# FY2026 Private Forest Protection, Resilience, and Restoration Assistance (PRRA) Program

Idaho faces significant wildfire and forest health management challenges due to expanding urban interfaces, climate change, and invasive species. The Idaho Department of Lands (IDL) aims to enhance forest resilience and mitigate wildfire risks through the Idaho Landowner Assistance Program. This initiative focuses on engaging low-income landowners, particularly in the Wildland Urban Interface (WUI), by providing up to 100% grant funded activities. The program's goals include enhancing landscape resilience, reducing carbon emissions from disturbances, and promoting collaborative restoration efforts aligned with Idaho's State Forest Action Plan and USDA conservation priorities. Proposed practices such as planting, thinning, and establishing fuel breaks will support these objectives, ultimately improving ecosystem health, water quality, and wildlife habitat, and meeting landowner objectives for forest management.

Idaho State Assessment of Forest Resources Priority Landscape Areas

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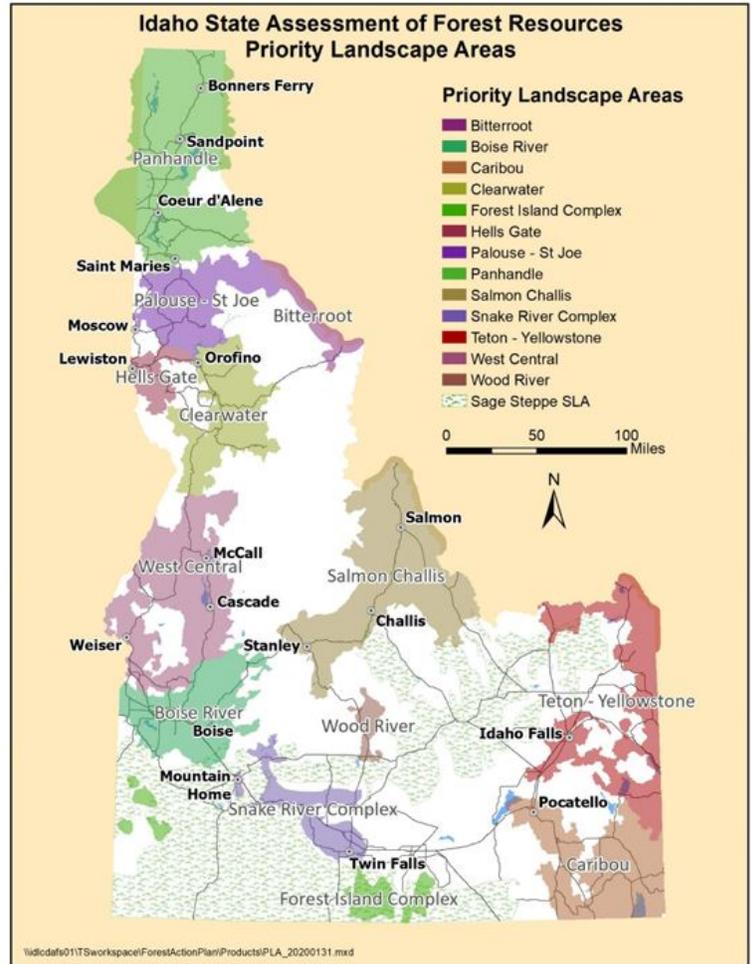
Grant Criteria: General

➤ Eligible applicants include: State, County, and Local Agencies, Non-profit (501c3) organizations, Tribes, and Educational Institutions
➤ The Project must be for a qualifying activity - if it is not the application will be considered ineligible.
➤ Each grant request is limited to a maximum of $250,000 a minimum of $30,000.
➤ Funds cannot be used on federal lands.
➤ Project work must occur in conjunction with a certified Forest Stewardship Plan.
➤ If awarded, funds must be spent during the 3-year grant period and cannot be held for future maintenance outside of that grant period.
➤ High priority proposals will
  • Incorporate a Post-Fire Recovery activity.
  • Be a first time recipient of PRRA funding (Not received Round 1 funding)
  • Benefit an Underserved Community - view Match section on Page 3 for details.

