



Negotiated Rulemaking Meeting for IDAPA 20.03.13

Administration of Cottage Site Leases on State Lands

Docket No. 20-0313-2401

April 8, 2024, 1:00 p.m.

Boise, Idaho

Meeting Minutes

IDAPA 20.03.13:

Administration of Cottage Site Leases on State Lands

Attendees:

Kemp Smith (Department of Lands, Commercial and Residential Leasing Programs Manager)

Jason Laney (Department of Lands, Leasing Section Manager)

Tammy Armstrong (Department of Lands, Real Estate Program Specialist)

Roger Hall (Real Estate Bureau Chief)

Allison Olson (Deputy Attorney General for the Department of Lands) attended by Zoom

Bruce Smith (Interested Party) attended by Zoom

Randy Fox (Idaho Conservation League) attended by Zoom

Anna Maria Mancini (Department of Lands, Rules Coordinator) attended by Zoom

Introductions, Overview of Process and Timeline:

- Brief overview of negotiated rulemaking. The Department of Lands (IDL) is proposing minimal updates to the existing rule on cottage site leases. The goal is to comply with Executive Order 2020-01 on zero-based regulation (making rules more concise and efficient).
- Overview of key dates, including but not limited to:
 - Public comment period on the initial draft rule is open until April 17, 2024. Written comments can be submitted to a specific email address.
 - Pending rule will be reviewed by Land Board in August; and, eventually, the legislature in 2025.

Key Points of Discussion:

Participants, namely Bruce Smith, IDL staff and Allison Olson, engaged in a detailed discussion regarding the proposed changes to the rule, seeking clarity on various aspects of the process and which included the following items:

- Participants expressed a keen interest in fostering more engaging discussions on proposed changes to the rule during the meeting. Bruce Smith sought clarification on the agency's approach to addressing comments and expressed hope for the consideration of revisions to the

rule. Additionally, Bruce Smith emphasized the significance of inclusive participation from all stakeholders in ensuring the effectiveness of public meetings.

- Participants discussed the purpose of the public meetings and the importance of ensuring meaningful participation from all stakeholders.
- IDL noted that another public comment period will take place, based upon a future proposed rule. There are no additional planned future public meetings at this time.

Action Items:

- IDL to consider comments made prior to, or at, deadline.
- Interested parties will submit written comments by the April 17, 2024 deadline.

Next Steps:

- The public comment period closes on April 17, 2024. Interested parties must submit written comments based on the current discussion, or any revised rule proposal as applicable.
- IDL will consider comments received and decide on any revisions to the proposed rule.
- A proposed rule will be submitted to the Land Board and the Idaho Legislature for approval.

Meeting adjourned.