STATE OF IDAHO

DEPARTMENT OF LANDS

WILDLAND FIRE ENGINE SERVICE BODIES

INVITATION TO BID NO. 23-711

DUE BEFORE 2:00:00 P.M. P.T. on JUNE 29, 2022
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STATE OF IDAHO DEPARTMENT OF LANDS
INVITATION TO BID 23-711
WILDLAND FIRE ENGINE SERVICE BODIES

RESPONSES DUE BEFORE 2:00:00 PM PT ON June 29, 2022

The purpose of this Invitation to Bid (ITB) package is to solicit sealed bids for the purchase of Wildland Fire Engine Service Bodies in the attached Schedule A document.

QUESTIONS
Questions pertaining to this ITB must be submitted by email to Michaeille Sande at mrsande@idl.idaho.gov. The deadline for receiving questions is 1:00 P.M., PT, Monday, June 13, 2022. Responses to all questions received will be posted on the IDL website at www.idl.idaho.gov. Verbal questions will not be accepted.

BID SUBMISSION REQUIREMENTS
Your Bid submission must be completed on the Schedule A document.

INSTRUCTIONS
All price bids must be entered on the attached Bid Schedule A. The fully completed and signed Schedule A must be returned to either the Email or physical address listed below. Idaho Department of Lands shall award the bid to the qualified bidder submitting the lowest responsive, responsible Bid. For this specific purchase, a significant portion of the responsibility evaluation will be based on the guaranteed delivery date of the service bodies to IDL’s shop in Coeur d’Alene, ID. In the case of math errors, the UNIT PRICE will be correctly extended and the corrected TOTAL will be the basis for award. All price bids shall also include the guaranteed delivery date after receipt of order. IDL will initially purchase three service bodies the first week of July 2022, with the option to purchase two additional units at the price submitted in the fall of 2022 (the vendor must hold the price firm for 120 days from the date of closure of this ITB).

ITB DEADLINE AND DELIVERY REQUIREMENTS:
All price bids shall be entered on the attached Bid Schedule A (Attachment 1). Sealed bids must be received and time stamped by the Idaho Department of Lands at 3284 W Industrial Loop, Coeur d’Alene, ID 83815 before 2:00:00 PM PT on June 29, 2022. The Department of Lands is not responsible for lost or undelivered responses or the failure of any courier service to deliver responses to the Idaho Department of Lands by the deadline specified. The date and time of receipt of a manual submission will be the Idaho Department of Lands clock at the front desk in Coeur d’Alene, ID. The Idaho Department of Lands assumes no responsibility for failure of any electronic submission process, including any computer or other equipment to deliver all or a portion of the Bid at the time, or to the location, required. The date and time of electronically received responses, to the Idaho Department of Lands email address listed below, will be used to determine if electronically submitted responses were received by the deadline specified.

Late responses will not be accepted. Faxed responses will not be accepted. Multiple responses by Bidder will not be accepted. The date and time of the final timely received response from a Bidder will be accepted as its entire Bid. If you need to modify a particular section of your response, you must resubmit the entire response including modifications prior to the deadline specified. IDL shall only evaluate one response per Bidder.

Delivery Address for Manual Responses:
Idaho Department of Lands
ATTN: Michaeille Sande
3284 W Industrial Loop Coeur d’Alene, ID 83815

Delivery Email Address for Electronic Submissions: PurchasingITB@idl.idaho.gov

Mailed bids are to be mailed in a sealed envelope and are to be marked in the lower left-hand corner with the following information:

<table>
<thead>
<tr>
<th>Sealed Bid For:</th>
<th>ITB 23-711 – WILDLAND FIRE ENGINE SERVICE BODIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responses due:</td>
<td>Before 2:00:00 PM PT on JUNE 29, 2022</td>
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</table>

A bid submitted using a courier service should be shipped in a separate sealed inner envelope identified as stated above and enclosed inside the courier’s shipping envelope.

Emailed bids are to be marked in the subject line with the following information:

<table>
<thead>
<tr>
<th>Sealed Bid For:</th>
<th>ITB 23-711 – WILDLAND FIRE ENGINE SERVICE BODIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responses due:</td>
<td>2:00:00 PM PT JUNE 29, 2022</td>
</tr>
</tbody>
</table>

Note: Electronic responses that exceed 20MB in size should be submitted manually. IDL’s servers can only receive up to 25MBs total from external servers.