Grant Criteria: Qualifying Project Types

1) Reduce Hazardous Fuels / Restore Fire-adapted Ecosystems in the Wildland Urban

Interface (WUI):
Fuel reduction projects and vegetation treatments have been identified as a means of mitigating wildfire hazards. Recipients shall facilitate and implement mitigating fuel treatments in or adjacent to identified fire-prone communities to reduce the threat of wildfire to communities. These are projects that remove or modify fuels in and/or adjacent to WUI development. Effective fuels mitigation treatments can be implemented across jurisdictional boundaries, on adjoining private lands, or within the respective communities. Projects of this type include fuel breaks, thinning, pruning, etc.. Another way to reduce future wildfires from threatening communities is to carry out treatments (such as prescribed burning or thinning) to restore and rehabilitate forest and grassland health in and adjacent to the WUI. Such treatments can reduced the severity of wildfires and may have additional desirable outcomes, such as providing sustainable environmental, social, and economic benefits. The overall purpose is to modify or break up the fuels in such a way as to lessen catastrophic fire and its threat to public and firefighter safety and damage to property. Project proposals must consider all elements required to implement treatments on the ground, which includes acquiring the necessary permits and consultations needed to complete plans and assessments, as well as treatment prescriptions and measures of success.

Examples of projects that qualify (not all-inclusive):

- ➢ Defensible space around homes and structures
- ➢ Shaded fuel breaks
- ➢ Fuels reduction beyond defensible space adjacent to WUI areas
- ➢ Removal of slash, including piling and burning, mulching, grinding, etc.
- ➢ Prescribed fire
- ➢ Thinning
- ➢ Maintenance of fuels projects (explain in application narrative)
- ➢ Monitoring components of projects for effectiveness

2) Post-Fire Recovery

Recipients can provide assistance to landowners with post-fire recovery activities, including, but not limited to, acquiring and planting appropriate tree species and stock to help landowners reestablish tree cover following catastrophic fire events. This strategy slows the spread of undesirable species and non-natives, reduces potential site productivity losses due to exposed soils, and protects both human and ecological communities by stabilizing sites to reduce potential for debris flows from event locations.

Examples of projects that qualify (not all-inclusive):

- ➢ Planting native species to increase diversity & structural complexity in forests
- ➢ Strategic establishment of fire- resistant vegetation
- ➢ Seedling growing, propagation, and stocking for reforestation and landscape restoration activities

4) **Examples of Projects that DO NOT Qualify (not all-inclusive):**

- ➤ Education or Outreach
- ➤ Preparedness and suppression capacity building; such as the purchase of fire department equipment (try VFA, DHS, and FEMA grant programs)
- ➤ Small business start-up funding
- ➤ Research and development projects (try Economic Action Program)
- ➤ GIS and database systems creation
- ➤ Construction/infrastructure (building remodel, bridges, road construction, water development, general property/ homeowner maintenance.)
- ➤ Funding the creation of stewardship plans. Note: a separately funded stewardship plan can be used to guide a WUI project if it is clearly labeled as not funded through match or WUI grant funds

Match:

Match is not required. A match waiver as been established for this grant program based on the requirement that 60% or more of the project area is within Underserved Communities, as determined by having a "low-income" status. The Census Bureau estimates of median household income can be used to determine eligibility. To qualify in Idaho, the low-end of the estimate must be less than $59,998. If you need clarification about your project area and fulfilling these requirements, contact IDL's Grant Coordinator, Isabella Pritchard (ipritchard@idl.idaho.gov).

USDA Poverty Measures

Recommended Resources to verify this include:
https://wildfirerisk.org/cwdg-tool
https://screeningtool.geoplatform.gov/

Leveraged resources and partnerships are encouraged.

