



Fire Management Handbook
Policy 721

Cash Bond Receipt

Guidance documents promulgated by the department are not new laws. They represent an interpretation of existing law, except as authorized by Idaho Code or incorporated into a contract.

Agency Contact

Fire Planning Program Manager

Purpose

To allow contractors to post a cash bond.

Applicability

Idaho Department of Lands (IDL or Department) and Timber Protective Association (TPA) employees who prepare Cash Bond Receipts and contractors who elect to post a cash bond.

1. Associated Policies

- A. Title 38, Chapters 1 and 4, Idaho Code
- B. Rules Pertaining to Idaho Forestry Act and Fire Hazard Reduction Laws, IDAPA 20.04.02
- C. Fire Management Handbook, 700 Series

2. Exception Authorization

Exceptions to this policy may be granted by the Chief, Bureau of Fire Management, or the State Forester.

3. Definitions

None

4. Policy

Contractors who elect to post a cash bond must pay the appropriate slash monies to the Idaho Department of Lands at the time the Certificate of Compliance-Fire Hazard Management Agreement Notification of Forest Practice (Compliance), DL 715, is issued. Monies paid will be in the form of check or money order made payable to Idaho Department of Lands.

5. Procedures

Upon receipt of monies, a **Cash Bond Receipt, Attachment 1**, will be prepared as follows:

- A. The contractor's full name and complete mailing address will be entered.
- B. The amount of money received will be entered.
- C. Show all numbers of the Compliance which cover the operation.
- D. In the appropriate space, show the volume by measure, (e.g., cords, board feet, pieces) of the products to be removed. Enter the rate for each product and show the amount of money for each product. Enter the total amount of money on the space provided.
- E. Enter the date and sign the document.

The original document, with an original deposit slip, will be forwarded to the Bureau of Fire Management. A photocopy will be given to the contractor, and a copy is retained by the Area/District/Association (A/D/A).

Slash monies received under the cash bond option will be processed and recorded in the same manner as other slash withholding receipts by the Bureau of Fire Management in Coeur d'Alene. Cash bonds may be refunded to the contractor by issuance of a Certificate of Clearance or Release of Cash Bond.

Cash bonds which are held past the time limit set by law will revert to the A/D/A's forest management account by forfeiture.