PUBLIC BID OPENING
There will be a public bid opening at the Idaho Department of Lands at 3284 W Industrial Loop, Coeur d’Alene, ID 83815 at 2:10:00 P.M. (P.T) on June 29, 2022. Participants may attend via IDL’s phone conferencing solution in place of attending in person by calling 208-769-1525 and asking to be transferred to extension 5050. Only the names and Total Bid Price for each Bidder will be announced at the public Bid opening.
IDAHO DEPARTMENT OF LANDS

STANDARD INFORMATION

ADDENDA

It will be the respondent’s responsibility to check for any addenda prior to submitting a quotation. In the event it becomes necessary to revise any part of the solicitation documents, addenda will be made available. Information given to a respondent will be available to all other respondents if such information is necessary for purposes of submitting a quotation or if failure to give such information would be prejudicial to uninformed respondents.

BURDEN OF PROOF

ANY VARIATIONS of brand names or deviations from the specifications MUST BE CLEARLY STATED. It shall be the responsibility and burden of the submitting vendor to furnish the State WITH ITS ORIGINAL SUBMISSION sufficient data to determine if the goods or services offered conform to the specifications.

ORAL INFORMATION

The State will not be responsible for any verbal or oral information regarding a quote.

DISQUALIFICATION AND AWARD INFORMATION

The state reserves the right to make reasonable inquiry to determine the responsibility of a contractor. Such requests may include but not be limited to financial statements, credit ratings, statements of experience and past performance, references, etc. Successful contractors must show to the satisfaction of the Idaho Department of Lands that they have sufficient equipment and work crews to complete the work contracted by the time specified. The unreasonable failure of a contractor to promptly supply information in connection with such a request is reason for disqualification. Except as otherwise provided by law, information furnished by the contractor pursuant to this provision may not be disclosed outside the Idaho Department of Lands without prior written consent of the Contractor. Disqualification of a high-ranking contractor may be pursued when their reputation, experience or references are such as to create a doubt about satisfactory job completion or if the price quotes are considerably below Department estimates and the other quotes. The purchasing agent will contact the contractor and request that they disqualify themselves by withdrawing in writing. If the contractor refuses to withdraw, the purchasing agent may notify the contractor in writing or email that the Department will not offer the contractor a contract and proceed with an award to the next responsible contractor.

PARTNERSHIPS

Contractors responding as partners must furnish the Idaho Department of Lands the name of the partnership, names of the partners, and the partnership’s federal taxpayer ID number. All payments will be made to the partnership.
INTERNAL REVENUE SERVICES REPORTING REQUIREMENT

IRS rules and regulations require employers to submit a miscellaneous income form (IRS form 1099) for all contractual persons who receive $600 or more in a calendar year. Incorporated firms are exempt from this reporting requirement. The contractor's taxpayer identification number (Social Security or employer number) must be listed on the signature page of the contract.

PUBLIC RECORDS

The Idaho Public Records Law, Idaho Code Sections 74-101 through 74-126, allows the open inspection and copying of public records. Public records include any writing containing information relating to the conduct or administration of the public's business prepared, owned, used, or retained by a state or local agency regardless of the physical form or character. ALL, OR MOST (there are exceptions), OF THE INFORMATION CONTAINED IN YOUR RESPONSE TO THE STATE'S SOLICITATION WILL BE A PUBLIC RECORD SUBJECT TO DISCLOSURE UNDER THE PUBLIC RECORDS LAW.

WORKERS COMPENSATION INSURANCE

All persons working for the State under any contract of hire, expressed or implied, must be covered by worker's compensation insurance. (Reference Title 72, Idaho Code). Contact the Idaho Industrial Commission with any Worker's Compensation questions.

Any contractor who hires employees to accomplish the contracted work must provide a certificate of worker's compensation insurance.

PREFERENCES

Section 67-2349, Idaho Code, requires application of a preference in determining which contractor submitted the lowest responsible quote. If the contractor who submitted the lowest quote is domiciled in a state which has a preference law that penalizes Idaho domiciled contractors, then the State must apply a preference. The penalty applied to out-of-state contractors competing against Idaho contractors is determined by the penalty applied by the contractor's domiciliary state to its out-of-state contractors.

In determining domicile, the following “rule of thumb” will be used: Corporations – the state in which the corporation is chartered or incorporated; Sole proprietor or partnership – the state in which the permanent headquarters of the business is located.