Grant Scoring:

> All grants will be scored based on the following criteria; applicants must ensure that all boxes are filled in and the application is complete (**the highest possible score is 25**):

- **Does the application clearly show how the budget will be spent by line item and are expenditures applicable and relevant to the goals and objectives of the project?**
  Clearly defined and applicable = 5   Not defined/not applicable to project = 0

- **Describe the Project- Does the application clearly describe the challenges and issues that articulate why the project is important?**
  Clearly defined = 5   Not defined = 0

- **Project Activities- Does the application clearly define what the project is and what the project proposes to do? Does the application clearly define how the project will be accomplished, including identifying measurable outcomes? (are the proposed activities clear and achievable, goals defined, outcomes measurable, # of acres treated, # of education/outreach programs, planning/assessment efforts clearly described etc.)**
  Clearly defined = 10   Not defined = 0

- **Collaboration- Does the application clearly define collaborative elements including support from partners, agencies, landowners, communities? Are contributions of collaborators well described?**
  Clearly defined = 5   Not defined = 0

Priority will be given proposals that incorporate:
Incorporate a Post-Fire Recovery activity.
Be a first time recipient of PRRA funding - Not received Round 1 funding)
Benefit a Underserved Community - View Match Section for details

Application Guidelines:

Applications must be submitted to the IDL Grant Coordinator by April 17th, 2026.

Application guidelines by box number: (All boxes must be filled in on the application.)

➢ **Box 1**- The Proposal Cooperator is the entity that submits the project proposal. Applicant Information is the state/island forestry agency submitting the application.

➢ **Box 2- GIS Coordinates:** Include either a reference point or boundary points for the project, which will be included on a map associated with success stories.
    Reference Point: A reference point displays a single marker and its name on the map. This can be used for indicating a general region without specifying exact boundaries. Lat/long should be entered in the following format: 39.0000, -104.300

➢ **Box 3 - Budget Details:** Match is not required, but does show expanded impact of project work.

➢ **Box 4- Budget Narrative:** Must describe how the grant funds will be spent. Explain exactly how grant dollars will be spent and how these expenditures tie directly to the project goals and objectives.

➢ **Box 5- Project area, type, and challenges:** Applicants must give an overview of the project area, which they can do by discussing ownership/land type as well as physical acres, sq miles, etc. They must also, identify the hazards that exist and clearly show the need for work in this area. Be specific when describing challenges or obstacles that will need to be addressed for the project to be successful. If applying for a fuels reduction project, describe the fuel/vegetation types.

➢ **Box 6- Proposed Activites:** Clearly describe each proposed activity and include where and what will be occurring (i.e., fuel break along the fence line, defensible space around homes, tree crown spacing, prescribed fire for mitigation purposes, etc.). The description must include measurables and how the project will be accomplished. Grant funds should be tied to the activities. Unlike the overview, this will provide the specific details of the project using measurable units that are specific, measurable, achievable, realistic, and timely where applicable. Treatment prescriptions and measures of success should be clearly stated.

➢ **Box 7- Project Timeline:** Must include such things as: begin/end dates, milestones, quarterly or seasonal targets, etc. All grant funded project items must be completed within 3 years of the award.

➢ **Box 8- Project Collaboration:** Describe the contributions each partner will make to the project by stating the collaborating partner's name and what they will be contributing to the project such as manpower, equipment, matching funds, etc.

➢ **Box 9 - Project Sustainability:** Describe how the project will be maintained, by whom, and how often. Provide details on who will monitor the project work, what their qualifications are to do so, and how often monitoring will occur.

IDAHO DEPARTMENT OF LANDS

Grant Project: Budget Development Guidelines and Restrictions
EFFECTIVE JUNE 2025

Applicants seeking grant funding from the Idaho Department of Lands (IDL) are required to submit a project budget prior to being awarded funding. The budget includes grant funded expenses and those necessary to meet the required match with IDL. To be reimbursed, all expenses must be allowable, allocable to specific project activities or costs, reasonable and necessary. Consult federal cost principles for additional requirements (http://www.whitehouse.gov/omb and http://www.ecfr.gov).

IDL will review your budget to determine whether proposed costs are allowable and reasonable. Estimated expenditure amounts should be comparable to or reflect regional market rates. When projects are evaluated and ranked, wise use of funds and anticipated return on investment in the form of meaningful, lasting, and measurable outcomes will be considered.

If the project is funded, IDL will enter into a binding Agreement (Memorandum of Understanding or Cooperative Agreement) with the funding recipient(s). This agreement will dictate grant funding parameters— including those documented below, specify the project scope, budget, reimbursement process, and reporting requirements.

