



Idaho Department of Lands

Request for Assignment of Encroachment Permit

This form is two (2) pages, please read and complete all sections.

Instructions:

This form is used to assign encroachments on Navigable Lakes pursuant to IDAPA 20.03.04. Please submit this form with the non-refundable filing fee of \$300 and required attachments to your local Idaho Department of Lands Supervisory Area Office.

1. Both the buyer (Assignee) and seller (Assignor) must submit this Assignment Form.
 2. If the last permit holder is not available to sign the form, a chain of title for the property must be provided.
 3. Assignments can only be transferred to the owner of record on the parcel.
 4. All encroachments must be accurately listed on the permit. If the encroachments do not match the permit, the assignment cannot be completed.
 5. Submit a copy of the property deed, an Idaho Secretary of State Certificate of Existence (Only if Assignee is a business), or Affidavit of Existence (Only if Assignee is a trust or non-profit).
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I/We, _____,
am/are the current parcel owner(s) of the Idaho Department of Lands encroachment
permit listed below. I/We, as Assignor(s), request that the identified permit be assigned
to _____,
identified below as "Assignee(s)."

Encroachment Number: _____ Body of Water: _____

Property Address: _____

County: _____

Parcel/AIN Number: _____

Continued on next page

Encroachment Number: _____

Assignor(s) -- Current Parcel Owner(s)

We hereby swear and affirm that the information contained herein is true and correct to the best of our knowledge, and the existing encroachment is in compliance with the permit issued.

Assignor: _____ Assignor: _____

STATE OF _____)
:ss
County of _____)

On this _____ day of _____, in the year 20_____
before me, a notary public in and for said State, personally appeared _____
_____, known to me to be the
Assignor(s)/Permittee(s) that executed the within instrument, and acknowledged to
me that _____executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the day and year last
above written.

seal

Notary Public: _____

Residing at: _____

My Commission Expires: _____

Assignee(s) -- New Permittee(s)

I/We accept and agree to comply with the terms and conditions of the permit as issued.
Please complete **Attachment A** for multiple new permittees.

Name(s): _____

Mailing Address: _____

Email Address: _____

Phone Number: _____

Assignee Signature: _____ Date: _____