A contractor domiciled outside the boundaries of the state of Idaho may be considered as an Idaho domiciled contractor provided that there exists for a period of one year preceding the date of the quote a significant Idaho economic presence as defined herein. A significant Idaho economic presence shall consist of the following: (a) That the contractor maintains in Idaho fully staffed offices, or fully staffed sales offices or divisions, or fully staffed sales outlets, or manufacturing facilities, or warehouses or other necessary related property; and (b) if a corporation, that it be registered and licensed to do business in the state of Idaho with the Office of the Secretary of State.

REJECTION OF BIDS AND CANCELLATION OF BID SOLICITATION

Prior to the issuance of a contract, the State shall have the right to accept or reject all or any part of a bid when: (i) it is in the best interests of the State of Idaho; (ii) the bid does not meet the minimum bid specifications; (iii) the bid is not the lowest responsible bid; (iv) a finding is made based upon available evidence that a respondent is not responsible or is
otherwise incapable of meeting specifications or providing an assurance of ability to fulfill contract requirements; or (v) the item offered deviates to a major degree from the specifications, as determined by the State (minor deviations, as determined by the State, may be accepted as substantially meeting the bid requirements of the State of Idaho). Deviations will be considered major when such deviations appear to frustrate the competitive solicitation process or provide a respondent an unfair advantage. Prior to the issuance of a contract, the State shall have the right to reject all bids or to cancel a solicitation or invitation to bid. Cancellation may be for reasons that include but are not limited to: (i) inadequate or ambiguous specifications; (ii) specifications have been revised; (iii) property is no longer required; (iv) there is a change in requirements; (v) all bids are deemed unreasonable or sufficient funds are not available; (vi) bids were not independently arrived at or were submitted in bad faith; (vii) it is determined that all requirements of the solicitation process were not met; (viii) insufficient competition; or (ix) it is in the best interests of the state of Idaho.

**AWARD PROCEDURES**

For contracts with a total value of $100,000 or less, the State will email all respondents within five (5) business days following the solicitation closure of its intent to award a contract(s) and the party(ies) to whom the contract(s) will be awarded and will then email a contract award to the successful respondent(s).

For contracts with a total value of more than $100,000, the State will notify all respondents within five (5) business days following the solicitation closure, by mail and/or email, of its intent to award a contract and the party(ies) to whom the contract will be awarded. After elapse of the five (5) day appeal period, if no appeals are received, the State will award a contract to the successful respondent(s).

Additionally, for this specific purchase, based on current IDL demand and need for completing engine builds, an award may be made to a responsive, responsible vendor that is not the absolute lowest cost, but offers an advantageous delivery schedule. The evaluation will take delivery schedule as well as cost into account to make a decision in the best interest of the agency.

IDL reserves the right to enter negotiations in accordance with IDL Procurement Policy 13.

Respondents to whom a contract has been awarded will have fourteen (14) calendar days from the mailing date of the award notice to return to the State a signed copy of the contract along with the required bonding and certificates of insurance. If the State does not receive such documents within the specified time period, the State may declare, at its sole discretion, that all respondent’s rights to the contract are forfeited, and the State may proceed without further delay or notice to award the contract to the next low respondent.
<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
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<tbody>
<tr>
<td>Invitation to Bid Release</td>
<td>June 7, 2022</td>
</tr>
<tr>
<td>Deadline for Receipt of Written Inquiries</td>
<td>June 13th, 2022, at 1:00 PM PT</td>
</tr>
<tr>
<td>Bid Due Date</td>
<td>June 29, 2022, Before 2:00 PM PT</td>
</tr>
<tr>
<td>Bid Opening</td>
<td>June 29, 2022, at 2:10 PM PT</td>
</tr>
<tr>
<td>Anticipated Intent to Award Date</td>
<td>July 1, 2022</td>
</tr>
<tr>
<td>Anticipated Contract Award Date</td>
<td>July 12, 2022</td>
</tr>
</tbody>
</table>
INSTRUCTIONS:

Responders must use this form in submitting prices. COMPLETE ALL FIELDS to be considered.