REFER TO THE FOLLOWING WHEN DEVELOPING BUDGET DETAIL

Contractor E	***Expenses incurred by the funding recipient(s) for work accomplished through contracts with other entities, usually specialized contractors or consultants (e.g., loggers, forester consultants, arborists, or irrigation installers).***
	▪ Contracts must be awarded/solicited on a competitive basis and in accordance with associated procurement rules, procedures and internal controls. Funding recipient(s) will need to ascertain that contractors have not been debarred from receiving federal funding and have a unique ID assigned to them through SAM.gov.
Flat Fee	***A method of establishing/negotiating a "standard rate" for service, product or project scope item on a project***
	▪ The flat fee method for establishing project costs for the funding recipient(s) (e.g. for staff to administer the grant or to develop and conduct workshops) will not be accepted.
Hold-Back	***The percent of the total awarded funding that is held back (retained) by IDL until the funding recipient(s) fully and satisfactorily completes the project as stipulated in the Agreement. A holdback helps assure that all grant funds are not exhausted prior to completion of the project scope/deliverables.***
	▪ Up to 15% of grant funds may be held back by IDL. In practice, this would likely only impact the last (or last few) reimbursement requests. ▪ If the project is not completed satisfactorily, the held back funds may be permanently withheld.
Ineligible Costs	***Expenses or activities for which the funding recipient(s) cannot be reimbursed***
	▪ **Equipment -** that costs $10,000 or more and has a life expectancy of at least one year. ▪ **Other Activities -** Construction, research or activities on federal land. Grant funds cannot be used to seek and apply for additional grant funding. ▪ Note: Activities ineligible for grant funds can be used as project leverage.
Indirect Costs	***Costs that benefit common activities and, therefore, cannot be readily assigned to a specific direct cost objective or project. Examples of such costs include accounting personnel services performed within the recipient organization, use allowances on buildings and equipment, and the costs of operating and maintaining facilities.***
	▪ Indirect rate requests must not exceed your federal cognizant agency approved indirect rate. If applicants do not have such an approved rate, and they qualify per OMB Guidance 2 CFR Part 200, they can elect to charge a de minimis rate of 15% of **Modified Total Direct Costs** (MTDC) for indirect. (See §§200.1, 200.414 and associated appendices for details). o *MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel; and subawards and subcontracts up to the first $50,000 of each subaward or subcontract (regardless*

