

2023-2024 Idaho IRA Urban & Community Forestry Grant Application

Idaho Department of Lands

Due 04,26 2024

Contact Area Community Forestry Assistant before April 15, 2023

BOX 1: CONTACT INFORMATION			
Descriptive Project Name:			
Organization:		UEI Number (required):	
Primary Project Contact:		Title:	
Mailing Address:			
City:		State:	Zip Code:
Work Phone:	E-mail:		Population Size (if applicable):

BOX 2: PROJECT INFORMATION	
Type of Grant: Community Forestry Development (CD) <input type="checkbox"/> Tree Planting (TP) <input type="checkbox"/>	Grant Amount Requested:
First Time IRA Applicant <input type="checkbox"/> Second Time IRA Applicant <input type="checkbox"/> <small>* Second time applicants must agree to have a tree ordinance developed and presented by the end of the grant period.</small>	Total Local Match Amount (not required for project/work occurring in disadvantaged area*):
The applicant city has (check all that apply): <input type="checkbox"/> Tree Ordinance <input type="checkbox"/> Professional Forestry/Arboriculture Staff <input type="checkbox"/> Tree Board/Commission <input type="checkbox"/> Urban Forestry Management Plan based on inventory data <input type="checkbox"/> N/A (not a municipal applicant)	
Does this project focus on? (check all that apply): <input type="checkbox"/> Energy reduction in public buildings <input type="checkbox"/> Extreme heat mitigation <input type="checkbox"/> Water conservation	
What federally designated disadvantaged area is this project located in*? 	
*verify using the Climate and Economic Justice Screening Tool: https://screeningtool.geoplatform.gov/en/#8.37/40.948/-111.892	

BOX 3: Estimated Budget Calculation Form

Project Expenses	Quantity/Hourly Rate or Piece Rate	Total	Grant Funds (A)	Cash Match (B)	Donated/In-Kind (C)
Personnel Expenses (Wages, Volunteers, Registration/Fees)					
Operating Expenses (Trees, Materials, Equipment, Rentals, Travel)					
Contract Labor/ Services					
Total Expenditures					

Total Grant Funds (A)	Total Match (B+C)	Total Project Cost (A+B+C)

BOX 4: Budget Narrative

Budget Narrative: Associate expenditures to proposed activities and goals. 1700 Character limit including spaces

Attach estimates if applicable.

BOX 5: Project Narrative & Goals

Problem Statement and Brief Project Description: 3500 characters including spaces (*How does your project meet the goals stated on page 2 of the grant guidelines? What is the project type? Where is the project taking place?*)

Project Beneficiaries: 1700 characters including spaces (*Who will most benefit from this project?*)

Project Goals 1700 characters including spaces (*What long term benefits do you want to promote with the project?*):

BOX 6: Proposed Activities

Work Plan: 3800 characters including spaces (*briefly outline the proposed activities including a timeline of significant milestones*):

Who will be responsible for the success of this project? 1700 characters including spaces (Names, position/job titles, and work skills of staff. Additionally, identify any certified arborists or industry professionals assisting with this project):

Will volunteers be involved? YES NO

If yes, explain volunteer contribution and who will lead them. 1700 characters including spaces

BOX 7: Relation to FAP & Ten Year National UCF Plan

List the aligned FAP and UCF goals. Provide context to how project goals and proposed activities relate to FAP and UCF goals: 2500 characters including spaces

BOX 8: Collaboration

Project Partners: 1700 characters including spaces (*Sponsors, local groups, neighboring cities, government agencies, etc.*)

BOX 9: Project Impacts

What is the long-term sustainability of this project? 2800 characters including spaces

FOR TREE PLANTING GRANT APPLICATIONS ONLY:

REQUIRED: Attach map of proposed planting site with proposed trees placed in the landscape.

REQUIRED: A Community Forestry Management Plan is required for any tree planting grant application. Please list where a copy of this plan can be attained for reference.

List proposed tree species and why these species were chosen, *NO* Fraxinus spp. (Ash) allowed (refer to www.treebrowser.org and . Species diversity is greatly encouraged.

Are there overhead or underground utilities in conflict with the planting? Yes No
(If yes, explain what steps are being taken to mitigate conflict)

What is the main purpose for the tree planting project (energy conservation, watershed health, achieve canopy cover goal, hazard mitigation, etc.):

Outline **DETAILED 3-Year Maintenance Plan**; refer to *National Standards and Guidelines*
(The review committee needs to be confident that the newly established trees will be well cared for and succeed in the landscape.):

Explain what will be done to ensure the success of the tree planting project and who will be responsible for each activity:

**Prior review of proposal is required by an Idaho Department of Lands Community Forestry Assistant.
See Appendix 1 in grant narrative for names and contact information.
Have CFA sign and date in this box. Signature must be acquired by July 25, 2023**

Community Forestry Assistant Signature

Date

NOTE: Any changes to the original grant application MUST be approved by the Community Forestry Coordinator before project completion to ensure reimbursement.

Application Review by Area CFA – (before) July 25, 2023

Application Deadline – July 31, 2023

Send the completed application to:

E-mail electronic file (complete with all attachments) to: mperkins@idl.idaho.gov

Enter subject as “IRA-UCF Grant Application”

Questions? Call Matthew Perkins (208) 626-1779