Cavanaugh Bay Road - Coolin, ID 83821 - (208) 443-2516

**Pend Oreille Area** - 2550 Highway 2 West - Sandpoint ID 83864 - (208) 263-5104

**Coeur d'Alene Area** - 3258 W Industrial Loop - Coeur d'Alene, ID 83815 - (208) 769-1577

**St. Maries Area** - 1806 Main Avenue - St Maries, ID 83861 - (208) 245-4551

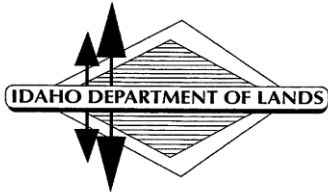
**Payette Lakes Area** - 555 Deinhard Lane - McCall, ID 83638 - (208) 634-7125

**South Central Area** - 324 South 417 East; Suite 2, Jerome ID 83338-6206 - (208) 324-2561

**Eastern Idaho** - 3563 Ririe Hwy - Idaho Falls ID 83401 - (208) 525-7167

Thank you for your cooperation.

IDAHO LAKE PROTECTION ACT ADMINISTRATION



**SINGLE AND TWO-FAMILY LOT ENCROACHMENT PERMIT APPLICATION**

This information sheet and checklist must be completed when submitting an encroachment permit application. Incomplete applications will be returned without processing.

- Encroachment Type:** (Check all that apply)
- Single family dock (58-1305)
  - Two-family dock (58-1305)
  - Mooring buoy (58-1305)
  - Riprap (58-1306)
  - Waterline (58-1306)
  - Other – describe: \_\_\_\_\_

**Applicant’s Littoral Rights Are:**

- Signature of littoral rights owner is obtained if applicant is not the owner of the riparian/littoral rights
- Owned, fee simple title holder
- Leased
- Other – describe: \_\_\_\_\_

**Provide a Black/White Copy of Each Required Document on 8½”x14” or Smaller Paper:**

- County plat map showing both neighboring littoral lots.
- Tax record identifying the owner of the upland parcel(s)
- Lakebed profile with encroachment and water levels of winter and summer
- General vicinity map that allows Department to find the encroachment
- Scaled air photo or map showing lengths of nearby encroachments, distances to adjacent encroachments, and location and orientation of the proposed encroachment

**Are Existing Docks or Other Encroachment(s) Permitted On This Parcel(s)?**

- No
- Yes

Please attach a current photograph and a “to scale” drawing (see Document Requirements Above)

Permit # \_\_\_\_\_ Date of Construction: \_\_\_\_\_

What will happen to the existing dock or encroachment if this permit application is approved?

- Remain unchanged
- Complete removal
- Modification
- Other: \_\_\_\_\_

(Please note that old dock materials must be removed from the lake. Discarding these materials creates serious boating safety issues and offenders will be subject to prosecution and penalties.)

**Does the Property Have 25 Feet of Lake Frontage for a Single-Family Dock or 50 Feet for a Two-Family Dock?**

- Yes      Total front footage: \_\_\_\_\_ feet
- No

**How Many Feet Does the Proposed Encroachment Extend Beyond the Ordinary (or Artificial) High Water Mark?** \_\_\_\_\_ feet

**The Proposed Dock Length Is:**

- The same or shorter** than the two adjacent docks
- Longer** than the two adjacent docks
- Longer** than the two adjacent docks, but within the line of navigability established by the majority of existing docks in the area.
- \_\_\_\_\_ **feet and not located near any other docks or other encroachments.**

**What is the water depth at the end of the proposed dock?**

Summer level \_\_\_\_\_ feet

Winter level \_\_\_\_\_ feet

**Does the Proposed Dock Exceed the Maximum Square Footage of 700 ft<sup>2</sup> for Single-Family Docks or 1,100 ft<sup>2</sup> for Two-Family Docks?**

- No

Total square footage:

- Yes

\_\_\_\_\_ ft<sup>2</sup>

**Will the Proposed Encroachment Exceed the Maximum Width of 10 Feet?**

- No

- Yes If yes, explain why: \_\_\_\_\_

**Will the Proposed Encroachment Be Located Closer Than 10 Feet to the Riparian/Littoral Right Lines Established With Your Neighbors?**

- No

- Yes If yes, what are the proposed distances? \_\_\_\_\_ feet

- Consent of affected neighbor was obtained

**Determining Riparian/Littoral Right Lines**

Littoral right lines are not simple extensions of the upland property lines. Littoral right lines are generally perpendicular, or at right angles, to the shoreline. Curved shorelines or unusual circumstances may require Department Staff, or other professionals, to closely examine littoral right lines and assess the potential for infringement on adjacent littoral property owners.

\_\_\_\_\_  
Printed Name Date

\_\_\_\_\_  
Signature of Applicant or Agent