	of the period of performance of the subawards and subcontracts under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission scholarships and fellowships, participant support costs; and the portion of each subaward and subcontract in excess of $50,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs. ▪ The funding recipient(s) without a cognizant agency approved direct rate can submit a proposal and negotiate a rate with IDL strictly for this project in accordance with the OMB regulations and requirements. Note, such proposals and negotiations take time and will likely delay the granting process. ▪ The funding recipient(s) can choose to charge no indirect or a lower rate than allowed if you want more grant funds to be applied to on-the-ground costs or to the 15% required match. ▪ Note: recipient personnel working on specific grant tasks, like project management or oversight, cannot be paid with indirect funds. Personnel must time-record their activities and charge the grant for their time under personnel expenses and be reimbursed as direct project costs.
Match	***Project costs that will be paid for or provided in-kind by the funding recipient(s) and will not be reimbursed with grant funds. This includes in-kind or cash donations of/for services, equipment, products, etc. that assist in the completion of the funding recipient(s) funded project or directly contributes to its purpose.***
	▪ A 15% match will be required and must be documented at time of reimbursement (i.e., 15% of the total amount reimbursed for the grant). ▪ As IDL will track match to an auditable standard, proof of any match payments or volunteer hours are required. ▪ The funding recipient(s) match is preferred. However, if this is not possible, in-kind or cash contributions made by other entities can count toward the match but must be tracked and reported by the funding recipient(s).
Operating Expenses	***Purchases of materials, goods/products or mileage are needed to accomplish the intent and purpose of the specific project. Examples include supplies, tools, trees and related planting materials, irrigation parts, and equipment rental fees.***
	▪ All operating expenses should be necessary and specific to this project. ▪ Ensure operating expenses are not already included or factored into the applicant's indirect cost rate. If certain expenses are customarily categorized as indirect expenses, they cannot be counted as operating expenses.
Payment of Grant Expenses	***The funding recipient(s) will need to request funds by submitting an IDL Reimbursement Request Form, progress narrative/report, invoices/receipts, copies of deliverables, and other supporting documentation as specified within the Agreement.***
	▪ All payments are made on a **reimbursement basis only**. These are expenses incurred and paid for by the funding recipient(s) prior to payment by IDL. ▪ Submission of progress/accomplishment reports will be required with reimbursement requests. Depending on the project, additional reports may be requested.
Personnel Expenses	***Only actual costs for wages & benefits for the funding recipient(s) staff time worked on this specific grant project can be reimbursed with grant funds***
	▪ The funding recipient(s) must provide the actual hours (not estimated or a calculated percentage) for each staff person's work on this project whose time will be reimbursed with grant dollars. (Institutions of Higher Learning must follow OMB rules specific to their type of entity for accounting of personnel time.). ▪ Additionally, the funding recipient(s) will also need to maintain records that account for 100% of all time of staff being reimbursed, including time spent on activities not associated with this project. For example, work on other Federal grant activities, non-grant work, etc. These must be documented in personnel activity reports, or equivalent, and submitted by the individual staff person to your fiscal office at least monthly. Certification of the funding recipient(s) having such a policy will be required. ▪ Staff time (costs), when used only as grant match, does not have to be tracked in the above way, since IDL is not using this match to meet federal match requirements.

Program Income	*Any income the funding recipient(s) derives from the project such as for the sale of products (timber, waste wood, chips etc.), registration fees, etc. must be itemized, reported and deducted from any reimbursement requests made to IDL.*
	▪ Procedures to track all project expenses (grant funded and not) as well as the income received make documenting and reporting at reimbursement time easier.
Program/Project Management Costs	*The cost to the funding recipient(s) to administer, manage and oversee the project. This may include project oversight and management activities, as well as fiscal management components.*
	▪ Identify costs in the Personnel Expenses category if provided by staff, or in the Contractor Expenses category if the services are contracted out. o For personnel expenses, time sheet tracking by funding source, or equivalent, is required. If personnel do not have a positive time record, then project management costs should be recorded as match. ▪ Note: only paid personnel and contractor expenses which are directly attributed and tracked to the project can be reimbursed.
Travel & Related Expenses	*Costs directly associated with the project and approved in advance by IDL for travel, lodging and meals.*
	▪ These costs cannot exceed Idaho State and/or federal rates. If costs are higher, prior justification to and approval by IDL is required before such expenses are incurred & allowed for reimbursement.

IDL FUNDING ACKNOWLEDGMENT FORM

Carefully read the following in its entirety. This form must be completed and signed by an authorized representative of the entity seeking funding. If there are any questions or concerns, please contact the Idaho Department of Lands (IDL) designated program representative.

Name of Entity Seeking Funding

Name of Project [Year-Grant-Project Name]
(Ex: FYXX HFR Lava Hot Springs Fuels Reduction)

Please read the following carefully. By signing below, the proposing entity acknowledges and understands the terms and conditions for receiving funding.
Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: The funding recipient(s) will be subject to OMB guidance in 2 CFR Part 200 and 2 CFR Part 400. For more information, please refer to: https://www.whitehouse.gov/omb/ and https://www.ecfr.gov
The funding recipient(s) must have legal authority to receive grant funding and enter in an award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes having sufficient funds to pay the nonfederal share of project costs, where applicable.
Reimbursement Basis Only: All funding sought through the IDL, if awarded, is provided to grantees on a reimbursement basis only. The funding recipient(s) are required to pay vendors/contractors prior to seeking renumeration from the IDL. Reimbursement terms and conditions are outlined in a signed agreement between the IDL and the grantee specifically addressing the allocation of costs and their allowability and reasonableness.
The funding recipient(s) must have financial systems, policies and procedures regarding proper accounting controls, recordkeeping, procurement, fraud prevention, and financial management in place (self-certification thereof will be required if awarded funding). Additionally, an audit status certification (or similar) form may be requested.
The funding recipient(s) must have a tax ID number and an active Unique Entity Identifier (UEI) which replaced the 9- digit Data Universal Numbering System (DUNS) number in April 2022. This is required to receive funding.
The funding recipient(s) will be required, if awarded funding, to certify that it has not been debarred, is not using funding for lobbying or construction, and that it has a drug free workplace policy in place.
Match Requirements: The funding recipient(s) will be required, unless there is a funding source exemption, to provide a minimum match amount of 15% of total project costs and identify it within the proposal. *Example: Total grant funds requested = $240,000 Total required match to be provided by the proposing organization = min $36,000* The funding recipient(s) will need to reference their IDL award agreement for specific requirements.

