

2026 Idaho Urban and Community Forestry Grant Application

BOX 1: Contact Information

Descriptive Project Name: _____

Organization: _____

Unique Entity Identifier or Sam.gov Number (Required): _____

Primary Project Contact: _____

Title: _____

Mailing Address: _____

City: _____

State: _____

Zip Code: _____

Work Phone: _____

Email: _____

Population Size (if applicable): _____

BOX 2: Project Information

Type of Grant:

- Community Development
- Tree Planting

Grant Amount Requested:

- First Time Applicant
- Second Time Applicant

The Applicant has (check all that apply):

- Tree Ordinance
- Professional Forestry/Arboriculture Staff
- Tree Board/Commission
- Urban Forestry Management Plan based on Inventory Data
- N/A (not a municipal applicant)

Does this project focus on? (check all that apply):

- Energy reduction in public buildings
- Extreme heat mitigation
- Water conservation

What federally designated disadvantaged area is this project located in:

Verify using the link provided (USDA Poverty):

[Poverty Area Measures | Economic Research Service](https://www.ers.usda.gov/data-products/poverty-area-measures)

<https://www.ers.usda.gov/data-products/poverty-area-measures>

BOX 3: Estimated Budget Calculations

Include an attached list of itemized estimated expenses

Project Expenses

Personnel Expenses (wages, Volunteers, registration/fees): _____

Quantity/Hourly Rate or Piece Rate: _____

Total: _____

Grant Funds Requested: _____

Operating Expenses (Trees, Materials, Equipment, rentals, Travel)

Quantity/Hourly Rate or Piece Rate: _____

Total: _____

Grant Funds Requested: _____

Contract Labor/Services

Quantity/Hourly Rate or Piece Rate: _____

Total: _____

Grant Funds Requested: _____

Total Expenditures: _____

Total Project Cost: _____

Total Grant Funds Requested: _____

BOX 4: Budget Narrative

Associate expenditures with proposed activities and goals here (1700-character limit including spaces) Attach estimates if applicable.

BOX 5: Project Narrative and Goals

Problem Statement and Brief Project Description (3500 characters including spaces)

(Why do you need the funding, what is the type of project, where is the project taking place, how does your project meet the goals stated on page 2 of the "Guidelines"?)

Project Beneficiaries (1700 characters including spaces)

(Who will benefit from this project?)

Project Goals (1700 characters including spaces)

(What is the intended outcome and what long-term benefits do you want to promote with the project?)

BOX 6: Proposed Activities

Work Plan: (3800 characters including spaces)

(Briefly outline how you will implement the proposed activities? Include a timeline of significant milestones, would your project still be able to move forward if not fully funded at 100%? Could your project be scaled up in size to increase public benefits?)

Responsible Person: (1700 characters including spaces)

(Who will be responsible for the success of this project and who will do the work? Include names, position/job titles, and work skills of staff, and identify any certified arborists or industry professionals that will be assisting with this project)

Volunteers: (1700 characters including spaces)

(Will volunteers be involved with the project? If yes, please explain volunteer contributions and who will be leading them)

BOX 7: Relation to ID State Forest Action Plan & Ten-Year UCF National Plan

Provide context to how project goals and proposed activities relate to and align with Idaho's State Forest Action Plan and the National Ten-Year UCF Action Plan Goals. (2500 characters including spaces)

BOX 8: Collaboration

Project Partners: (1700 characters including spaces)

List sponsors, local groups, neighboring cities, government agencies, etc.

BOX 9: Project Impacts

What is the long-term sustainability of this project? (2800 characters including spaces)

BOX 10: For Tree Planting Grant Applications Only

REQUIRED: Attach map of proposed planting site(s) with proposed trees placed in the landscape

REQUIRED: A Community Forestry Management Plan is required for any tree planting grant application. Please list where a copy of this plan can be attained for reference.

Include an attached list of proposed tree species and why these species were chosen, ***NO Fraxinus spp. (Ash) allowed*** (refer to [TreeBrowser | USU](https://extension.usu.edu/treebrowser/) <https://extension.usu.edu/treebrowser/> or reference a local tree selection guide. Species diversity is greatly encouraged.

Are there overhead or underground utilities in conflict with the planting? (If yes, explain what steps are being taken to mitigate conflict) Yes No

What is the main purpose for the tree planting project (energy conservation, watershed health, achieve canopy cover goal, hazard mitigation, etc.):

Attach an outline of a DETAILED 3-Year Maintenance Plan; See Appendices II in Grant Guidelines. The review committee needs to be confident that the newly established trees will be well cared for and succeed in the landscape:

(Provide as separate attachment)

Send the completed application to:

E-mail electronic file (complete with all attachments) to: mperkins@idl.idaho.gov

Enter subject as "2026 UCF Grant Application"

Questions? Call Matthew Perkins (208) 626-1779