Delivery: FOB Destination: Idaho Department of Lands
3328 W Industrial Loop
Coeur d’Alene, ID 83815

<table>
<thead>
<tr>
<th>QUAN.</th>
<th>UNIT</th>
<th>ARTICLES</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Each</td>
<td>Wildland Fire Engine Service Bodies per attached Specifications to be ordered in July 2022.</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>2</td>
<td>Each</td>
<td>Wildland Fire Engine Service Bodies per attached Specifications</td>
<td>$___________</td>
<td>$___________</td>
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<td><em>Option Order Line</em> - see details above.</td>
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</table>

*FOB DESTINATION (INITIAL THREE) $___________
*FOB DESTINATION (OPTION ORDER TWO) $___________

*Prices must be firm for 120 days from June 29, 2022*

TOTAL: $___________

GUARANTEED DELIVERY DATE AFTER RECEIPT OF ORDER

<table>
<thead>
<tr>
<th>Action</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Invitation to Bid Responses Due Before:</td>
<td>2:00:00 P.M. P.T. 6/29/2022</td>
</tr>
</tbody>
</table>

Delivery requested per specifications

MAIL BID TO:
Idaho Department of Lands
Attn: Michaele Sande
3284 W Industrial Loop
Coeur d’Alene, ID 83815

OR EMAIL BID TO:
PurchasingIT@idl.idaho.gov

We have stated hereon the prices at which we will furnish and at destination named above, the articles or services as specified. Delivery will be made as specified above.

Firm ____________________________
Street ____________________________
City _______________ State _______ Zip Code ________
Phone __________________ Fax _______________
E-Mail __________________________
Taxpayer ID# ______________________
Signed by _________________________
Printed Name _______________________
Title ____________________________
STATE OF IDAHO
DEPARTMENT OF LANDS
ITB23-711
SPECIFICATIONS

PROJECT NAME: WILDLAND FIRE ENGINE SERVICE BODIES
LOCATION: 3328 W. INDUSTRIAL LOOP, COEUR D’ALENE, IDAHO 83815
PROJECT OVERVIEW: The following details the Specifications for the design, manufacture and delivery of service bodies for IDL installation to Type 5 Fire Engines

PROJECT REQUIREMENTS:

1. Provide service bodies with the following specifications

Custom Body

108 inches-long x 45 inches high x 94 inches wide
Must fit Cab Chassis with a cab to axle (CA) of 60 inches with dual rear wheel axle

Body Dimensions:

45 inches - Compartment height
20 inches - Compartment depth
54 inches - Load space width
29 inches - Top of body to the top of the floor
23 inches - Horizontal compartment height on curbside compartment

Body Materials:

14 gauge steel - Main body material
14 gauge - Compartment tops
14 gauge steel with 18 gauge Inner door panels
Gas strut supports installed on all vertical doors
Stainless steel full length continuous hinges on doors
Heavy duty 12 gauge one piece round wheel well reinforced with ¾” steel split tube
14 gauge steel - Front bulkhead
18 gauge galvanized – Shelving installed on aluminum Uni-Strut for infinite adjustment
Body Floor and Understructure:

10 ga Aluminum tread plate - Floor
- 5 inch steel structural channel full frame
- Add extra channel and reinforce frame under water tank

Accessories:

- Stainless Steel automotive rotary type door latches
  - Stud mounted latches have hidden fasteners inside the door
  - Adjustable striker brackets wrap around the weather-strip
  - Stud mounted automotive style latches have interior plastic latch covers

- Gas strut supports installed on all vertical doors chain stops on horizontal compartments
- Wide rubber rolled crown type fenders. (wheel cut outs with fenderettes shipped loose)
- Triple seal weatherstripping on compartment doors
- Fuel filler cutout in Street Side fender panel.
  - Ford is square
  - Aluminum filler cup

- Maxxima MLS strip lighting in all compartments
- One (1) Vision-X 13 Diode L.E.D. pod light installed on vertical compartment door
- Two (2) Vision-X 13 Diode L.E.D. pod lights installed in horizontal compartments, one each end
- High intensity LED light strips mounted on both sides of each compartment
- Wire with Vision Pod lights installed on each compartment vertical door and in each horizontal compartment

- Controlled by up fitter switch in cab

Street Side Compartmentation:

1st Vertical:

34" Wide x 45" High x 20" Deep
- Three (3) adjustable shelves each with divider slots on 2” centers installed on Uni-strut (each shelf will have five (5) adjustable dividers)
**Horizontal Compartment:**
48" Wide x 29" High x 20" Deep
- One (1) removable shelf with divider slots on 2” centers installed midway (shelf will have eight (8) adjustable dividers)

**Rear Vertical:**
26" Wide x 45" High x 20" Deep
- Three (3) adjustable shelves each with adjustable dividers on 2” centers (each shelf will have four (4) adjustable dividers)

**Suction Hose Shelf:**
108 inches long x 5 inches high x 20 inches deep suction hose box installed on the street side with a rear dropdown access door
  - Stainless Steel automotive rotary type door latch
  - Stud mounded latches have hidden fasteners inside the door
  - Striker installed in doorframe for maximum opening
  - Stud mounted automotive style latches have interior plastic latch covers
- Triple seal weatherstripping fastened to doorframe with rounded corners.