Indirect Costs:
The funding recipient(s) will be able to choose from the options below. You are not required to elect an option at this time, but understanding your options now will help inform a future decision if the project is awarded funding. If you elect to claim indirect funds, your award amount will not be increased by the amount of indirect claimed.

- Option A: Will not seek reimbursement of indirect costs for this project.
- Option B: Utilize its negotiated indirect cost rate agreement (NICRA) with a federal cognizant audit agency (a copy of the approved Indirect Cost Negotiation Agreement will need to be provided to the IDL).
- Option C: Will elect a 15% de minimis indirect cost rate of Modified Total Direct Costs (MTDC) on this funding as allowed under 2 CFR §200.414 (f).
- Option D: Request to negotiate an indirect cost rate directly with the IDL and will develop an indirect cost rate proposal for the IDL's consideration. Note: the indirect cost rate calculations and proposal must comply with the latest Office of Management and Budget (OMB) regulations and requirements.

Forest Practices Act Compliance:
Projects, if funded, will be required to follow the Idaho Forest Practices Act and associated administrative rules when implementing project related activities in forestlands. For further information, please visit: https://www.idl.idaho.gov/forestry/forest-practices-act/

Urban/Community Forestry Standards:
Funded projects will comply with the current versions of the American National Standards (ANSI) regarding the purchase of trees/seedling nursery stock, and tree care operations and safety in planting/maintenance of landscape trees (ANSI Z60.1, ANSI Z133.1, &A300). Additionally, any person or company contracted to perform work under the project is required to have on staff, an International Society of Arboriculture Certified Arborist who will directly supervise the work. Under no circumstances will funds be used to top, head, or stub any public tree.

The funding recipient(s) will need to reference its IDL award agreement for applicability and specific requirements.

I hereby understand and acknowledge that the above terms and conditions are associated with this funding request and if awarded, the entity I represent as the funding recipient(s), will be required to comply, and respond accordingly.

Clearly Print Name and Title	**Signature**	**Date**

FY 2026 PRRA Idaho Wildfire Resilience Landowner Assistance

This document is for proposal development only.

	Applicant Information	
1	Applicant:	
	Contact Person:	
	Address:	
	City/Zip Code:	
	Phone (Work/Cell):	
	Email:	
	Fax:	
	Federal Tax ID\DUNS #:	

	Project Information	
2	Name of Project:	
	Community Name(s):	
	County(ies):	
	Congressional District:	
	GIS Coordinates (pick one: reference point OR area)	
	Reference Point Name:	
	Lat/Long:	
	Description:	

3	Applicant Budget				
		Grant Funds Requested	Match		Total Project Cost
			Applicant	Non-Federal Contributors	
	Personnel/Labor:				
	Fringe Benefits:				
	Travel:				
	Equipment:				
	Supplies:				
	Contractual:				
	Other:				
	Indirect Costs:				
	TOTAL:				

4	$30k to $250k Budget Narrative (1700 characters including spaces)	

	Project Area Description and Challenges (2500 characters including spaces)	
5		

	Proposed Activities (3500 characters)	
6		

3 Year Project Timeline **(1700 characters including spaces)**	
7	

Project Collaboration (2500 characters including spaces)	
8	

	Project Sustainability (1700 characters including spaces)	
9		