**Curbside Compartmentation:**

**1st Vertical:**
34" Wide x 45" High x 20" Deep
- Four (4) adjustable shelves each with divider slots on 2” centers installed on Uni-strut
  each shelf will have five (5) adjustable dividers

**Horizontal Compartment:**
74" Wide x 23" High x 20" Deep
  - Door to have two (2) latches
  - Open compartment

**Rear Vertical:**
28" Wide x 22" High x 20" Deep
  - One (1) adjustable shelf with divider slots on 2” centers installed on Uni-strut (shelf will have four (4) adjustable dividers)
**Tailgate:**
- 14 gauge galvanneal hinged tailgate 14” high X full width of bed area installed at rear of load space

**Service Body Lighting Kit:**
- Rubber mounted recessed rear lighting kit with harness – installed
  - Two (2) red oval S/T/T lights
  - Two (2) oval clear back-up lights
- Two (2) amber front ¾” button style clearance lights – Tec Niq S33-AA9B-1 (Wired to rear clearance lights)
- Two (2) amber side ¾” button style clearance lights – Tec Niq S33-AA9B-1
- Two (2) red side ¾” button style clearance lights – Tec Niq S33-RR0B-1
- Three (3) light center cluster ¾” button style – Tec Niq S33-RR0B-1
- wiring harness with light adapter
  - plug & play light adapter included

**Wheel Chock Storage:**
- Two (2) built into body fender panel on Curbside
  - Include retainers

3. Apply Clear Coat finish

*Runs in paint and/or clear coat finish shall not be found acceptable. Contractor shall be required to correct runs in paint and/or clear coat finish at no additional cost*

4. Apply spray on non-skid material to the following areas: cargo area floor and sides, tailgate, compartment tops, inside of each drop-down horizontal door and the front of both vertical compartments
5. Apply an undercoat to the complete underside of the body
6. Deliver service bodies to: 3328 W. Industrial Loop, Coeur d’Alene ID 83815

All production materials are the property of IDL

**SAFETY:**

Contractor shall comply with all applicable local, state, and federal safety regulations including:
- Federal Occupational Safety and Health Administration (OSHA) Standards
- The Contractor will be solely responsible for safety at the site

**PERIOD OF PERFORMANCE:**

Work may commence once the Contractor has received a signed copy of the Contract and has had a pre-work conference with the Contracting Officer Representative (COR).

**PAYMENT:**

This project will be paid on a fixed unit price as set forth in the Schedule A attached hereto. Invoices will be paid after units are inspected/accepted by the IDL COR.

**INFORMATION:**

COR Contact Information to be provided upon contract award.
23-711
WILDLAND FIRE ENGINE SERVICE BODIES
BIDDER QUESTIONS

PLEASE DO NOT IDENTIFY YOUR NAME OR YOUR COMPANY'S NAME OR PRODUCT NAMES OF INTELLECTUAL PROPERTY IN YOUR QUESTIONS.

ADD ROWS BY HITTING THE TAB KEY WHILE WITHIN THE TABLE AND WITHIN THE FINAL ROW.

The following instructions must be followed when submitting questions using the question format on the following page.

1. DO NOT CHANGE THE FORMAT OR FONT. Do not bold your questions or change the color of the font.
2. Enter the solicitation section number that the question is for in the “Solicitation Section” field (column 2).
   If the question is a general question not related to a specific section, enter “General” in column 2.
   If the question is regarding an attachment, enter the attachment identifier in column 2, and the attachment page number in column 3.
3. Do not enter text in the “Response” field (column 5). This is for the IDL’s responses only.
4. Once completed, this form is to be e-mailed per the instructions in the solicitation. The e-mail subject line is to state the solicitation number followed by “Questions.”
<table>
<thead>
<tr>
<th>Question Number</th>
<th>ITB Section</th>
<th>ITB Page</th>
<th>Question</th>
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<tbody>
<tr>
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